Check-list for the Way Leave Proposal:-

(Authority- Railway Board's letter No. 2014/LML-1/24/3 dated 07.07.2014)

1. Whether letter of party requesting for way leave permission giving
   details of proposed crossing available in file   Yes/No

1.1 Serial number at which letter of party requesting for Way Leave
     Facility is available   SN-

2. Details of proposed crossing

2.1 Location: (i) Block Section

                  (ii) Kilometer

2.2   Type (pipe etc.) of crossing and size

2.3   Length of crossing

2.4   Purpose of crossing

2.5   Whether underground/ overhead/surface

2.6   Crossing required by   Individual, Govt. deptt. / PSU/Local body/ Private organization

2.7   Particulars of party(name, address, etc)
       requesting for crossing

3. Whether site verification done and proposed   Yes/No
     crossing found feasible

3.1   if yes, Serial number at which feasibility   SN-
     report is available

4. Abstract cost estimate prepared   Rs

5. Party advised for deposition of 2% plan and   Yes/No
   estimate preparation charges

6. Whether party has deposited 2% of abstract   Yes/No
   cost for preparation of detailed plan and estimate

7. Whether way leave charges are on lump sum basis or   -lump sum
   based on Percentage of market value   basis/based on perentage of market value.

7.1 If based on percentage of market value then whether latest land rate have been obtained

Yes/No

7.2 Serial number at which latest land rate are available

SN-

8. Detailed plan prepared by division is available at

SN-

9. Detailed estimate prepared by division is available at

SN-

10. Detailed estimate vetted by Finance

Yes/No

11. Approval of competent authority taken for Way Leave facility

Yes/No

12. As per detailed estimate vetted by Finance, amount to be deposited by party

Rs

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13. Party advised for depositing the amount

SN-

14. **Details of amount deposited by party**

Rs.

14.1 Total amount deposited

14.2 Instrument through which amount was deposited

14.3 Date when amount was deposited

15 Date of execution of agreement

16 Date of issuing permission for crossing

17. Whether details of case entered in the register of Way leave cases maintained in Division

-Yes/No