



भारत सरकार **Government of India**
रेल मंत्रालय **Ministry of Railways**
(रेलवे बोर्ड) **(Railway Board)**

No.2014/E(TRG)/30/16

New Delhi - 110001, Dated: 22.08.2014

The General Managers,
All Indian Railways/
Production Units.

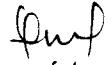
Chairmen/Managing Directors,
PSUs (as per the list attached)

Sub: Summer Internships for the Undergraduates of Engineering and Management Studies.

Hon'ble Minister for Railways, vide his Budget Speech dated 8th July 2014 (para XVII/2), had announced to set up Summer Internships for the Undergraduates of Engineering and Management Studies in Zonal Railways, Divisions and PSUs of Indian Railways.

2. Accordingly, the policy on the subject has been finalised and will be as under:-
- i) Zonal Railways/ Production Units/ PSUs will decide on the duration and the number of interns they can train at the beginning of the year and will give publicity to the same in their respective websites inviting applications through the institutions. The duration of the internship shall not be more than 8 weeks.
 - ii) Facilities of internships will be offered to only those candidates who are still studying at Undergraduate level in Technical/ Management areas and not to those who have passed the final examination and have left the Institution.
 - iii) No fee would be charged from the trainees.
 - iv) No remuneration in the form of stipend, salary or allowances of any kind will be paid to the trainees by the Railway administration/PSUs. No passes or PTOs will be issued to them.
 - v) The trainees will have to conform to all General rules and regulations of discipline and conduct at the Railway Administration/PSUs concerned.
 - vi) The application for internship would be accepted only if it through the institutions where the student is pursuing the studies. The Institutions sending students for the training will verify the credentials and would indemnify Railway Administration concerned for any loss or damage to equipment and fittings that may be caused by the trainee during the course of training in workshops etc.
 - vii) The trainees will not be treated as employees of the Railway Administration /PSUs and as such will not be entitled to any compensation or damages from the Railway Administration/PSUs for any injury to them or to their property etc.

- viii) The trainees will be under the administrative control and discipline of the head of the Unit/ office concerned.
 - ix) On successful completion of internship, the trainees will have to submit a report giving their feedback including ideas/ suggestions for innovation etc. A certificate will be issued to them by the concerned Railway Administration/PSUs.
 - x) Railway Administration/PSUs may instruct an intern to terminate the programme at any time, as deemed fit, without assigning any reason. The decision of the Railway Administration/ PSU shall be final in this regard. Also an intern can leave the programme, if he/she desires, giving prior notice of seven (07) working days to the controlling officer. No certificate shall be awarded to such an intern.
 - xi) The internship course shall not confer any claim/ right for any employment in any office/ establishment under the administrative control of the Ministry of Railways/PSUs.
 - xii) A declaration incorporating the relevant points from the above will be taken by the concerned Zonal Railway/ Production Units/ PSUs as per the format attached (Annexure to this letter).
3. This issues with the concurrence of Finance Directorate of Railway Board.



(H Moharana)

Director (Training)

Fax – 011 23385099

FORMAT FOR DECLARATION BY INTERNS

With reference to the offer for internship vide letter No.----- dated DD/MM/YYYY, I hereby undertake the following:-

- i) I will be doing internship from DD/MM/YYYY to DD/MM/YYYY at (place).
- ii) I am not entitled to any remuneration in the form of stipend, salary or allowances of any kind by the Railway administration/PSU. I am also not entitled to any pass or PTO from Indian Railways.
- iii) I would abide by all General rules and regulations of discipline and conduct at the Railway Administration/PSU.
- iv) I am liable to compensate to the Railway Administration/PSU concerned for any loss or damage to equipment and fittings that may be caused during the course of training in workshops etc.
- v) I will not be treated as employee of Indian Railways and as such will not be entitled to any compensation or damages from the Railway Administration/PSUs for any injury to me or to my property etc.
- vi) I agree to be under the administrative control and discipline of the Head of the Unit/office concerned.
- vii) I will not claim any advantage for employment in Indian Railways in future on the basis of the internships.

Date:

Name:

Institute:

Course:

Declaration by the Institute

----- (Name of the Institute) undertakes to indemnify Railway Administration for any loss or damage to equipment and fittings that may be caused by Mr/Ms (name of the trainee) during his/her internship with the Indian Railways.

(Authorised Signatory)

For Head of the Institute

Stamp

Chairman/Managing Director,

RITES Ltd., Rites Bhawan, Block No.1, Sector-29, Gurgaon, Haryana.

