

OFFICE OF THE PRINCIPAL FINANCIAL ADVISOR
SECOND FLOOR, G.M CORE BUILDING, INDIRA MARKET
WEST CENTRAL RAILWAY, JABALPUR (M.P) – 482001
Email: gstacwcrhq@gmail.com

NO. HQ/AC/GA/GST/02/2017-18

DATED: 22-08-2017

CME, PCE, COM, CCM, CEE, CSTE, PCMM,
CPO, CSC, CMD, CSO,
FA & CAO/C, FA&CAO(WST), FA&CAO(F&B),
DRM/JBP, BPL, KOTA, CWM/BPL, KTT
Sr.DFM/JBP, BPL, KOTA, Dy.FA&CAO(C)/JBP, BPL, KOTA
WAO/BPL, KOTA, Dy.FA&CAO(S&W), Dy.FA&CAO(T), AFA(Exp.),


**Sub: Supervisory details of user id for filling the data in the online
GST utility for Manual Receipts.**

Ref: CRIS GST team email dated 22-08-2017.

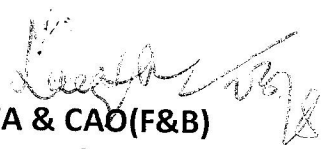
With reference to the above, as per the demand to allocate more user ids for accessing and filling the data in the online GST utility for Manual Receipts, a supervisory level user id is being created for each zone. Please provide details of the user in the following format for the supervisory user creation **through the GST Cell of department concerned at HQ office on or before 28-08-2017 positively.**

01. Name of the officer
02. Designation
03. Zone, Division/Unit & Department
04. Email id
05. Mobile Number

Transaction wise MIS report facility is now being provided where in user wise detailed transaction data can be downloaded in excel format.


Dy.FA & CAO(F&B)
WCR/JBP

Copy to: - AGM/WCR } For kind information please.
 Secy. to G.M, }


Dy.FA & CAO(F&B)
WCR/JBP