

WEST CENTRAL RAILWAY

Advertise Tender No. WCR/S-HQ/MMIS/AMC/Software

For details see Tender Booklet or visit us at website

www.wcr.indianrailways.gov.in

For and on behalf of the president of India, Controller of Stores, West Central Railway, Jabalpur invites sealed tenders from the reputed and experienced contractors, for the work of the following items: -

SR.NO.	Work	OFFICE OF THE
1	Maintenance of Software of MMIS	Work at COS Office/WCR/HQ, Jabalpur (for all 11 locations).

Tender Due on 26.04.2012.

Tender Closing Time: 12.30 hrs. Tender Opening Time: 12.45 hrs.

Details may be seen at www.wcr.indianrailways.gov.in

For Controller of Stores
On behalf of President of India

पश्चिम मध्य रेल

विज्ञापित निविदा सूचना संख्या: प.म.रे./भं.मुख्या./एम.एम.आई.एस./ए.एम.सी./सॉफ्टवेयर

विस्तृत जानकारी के लिये निविदा पुस्तिका या वेबसाइट www.wcr.indianrailways.gov.in देखें।

निम्नलिखित कार्य हेतु भारत के राष्ट्रपति के लिए एवं उनकी ओर से भंडार नियंत्रक, पश्चिम मध्य रेल, जबलपुर, अनुभवी एवं ख्याति प्राप्त ठेकेदारों से मुहर बंद निविदाएं आमंत्रित करते हैं।

क्र.सं.	कार्य	कार्यालय का स्थान
1	एम.एम.आई.एस. के सॉफ्टवेयर के अनुरक्षण हेतु	भंडार नियंत्रक कार्यालय, प.म.रे., जबलपुर (सभी ग्यारह निर्दिष्ट स्थानों के लिये)

दिनांक 26.04.2012 को निविदा बन्द करने का समय 12.30 बजे। निविदा खोलने का समय 12.45 पूर्ण जानकारी वेबसाइट www.wcr.indianrailways.gov.in पर उपलब्ध है।

कृते भंडार नियंत्रक
कृते राष्ट्रपति, भारत सरकार

WEST CENTRAL RAILWAY

Material Management Department

Tender Notice WCR/S-HQ/MMIS/AMC/Software

Due Date- 26 .04.2012

The Controller of Stores, West Central Railway, Jabalpur invites sealed Open Tender for and on behalf of the president of Union of India from the experienced contractors who fulfill the eligibility criteria for the work mentioned below. Tender Forms will be sold up to 11.00 hrs up to the opening mentioned against the tender notice and the tender box will be sealed at **12.30 hrs** and will be opened at **12.45 hrs.** on the same date.

Sr. No.	Name of Work	Place of Work	Approx Cost of Works (Rs.)	Earnest Money Deposit(Rs.)	Cost of Tender Document (Rs.)	Work duration
1	Annual Maintenance Contract of Material Management information System(MMIS) at West Central Railway Jabalpur (As per terms & conditions attached)	WCR/JBP	29.38 Lakhs	58760.00	3000.00	Three Years

1. Tender received by Registered post/Speed post will also be entertained provided that same should reach this office before 12.30 hrs. up to the due date of opening of the tender. However, the Railway will not be responsible for the postal delay in receiving tenders. The completed tender in sealed envelope indicating the tender notice no. and date of opening on top, should be addressed to Controller of Stores, West Central Railway, 1ST Floor, Core Building, GM's Office, Indira Market, Jabalpur(M.P.) Pin-482001.
2. The DD, FDR's for earnest money deposit & tender cost submitted by tenderer should not be of Gramin Bank it should be from Reserve Banks, nationalized/scheduled banks.
3. The DD, FDR's should be only in favour of **FA&CAO/W.C.RIy.JBP**
4. The tender documents duly filled can be dropped in the tender box in the office of **COS/WCR/JBP** on the date above mentioned.
5. If the date of opening happens to be holidays, the tender shall be opened on the next working day.
6. Tenderers are requested to please submit the credentials along with the tender form. Documents submitted after opening of tender shall not be entertained.

7. Tender box will be kept ready at least 10 days before the last date of receipt of the tender.
8. Offer shall remain valid for a period of 120 days from the date of opening.
9. Tenderers are requested to note the revised General Conditions of Contract, which is circulated by Rly. Board vide L. No. 2003/ce-I/CT/4/PT.I dated 12.05.06 & dated 30.05.06.
10. **Rate of AMC Charges should be quoted by the firm with above terms and conditions in the enclosed annexure.**
11. **Firm has to sign each page of tender condition.**

Apart from the above information the following documents may be submitted along with the tender:-

- a) List of personnel, Organization. (b) List of works completed, organization for whom executed, approximate value of contract, date of award and date of completion.(c) List of works on hand indicating description of work, contract value, etc.
- b) Tender documents are also available on our website www.wcr.indianrailways.gov.in In case if the tender document is down loaded from the website, it must accompany with cost of tender form as mentioned in the above table without cost of tender, the offer shall not be considered.
- c) Tenderers, who downloads the tender documents from the website, will be responsible for checking corrigendum , if any issued by the Railway, on the website from time to time and submit the tender only.