IRCON International Ltd., C-4, Distt. Centre, Saket, New Delhi-110 017

Container Corporation of India Ltd., CONCOR Bhawan, C-3, Mathura Road, Opp. Applo Hospital, New Delhi-110 076.

Konkan Railway Corporation Ltd., Corporate office, Belapur Bhawan, Plot No.6, Sec-11 CBD, Belapur, Navi Mumbai-400 614.

Mumbai Rail Vikas Corporation Ltd., 2nd Floor, Churchgate Station Bldg., Mumbai - 400 020

RailTel Corporation of India Ltd., 10th Floor, bank of Baroda Building, 16 Sansad Marg, New Delhi-110001.

Indian Railway Catering and Tourism Corporation Ltd., 9th Floor, Bank of Baroda Building, 16, Sansad Marg, New Delhi-110 001/IInd Floor, STC Building, Jawahar Vyapar Bhawan, 1, Tolstoy Marg, New Delhi-110 001.

Dedicated Freight Corridor Corporation of India Ltd., 5th Floor, Pragati Maidan Metro Station Building Complex, New Delhi- 110 001.

Rail Land Development Authority, Near Safdarjang Railway Station, Moti Bagh, New Delhi-110 021.

Centre for Railway Information Systems, Near Safdarjung Station, Chankyapuri, New Delhi

Indian Railway Finance Corporation, NBCC Pace, Bhishm Pitamah Marg, Pargati Vihar, Lodhi Road, New Delhi-110 003.

Rail Vikas Nigam Ltd., Plot No.25, 1st Floor, B-Block, August Kranti Bhawan, Bhikaji Cama Place, New Delhi-110 066.

Delhi Metro Rail Corporation, Metro Bhawan, 13, Firebrigade Lane, Barakhamba Road, New Delhi-110001.

**GOVERNMENT OF INDIA (BHARAT SARKAR)
MINISTRY OF RAILWAYS (RAIL MANTRALAYA)
RAILWAY BOARD**

04/04/2018

No. 2018/E(Tr)/30/7

New Delhi, Dated: ~~03~~/2018

The General Managers,
All Indian Railways/Production Units

The GMs/CEOs/CMDs
All Public Sector Undertakings

Sub: Internship programme of Ministry of Railways

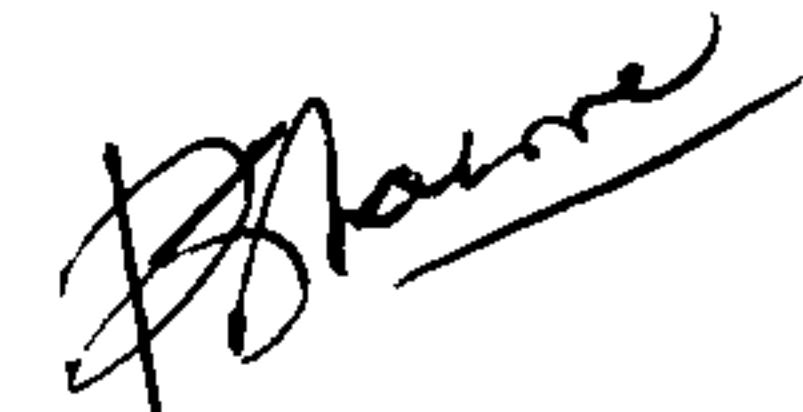
An Internship programme for the year 2018-19 is being conducted by the Ministry of Railways. Salient features of the internship programme of the Railways are as follows:

1.	Objective	<p>To familiarize the students pursuing Graduation/Post Graduation in Engineering and MBA, with the working of Railways and formulation of policies.</p> <p>To allow young academic talent to be associated with the Railways work for mutual benefit.</p> <p>The internship is neither a job nor any such assurance for a job in the Indian Railways.</p>
2.	Eligibility	<p>Any Indian national pursuing Graduation/Post Graduation in Engineering (Civil, Electrical, Mechanical & Electronics, Computers disciplines only) or MBA from Institutes of National and International repute is eligible to apply.</p> <p>a) Students pursuing Post Graduation in Engineering should have obtained a First class Graduate Degree</p> <p>b) Students pursuing undergraduate course in Engineering should have completed at least two years of study in Degree and should have a consistently good academic record.</p> <p>c) Students pursuing MBA should have obtained a First Class Graduate Degree and should have successfully completed one year of the course.</p>
3.	Duration	Duration of the internship will be two months during the financial year 2018-19
4.	Subject and Location	<p>The area of study can include Logistics, Financial Management, HR, Materials Management, Project Management and other technical matters pertaining to Railways, as may be assigned to the Intern. A list of topics is given in Annexure-I to the letter. He/She should also mention suggested areas of his/her interest and location to facilitate arrangement of the subject of study. However, assignment of the subject/topic shall be the prerogative of the administration.</p>
5.	Remuneration	No remuneration is payable
6.	Stay Arrangements	Boarding and lodging arrangements will have to be made by the Intern. However, if such facilities are available in Railway

