



**RAILWAY RECRUITMENT CELL, WEST CENTRAL RAILWAY**  
**RB-III, 422/1-2, NEHRU RAILWAY COLONY, HOWBAGH, JABALPUR**  
**Website – www.wcr.indianrailways.gov.in**

Date of issue: 10.11.2016

Closing Date: 11.12.2016 (00.00 Hrs.)

Tentative Schedule of written exam : January-February 2017

**GDCE Notification No : 02/2016**

Based on the approval received from the competent authority, **ONLINE** Applications are invited from serving regular railway employees of **West Central Railway** for filling up following vacancies against General Departmental Competitive Examination (GDCE) quota. **Candidate should apply one application for one group of post giving option for one category or both. Two separate applications for one group of post will not be considered by the computer. One candidate may apply for different group of posts if eligible.** The community wise breakup of vacancies to be filled is indicated below:-

Post Group	Cat No.	Name of the post	PB & GP (in Rs.)	No. of Vacancies					Med Standard	Minimum Educational Qualification	Stage of Exam
				UR	SC	ST	OBC	TOTAL			
<b>A</b>	1	JE(Elect/Genl/ TRS/TRD)	9300-34800 & GP 4200	02	01	-	-	03	A-3 B-1 for JE Elect /Genl	03 (Three) year diploma in (a) Mechanical/ Electrical/ Electronics Engineering or (b) a combination of any sub stream of basic streams of Mechanical/ Electrical/ Electronics Engineering from a recognized University/Institute.	Written examination followed by document verification
<b>B</b>	2	Ticket Collector	5200-20200 & GP 1900	70	29	19	39	157	B-2	HSC/12 <sup>th</sup> (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate. <b>50% marks is not to be insisted upon in case of SC/ST/Ex-servicemen and candidates having higher qualification.</b>	Written examination followed by document verification.
	3	Junior Clerk cum typist	5200-20200 & GP 1900	04	12	03	05	24	C-2	HSC/12 <sup>th</sup> (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate. <b>50% marks is not to be insisted upon in case of SC/ST/Ex-servicemen and candidates having higher qualification.</b> Typing proficiency in English / Hindi on Computer is essential.	Written examination followed by typing test in English/Hindi and document verification.

<b>C</b>	4	Asstt. Loco Pilot (Dsl./ Elect.)	5200-20200 & GP 1900	49	13	06	17	85	A-1	Matriculation plus course completed Act Apprenticeship / ITI approved by NCVT / SCVT in the trades of Fitter / Electrician / Instrument Mechanic / Millwright / Maintenance Mechanic / Mechanic Radio and TV / Electronics Mechanic / Mechanic Motor Vehicle / Wireman / Tractor Mechanic / Armature and Coil Winder /Mechanic Diesel / Heat Engine / Turner / Machinist / Refrigeration and AC Mechanic OR Diploma in Mechanical / Electrical / Electronics / Automobile Engineering OR Combination of the sub stream of basic streams recognize by AICTE in lieu of ITI. Note: Candidates having higher Educational qualification in Mechanical / Electrical / Electronics / Automobile Engineering recognized by AICTE are also eligible.	Written examination followed by Aptitude test and document verification.
	5	Technician (Elect) Power/TRS / TRD	5200-20200 & GP 1900	27	6	3	16	52	B1	Matriculation plus course completed Act Apprenticeship OR ITI approved by NCVT/SCVT in the trade of Fitter /Electrician/Power Electrician/Lineman/ Machineman Wireman/Electronics Mechanic/ Mechanic HT, LT Equipments & Cable Jointing /Mechanic Embedded Systems and PLC/Mechanic Electrical Power Drives/Mechanic Power Electronics.	Written examination followed by document verification
<b>D</b>	6	Technician III, TRS/Welder	5200-20200 & GP 1900	-	-	-	01	01	B1	Matriculation plus course completed Act Apprenticeship OR ITI approved by NCVT/SCVT in the trade of Welder.	

**GENERAL INSTRUCTIONS:-**

1. Only serving regular Railway employees of West Central Railway as on 01.11.2016 who are working in grade pay lower than the grade pay of the notified post are eligible to apply.

Group	Category No.	Notified posts	Eligible Employees working in GP
<b>A</b>	<b>1</b>	JE(Elect/Genl/TRS/TRD)	<b>1800/-, 1900/-, 2000/-, 2400/- &amp; 2800/-.</b>
<b>B, C &amp; D</b>	<b>2, 3, 4, 5 &amp; 6</b>	Ticket Collector, Junior Clerk cum typist, ALP, Technician (Elect) Power/TRS/ TRD & Technician III TRS/Welder.	<b>1800/-</b>

2. RPF/RPSF personnel are not eligible to apply for GDCE in terms of Railway Board's Letter No.E(NG)/2002/PM2/9 dtd.11.8.2003.