Sr. Material Manager/Elect.
West Central Railway
For and on behalf of the president of Union of India

ANNEXURE I
WEST CENTRAL RAILWAY
TENDER FORM (FIRST SHEET)

Tender No.dated

Name of Work:

To
The President of India,
Acting through the Controller of Stores
West central Railway, Jabalpur.

1. We M/s.....,.....have read the various conditions to tender attached here to and agree to abide by the said conditions. I/We also agree to keep this tender open for acceptance for a period of **120** days from the date fixed for opening the same and in default thereof, I/We will be liable for forfeiture of my/our "Earnest Money". I/We offer to do the work for West Central Railway, at the rates quoted in the attached schedule and hereby bind myself/ourselves to complete the work in all respects within stipulated time.

2. I/We also hereby agree to abide by the General Conditions of Contract corrected up to printed advance correction slips corrected up to the date of tender opening and to carry out the work according to the Special Conditions of Contract and Specifications of materials and works as laid down by Railway in the annexed Special Conditions/ Specifications and the Central Railway Works Hand Book Part III corrected upto printed/advance correction slip corrected up to the date of tender opening sanitary Works Hand Book corrected upto printed/advance correction slip corrected up to the date of tender opening Schedule of Rates of WCR corrected upto printed/advance correction slip corrected up to the date of tender opening for the present contract.

3. A sum of **Rs**_____ **(as mentioned in NIT)** is herewith forwarded as Earnest money. The full value the earnest Money shall stand forfeited without prejudice to and other right or remedies in case my/our Tender is accepted and if :-

(a) I/We do not execute the contract documents within 15 days after issue of letter of acceptance by the Railways, and (b) I/We do not commence the work within 30 days after receipt of orders to that effect.

4. Until a formal agreement is prepared and executed, acceptance of this tender shall constitute a binding contract between us subject to modifications, as may be mutually agreed to between us and indicated in the letter of acceptance of my/our offer for this work.

Signature of Witnesses:
(1)

Signature Tenderer(s).....
Date:

(2)

Address of the Tenderer(s):

CONTRACTOR'S AGREEMENT

I offer to do the work at the rates entered on the schedule of rates on the reverse, which I have signed, and I understand that no fixed quantity of work is given to me to do that in starting work I am only given a place to work in or to deposit materials on, and that I have no claim to more than one unit of work as entered in the Schedule of Rates. I agree that all works done and materials delivered shall be subject to the approval of the Engineer in Charge, who may; reject and decline to pay for whatever may be in his opinion inferior or defective of either and I agree that the Standard specifications contained in the Works Hand Book Part III, corrected upto the date of opening of tender and Sanitary Works Hand Book corrected upto the date of tender opening on so far as they are not over-ruled by items of this agreement, shall be deemed part of this agreement.

I agree that no work under this work order shall be assigned or sublet without the previous written approval of the Engineer.

I agree that my work may be stopped at anytime by the Engineer on his giving me or my agent on the works seven days notice on writing and I agree that the measurement of my works shall be made by the Engineer at any time appointed by him writing subsequent to the expiry of the said notice and Measurement shall be made by him at the said time whether I am present or not and that on payment for work done and approved materials delivered at site of work as ascertained by the said measurement, I shall have no further claim against the Railway and I agree that any dispute arise on matters connected with this agreement, the same shall be referred to a person to be nominated in this behalf by the PCE West Central Railway, Jabalpur for the time being of the Railway, whose decision in writing shall be final and binding on both parties.

I agree that any claim I have to make shall be made in writing within seven days of date of measurement taken by the Engineer as aforesaid and that any claims in respect of such measurement made more than seven days after taking of such measurement shall be deemed to have waived by me.

I agree to indemnify the Railway against any claims which may be made under Workmen's Compensation Act 1923.

WITNESS

Name:
Address:

CONTRACTOR

Name:
Address:

Tender condition for entering to Annual Maintenance Contract to maintain the Software of Material Management Information System (MMIS)-

Scope of Work: - Software Maintenance include:-

Operational Assistance for Material Management Information System (MMIS) both at Headquarters and 10 WCR Depots located at Kota, Bhopal, New Katni, Itarsi and Tughlakabad. The details of location are as under-

Sr.No.	Location	Nature of Module
1	Stores Headquarters	Purchase Module
2	Stores Accounts	Finance Module
3	Diesel Shed New Katni Junction	Depot Module
4	Electric Shed New Katni Junction	Depot Module
5	Box- N Shed New Katni Junction	Depot Module
6	Electric Shed, Itarsi	Depot Module
7	Diesel Shed, Itarsi	Depot Module
8	CRWS Bhopal	Depot & Sale Module
9	GSD, Bhopal	Depot Module
10	WRS, Kota	Depot & Sale Module
11	Electric Shed, Tughlakabad	Depot Module

- Rectification of bugs (if any) as reported by WCR/JBP or as discovered by maintenance team of contractor.
- Analysis of change required in Form/Report and creation new forms/Reports as required from time to time and implementation of the same.
- All rectification/modification /additions require in Form/Report level for finance module be timely sorted out.
- Contractor will provide assistance regarding up gradation of software.