		premises, they can be provided on payment.
7.	Submission of paper	On completion of the Internship, the intern would be required to present a Report/Paper on the subject allotted to him/her
8.	Certificate of Internship	The Report/Paper submitted by the Intern would be evaluated. On successful completion of internship, a certificate of internship would be issued.
9.	How to apply	Interested and eligible students are to send their application (Annexure-II) alongwith their CVs covering letter from the Institute duly indicating the place where they intend to intern to CPO of the concerned Zonal Railway/Production Unit/PSU (Zonal Rly./PU/PSU of the nearest Rail head to the institute)
10.	Selection	The requests will be scrutinized by the ZR/PU/PSU and depending on the merits, candidates would be selected for internship by the concerned ZR/PU/PSU.

2. This issues with the concurrence of Finance Directorate of Railway Board.

Encl: Annex I & II



(Padma Sharma)
Joint Director E(Trg)
Railway Board

LIST OF TOPICS

1. Adoption of Technology on Indian Railways
 - a) Study on CTC (Centralised Traffic Control), CBTC (Communication Based Train Control)
 - b) Maintenance issues related to Electronic interlocking
 - c) Reliability improvement of DAC (Digital Axle Counter)
2. Role of signaling in throughput enhancement
3. Railway Communication

4. Data Analytics
5. Material presentation
6. Vendor selection methods such as Analytical hierarchical processing, Data envelopment technique, Taguchi Loss Method etc.
7. Virtual prototyping
8. Statistical quality control
9. Green Procurement
10. 3PL & Vendor managed inventory
11. Reverse logistics & buyback
12. RFID
13. Braille printing & 3D printing
14. Intelligent material
15. Carbon pricing

16. Recruitment procedures on Indian Railways
17. Manpower Planning on Indian Railways
18. Staff Welfare Schemes on Indian Railways
19. In House Training on Indian Railways
20. Channels of Promotion on Indian Railways
21. Industrial Relations on Indian Railways

22. High Speed Train Projects
23. Regulatory Framework for Railways
24. PPP Projects Appraisal

25. Financial viability and Revenue model for execution of New line between Biyavra Rajgarh-Bhopal (104 km)
26. Financial viability and Revenue model for execution of Gauge Conversion between Miyagam-Dabhoi-Samalya (96 km)
27. Financial viability and Revenue model for execution of Doubling between Surendra Nagar-Rajkot (115.17 km)

5. Educational Qualification(s) (Highest to be mentioned first)

S. No.	Degree/Qualification acquired	Name of College/school/institution	Univ./Board	Marks obtained (% age)	Year

6. (a) Details of projects undertaken, if any:
(b) Present status:

7. Discipline(s) in which internship is sought

8. Specific area(s) of work (in block letters) for the internship, in order of priority

(i)

(ii)

(iii)

9. Location/City preferred:

10. Duration months:

11. Any other relevant information:

12. I certify that the information furnished above is true to the best of my knowledge and belief:

(Signature of the candidate)

Date:

Place:

Authentication of particulars furnished above by the Institute/University

This is to certify that the information furnished by Mrs./Ms./Mr. _____ in the form of application above is correct to the best of our knowledge.

Recommendation by HOD/faculty.

1.

2.

(Signature & Seal of Authorized Official)

Note

Application to be addressed to : PCPO
GM Office
WCR
Core Building
Opposite Indira Market
PIN- 482001

Application for internship should be address to PCPO at above mentioned address only for all Locations/Activity Centres of West Center Railway.

Different Location/Activity Centre : DRM, Jabalpur
DRM, Bhopal
DRM, Kota
Coach Rehabilitation
Workshop, Bhopal
Wagon Repair Workshop,
Kota
Electric Loco shed, New
Katni Junction
Electric Loco shed, Itarsi
Electric Loco shed,
Tughlabad
Diesel Loco Shed, New
Katni Junction
Diesel Loco Shed, Itarsi