3. Candidates can apply SEPARATELY for all the four groups on fulfilling eligibility criteria. Examination will be conducted groupwise.
4. **AGE LIMIT:** - The upper age limit will be 42 years for General candidates, 47 years SC/ST candidates and 45 years for OBC candidates. The age will be reckoned as on 01.01.2017.

Age Group	Upper Date of Birth			Lower Date of Birth
	UR	OBC	SC/ST	
	18 to 42	18 to 45	18 to 47	
	02.01.1975	02.01.1972	02.01.1970	

**5. PROOF OF AGE:**

- 5.1 Matric/SSC/HSSC Certificate or mark sheet indicating Date of Birth issued by Board or
- 5.2 School leaving/Transfer certificate issued by School/College Authority or
- 5.3 Birth Certificate issued by appropriate authority.

**6. EDUCATIONAL QUALIFICATION:**

Candidate should have requisite Certificate/Degree/Mark sheet from recognized educational board or university or its equivalent. Candidates having higher educational qualification may also apply. **Those candidates who are appearing in and/or awaiting results of final examination of minimum qualification at the time of applying for the notified post are not eligible**

**7. RECRUITMENT PROCESS:-**

- 7.1 Groupwise single stage written examination will be conducted ONLINE in computer or OFFLINE (i.e. through OMR). It will be informed separately through website. Candidates should regularly visit WCR website.
- 7.2 Group wise merit list will be formed for all the posts indicated in the particular group.
- 7.3 Written examination will be of the level of RRB examination of notified posts. The question paper shall be of Objective Multiple Choice Type in English and Hindi only and likely to include questions pertaining to General Awareness, Arithmetic, General Intelligence, Reasoning and Technical questions, wherever applicable.
- 7.4 There shall be negative marking in written examinations and 1/3 of the allotted marks for each question shall be deducted for every wrong answer.
- 7.5 The date, time and venue of the written examinations and aptitude and typing tests will be fixed by RRC/Jabalpur and will be intimated to the eligible candidates in due course. Request for postponement of the examination/skill test and change of center/venue will not be entertained under any circumstance.
- 7.6 On qualifying written examination, candidates will be eligible for next stage of selection i.e. Aptitude Test/Typing Test/Document Verification (whichever applicable) as per their merit.
- 7.7 During document verification the candidate has to bring all necessary documents in original. After satisfactory document verification, the candidate will be considered for empanelment subject to fulfillment of other criteria.
- 7.8 The candidates recommended for appointment will have to pass requisite medical fitness test(s) conducted by the Railway Administration to ensure that the candidates are medically fit to carry out the duties connected with the post.

**8. HOW TO APPLY**

Eligible West Central Railway employee may apply **ONLINE** through website [www.wcr.indianrailways.gov.in](http://www.wcr.indianrailways.gov.in)

- 8.1 Candidates are required to go to the link provided for filling ONLINE application and fill up the personal details/BIO-DATA carefully.
- 8.2 Candidates should ensure that their Name, Father's Name and Date of Birth match with the entries recorded in Matriculation or equivalent certificate.
- 8.3 Candidates are advised to indicate their personal mobile no. and personal valid e-mail IDs in the ONLINE application and keep them active during the entire recruitment process for communicating them.

- 8.4 Candidates are further advised to visit website of WCR frequently to get the latest information or any changes about this notification. The communication with the candidates will be made through SMS & e-mail only. Candidates are advised to provide only their own Mobile number/ e-mail ID so that they receive such communication.
- 8.5 A colour photograph of size 3.5cm x 3.5cm (not older than three months from the date of application) with clear front view of the candidate without cap and sunglasses should be uploaded. The photo should be only in JPEG format. Candidates may note that RRC may at any stage, reject the application for failing to upload photo or uploading old/unclear photo along with online application or for any significant variations between photographs uploaded along with online application and physical appearance of the candidate. Candidates are advised to bring one copy of the same photograph along with Hall Ticket/e-Call Letter and original valid Photo ID at the time of examination. They are also advised to keep 3 copies of the same photograph for further use.
- 8.6 During submission of ONLINE application, a Unique Registration Number will be generated and issued to each candidate. Candidates are advised to preserve/note their Registration Number for further stages of recruitment process/ correspondence.
- 8.7 To avoid last minute rush, candidates are advised in their own interest to submit ONLINE application much before the closing date.
- 8.8 Candidate should obtain at least 2 printouts of the applications. One copy to be retained by the candidate and other submitted as mentioned in Para 9 below.
- 8.9 After obtaining the printout of application candidates should put signature at the space provided.
- 8.10 He should enclose required enclosures as stated in Para - 8.11 & 9 with the application and submit the application to his Controlling Officer by **15.12.2016** failing which candidature will be cancelled.