Terms & Condition:-

1. Firm must be having experience of Implementation/Maintenance of Material Management Information System (MMIS) Software in any of the Railways. Firm must enclose previous performance for implementing such work.
2. The Contract will be done for the period of Three Years.
3. Firm must provide at least 02 Nos. of experienced technical persons having command in DBA, ORACLE, UNIX, D2K, etc. is required to be stationed at the location during the normal working hours.
(One for Finance, Sales Module and one for purchase, Depot Module)
4. The AMC will include routine maintenance work, modification and up-gradation as and when required for smooth day to day functioning.
5. Rly. Administration is free to decide case as per General Conditions of Contract.
6. The earnest money shall be 2% of the estimated tender value. The earnest money shall be rounded off to the nearest Rs. 10. The earnest money should be in the form of FDR or DD having validity of six months. These forms of earnest money could be any of the nationalized banks.

Performance Guarantee: - The procedure of obtaining Performance Guarantee is under:-

1. The successful bidder should give a Performance Guarantee in the form of irrevocable bank guarantee amounting 5% of the contract value.
2. The Performance Guarantee should be furnished by the successful contractor after the letter of acceptance has been issued, but before signing of the agreement and should be valid up to the expiry of maintenance period.
3. The Performance Guarantee shall be released after satisfactory completion of the work and maintenance period is over. The procedure for releasing should be same as for Security Deposit.
4. Wherever the contract are rescinded, the security deposit should be forfeited and the performance Guarantee shall be en-cashed and the balance work should be got done separately.

Security Deposit:-

1. Security Deposit should be 5% of the contract value.
 2. The rate of recovery should be at the rate of 10% of the bill amount till the full security deposit.
 3. Security deposit will be recovered only from the running bills of the contract and no other mode of collecting SD such as SD in the form of instruments like BG, FD etc. shall be accepted towards security deposit.
 4. Security deposit shall be returned to the contractor after the completion of the work as certified by the competent authority. The Competent Authority shall normally be the authority that is competent to sign the contract.
- EMD should remain valid for a period of 45 days beyond the final bid validity period.

- Firm must quote basic rates and taxes if any applicable separately.
- Railways and contractor shall remain the confidentially of the agreement and contents of contract shall not be revealed to any other party without a written consent from Railways.
- Incidental Charges: No incidental charge will be paid to the contractor.
- No hidden charges will be applicable.

Payment Terms: -

- Maintenance charges commence from the contract effective date and shall be payable on quarterly basis i.e. the end of each quarter after adjusting all dues & penalties recoverable by WCR. Firm will submit 5% of the AMC charge as performance guarantee in the form of Bank Guarantee/FDR in favour of FA&CAO/WCR/JBP or in the event of non-submission of bank guarantee/FDR, the same will be deducted from the first outstanding bill of the firm.
- In case of any dispute, Controller of Stores/WCR/JBP decision will be final.
- Bill passing officer will be AMM/MMIS/JBP and bill paying officer will be FA&CAO/WCR/JBP

- Tenderers are requested to follow minimum eligibility criteria approved by railway board and circulated vide their letter no. 94/CE-I/OT/4 dated 22.10.2001. The following documents should be specified for submission along with tender: -

1	Should have completed from start to finish, in the last three financial years (i.e. current year and three previous financial year).	At least one similar single work for a minimum value of 35% of Advertised Tender value of work.
2	Total contract amount received during the last three years as per current ITCC	Should be a minimum of 150% of advertised Tender value of work.

- List of Personnel Organization available on hand and proposed to be engaged for the subject work.
- List of Works completed in the last three financial years giving description of work. Organization for whom executed, approximate value of contract at the time of award, date of award and date of scheduled completion of work, date of actual start, actual completion and final value of contract should also be given.
- List of works on hand indicating description of work, contract value, approximate value of balance work yet to be done and date of award.

For COS/WCR/JBP

Annexure

Schedule of Rates for entering into Annual Maintenance Contract to Maintain the Software of Material Management Information System(MMIS)

SR.NO.	Work	OFFICE OF THE	Total AMC CHARGES/PER YEAR(All inclusive)
1	Maintenance of Software of MMIS	Work at COS Office/WCR/HQ, Jabalpur(for all 11 locations).	
Total AMC charges(All inclusive) for three years			
In Words :			

Signature and Seal of the firm