

SCHEDULE TO TENDER

Schedule to adv. Tender no	time & date of receipt of tender	Time & date of opening of tender	Offer shall remain valid for acceptance up to 120 days

S.No.	Description	Ex works cost (in Rs. In Figures and in words)
01	Ex-works cost of electronic weight bridge 100 MTs. (In addition to warranty obligations prescribed under clause 3200 of the IRS conditions of contract, the warranty would also cover comprehensive preventive maintenance and breakdown repairs "Comprehensive" means 'inclusive of all spares, material and labour cost'. The cost of comprehensive maintenance to be done during 2 years of warranty period shall be added in the price of the weighbridge for the purpose of commercial evaluation of tenders.)	
	Central Excise duty	
	Central Sales Tax (CST)/ VAT	
	Packing charges	
	Forwarding charges	
	Installation, commissioning and civil works charges on turnkey basis (including stamping charges)	
	Service Tax (if any)	
	Freight to destination Note : Please note that No Octroi/State Entry Tax shall be payable by Railway even if asked to be paid extra in their offer.	
	Insurance charges	
	Other charges (if any)	
	Total Cost of electronic weigh-bridge including comprehensive warranty for two years.	
	Charges for AMC for 5 years after expiry of warranty period as per clause 3 of "qualifying requirement for the tender" in the following format. NB : AMC cost will be calculated for tender evaluation purpose (i.e. judging the lowest offer) after multiplying quoted rates with Discount factor(D_F) factor i.e. after discounting annual cost @ 10% per annum.	

	AMC rates quoted inclusive of taxes (Q_{AMC}) for 3 rd year	
	AMC charges for 4 th year	
	AMC charges for 5 th year	
	AMC charges for 6 th year	
	AMC charges for 7 th year	

Table 1

(column 1)	AMC rates quoted inclusive of taxes (Q_{AMC}) (column 2)	Discount factor for AMC charges (D_F) (column 3)	Net present value (NPV) of AMC charges = ($D_F \times Q_{AMC}$) = Column 3 X column 2 (column 4)
AMC charges for 3 rd year		$\frac{1}{(1+r_d)^2}=0.826$	
AMC charges for 4 th year		$\frac{1}{(1+r_d)^3}=0.751$	
AMC charges for 5 th year		$\frac{1}{(1+r_d)^4}=0.683$	
AMC charges for 6 th year		$\frac{1}{(1+r_d)^5}=0.621$	
AMC charges for 7 th year		$\frac{1}{(1+r_d)^6}=0.564$	
Total NPV of AMC charges (for purpose of evaluation of lowest offer)			= Sum of column 4

* r_d = rate of discounting is taken as 10%

** strike off whichever not applicable

Note : Lowest offer would be calculated on basis of sum total of “Total cost of electronic weigh bridge including comprehensive warranty for two years” and “Total NPV of AMC charges”.

ANNEXURE - 1
(Please see clause 2.2(a)
of 'Terms and Conditions)

COMMERCIAL DETAILS & PAST PERFORMANCE

Tender No.....Date of Opening.....

A. COMMERCIAL DETAILS

(i) Is the firm a small scale unit registered with NSIC ?

If so, a copy of the registration certificate should be enclosed.

(ii) Name and address of the Banker.

A copy of the Banker's report should be enclosed.

(iii) Last 3 years turn over.

(Documentary evidence should be enclosed)

B. PAST PERFORMANCE

Details of orders for the major supplies of same/similar equipments executed during the past five years should be furnished in the following format.

S.No	Full address of purchaser	Order No and date	Description of stores	Qty.	Value of order	Date of delivery	Remarks

Signature :.....

Name :.....

Designation :.....

Note: A certificate from the purchaser should preferably be enclosed to indicate that the contract was satisfactorily performed.

**PROFORMA FOR EQUIPMENT AND QUALITY CONTROL
EMPLOYED BY THE MANUFACTURER**

Tender No. Date of Opening

1. NAME OF THE FIRM

2. LOCATION

- i) Head Office
- ii) Works/Factory

2.2 Telephone No.(with STD code)

- i) Head Office
- ii) Works/Factory

2.3 Telegraphic address & Telax/fax

- i) Head Office
- ii) Works/Factory

3. DESCRIPTION OF FACTORY/WORKS

- i) Total Land area (in Sq. meters)
- ii) Total covered area(in Sq. meters)
- iii) Different Sub-units(with details of covered/uncovered area, etc.)
- iv) Special features, if any:

4. NO. OF PERSONNEL EMPLOYED(CATEGORY-WISE)

- i) Managerial*
 - ii) Supervisory*
 - iii) Skilled artisans
 - iv) Unskilled
- * The qualification may also be indicated.

5. GENERAL INFORMATION- TECHNICAL

5.1 Description of different departments in the Factory/Works and function of each department, along with an organizational chart

5.2 Detailed description of machinery and plant in each department (make and year of procurement/ commissioning to be provided. For special type of equipment copy of pamphlets/write ups to be furnished so as to supplement the description).

5.3 Details of raw-materials held in stock(state whether imported/indigenous).

5.4 Production capacity of the quoted items

- i) Per month
- ii) Per year

5.5 List of other items, which the firm regularly manufactures and corresponding production capacity.

6. DESIGN CAPABILITY

6.1 Details of Qualified Personnel (indicating qualification and experience)

6.2 Other facilities available.

7. MANUFACTURING PROCESS

7.1 Level of in-house facilities

7.2 Important items of work done by outside vendors.

7.3 Brief details of manufacturing process relevant to the items quoted.

8. QUALITY ASSURANCE

8.1 Is the firm certified for ISO 9000 or equivalent? If so, please give certification details. If firm is certified for ISO 9000 or equivalent, no further information on para 8 is required to be filled in.

8.1.1 If no, does the firm contemplate to obtain ISO 9000 certification? What steps have been taken by the firm in that direction?

8.2 Does the factory have an established Quality Assurance Programme? If yes, please enclose a copy of the write-up. If not, what plans are there if any for setting it up?

8.3 Details of Quality Assurance Organization. Names of key personnel, their qualification, designations and position in overall management structure (explain with organization chart, if necessary).

8.4 Quality control testing facilities and laboratory equipment available.

8.5 Availability of gauges (please give details)

8.6 Calibration of laboratory/test equipment/gauges, indicated in para 8.4 and 8.5 above.

i) How is calibration done?

ii) Frequency of calibration.

iii) System to ensure that calibration of above equipments does not fall overdue.

iv) Action taken if such calibration has fallen overdue.

8.7 Source of procurement of raw-materials, important bought-outs, and steps taken to ensure their quality.

8.8 Details of inspection/checks done on material during various stages of the above manufacturing process.

8.9 Have acceptable values for the parameters inspected during above stage checks have laid down ? if yes, the action taken if value of the parameter inspected does not meet the desired laid-down value.

8.10 System for documentation of the results of the above stage checks.

9. AFTER-SALES-SERVICE

9.1 Facilities available at works and branch offices.

9.2 Assessment of quality of service including response times.

Signature.....

Name.....

Designation.....