**8.11 STEPS TO SUBMIT ONLINE APPLICATION**

Before filling up ONLINE application, candidates are advised to keep scanned copy in JPEG format of following documents ready with them :

1. Passport size photograph.
  2. Downloaded template form affixed with photo, signature, thumb impression and self declaration duly written.
  3. Copy of self attested certificates in proof of date of birth, education/technical qualifications and caste.
- i) Visit the website of WCR : [www.wcr.indianrailways.gov.in](http://www.wcr.indianrailways.gov.in) -> Railway Recruitment Cell.
  - ii) Click on the "NOTIFICATION FOR GDCE 02/2016" link.
  - iii) Click on the "New Registration" link.
  - iv) Fill in employee number (11 digit) and date of birth and click continue.
  - v) Fill in personal information and e-mail Address and Mobile number. On submission of required details an e-mail/SMS will be received in the registered e-mail ID/Mobile number. Open inbox of your registered e-mail/SMS and note the registration number and password.
  - vi) Login using the Registration number & password sent in the e-mail/SMS.
  - vii) Follow the instructions and complete the registration process step-by-step.
  - viii) Upload the scanned copy of photograph, template form, self attested certificates in proof of date of birth, education/technical qualifications and caste.
  - ix) Submit the application. Take 2 copies of print out of application.

**9. Whom to submit print out of application:-**

Candidate should submit 01 copy of print out of their application along with template form and copies of self attested certificates in proof of date of birth, education/technical qualifications and caste to their immediate supervisor before the last date i.e. **15.12.2016**.

**10. Procedure for forwarding the applications:-**

- 10.1 After applying ONLINE, the candidate should submit one copy of print out of their application along with documents enclosed to their immediate supervisor on or before **15.12.2016**.

- 10.2 The immediate supervisor should forward all the applications of his unit along with the list to concerned section of Personnel Branch of GM office/DRM office/CWM office under a covering letter by **22.12.2016.**
- 10.3 Concerned section of Personnel branch of GM office/DRM office/CWM office will verify the application from the Service Record & prepare post wise list of eligible candidates and hand over the applications of eligible candidates to the Establishment Section/Ruling Section in hard and soft copy.
- 10.4 Establishment Section/Ruling Section will prepare post wise consolidate list of all the eligible applications received in the Personnel Branch and send the post wise applications in single bunch to RRC/Jabalpur with covering letter by **29.12.2016.** Post wise consolidate list should be sent in hard and soft copy.

**11. INVALID APPLICATIONS:**

The applications having any of the following deficiencies, discrepancies or irregularities will be summarily rejected:

- i. Applications received after closing date i.e. **11.12.2016.**
- ii. Hard copy (Print Out) of Application not submitted through proper channel to Personnel Branch of the Division/Workshop concerned .
- iii. Application without proper scanned photograph and signature.
- iv. Application without proper certificates, in respect of Date of Birth, educational qualification and caste i.e. SC/ST/OBC. Certificate should be obtained from the appropriate authority in the prescribed format.
- v. Application without uploading template containing paragraph in his/her own handwriting.
- vi. Any other deemed irregularity.

**12. Important Instructions:-**

- 12.1 Candidates who wish to be considered against vacancies reserved and /or seek age relaxation must submit requisites certificate from the competent authority in the prescribed format along with the application form itself. Otherwise, their claim for reserved status will not be entertained and the candidature/applications of such candidates fulfilling all eligibility conditions for General (UR) category will be considered under General (UR) category only.
- 12.2 In case wrong declaration/particulars given by the candidates, he/she is liable to be taken up under D&AR also.
- 12.3 Eligible candidates should submit hard copy of application (Print Out) through proper channel to the concerned Personnel officer only. Application directly received in RRC will not be entertained.
- 12.4 Decision of the Railway Recruitment Cell, Jabalpur in the matter of selection will be final.
- 12.5 In case of any doubt English version of the Notification will be valid.
- 12.6 Notification, Template form and application format may be downloaded from the website [www.wcr.indianrailways.gov.in](http://www.wcr.indianrailways.gov.in) -> Railway Recruitment Cell

**(D. K. Gupta)**  
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**West Central Railway, Jabalpur**