

**WEST CENTRAL RAILWAY
MEDICAL DEPARTMENT KOTA DIVISION**

**INVITING EXPRESSION OF INTEREST (EOI) ON PPP MODE FROM PRIVATE
PARTICIPATOR FOR CT/MRI/PET/MEMOGRAPHY IN DIVISIONAL RAILWAY
HOSPITAL KOTA (RAJ)**

No. Kota/MD/379/01/ PPP

Date 20 .07.2018

Chief Medical Superintendent, West Central Railway -Kota, Raj. Invites Expression of Interest (EOI) on PPP mode for **CT/MRI/PET/MEMOGRAPHY** from reputed Participator. Fulfilling the enclosed Terms & conditions & Annexure-I,II,III,IV & submit in sealed envelope addressing to Chief Medical Superintendent, West Central Railway –Kota Raj.-324002 up to 17.00 Hrs on 20.08.2018.

Full detail can be seen on the official website **www.wcr.indianrailways.gov.in**

Chief Medical Superintendent,
West Central Railway , Kota
For and on behalf of President of India

PROPOSAL FOR ESTABLISHING CT/MRI/PET/ MAMMOGRAPHY CENTRE IN DIVISIONAL RAILWAY HOSPITAL KOTA ON PPP MODEL

EOI FOR ESTABLISHING CT/MRI/PET/Mammography FACILITY UNDER PUBLIC PRIVATE PARTNERSHIP IN ALREADY BUILT-UP SPACE IN West Central Railway Divisional Hospital Kota on EOI basis.

I. INTRODUCTION

The West Central Railway Divisional Hospital Kota intends to set up CT/MRI/PET/ Mammography unit in its own railway hospital under Public Private Partnership (PPP) mode.

II. INTENTION

- To provide the above services to the Railway beneficiaries within the West Central Railway Divisional Hospital Kota through a private Service Provider, on Public-Private Partnership basis.
- The Private Partner henceforth will be referred to as Service Provider, shall establish well equipped CT/MRI/PET/ Mammography Centre with all required facilities (**AS PER ANNEXTURE III**) along with all men and material, at its own cost, in the specified space and building which shall be provided by the Divisional Railway Hospital Kota. Henceforth, West Central Railway Divisional Hospital Kota will be referred as public partner. The Service Provider will **provide round the clock services** to the Railway patients, with his own equipment, material and qualified manpower. The Service Provider will have all responsibilities to procure, maintain and operate all the equipment and other required medical and non-medical items for the unit at his own cost.
- ***The West Central Railway Divisional Hospital Kota who will be the public partner of the project will pay to the Service Provider, for its services provided to the railway beneficiaries, as per already prevailing Non NABH CGHS Rates-Jaipur for the above services, to be done on priority basis. For the tests not listed in CGHS list then the private partner will give a discount of 50% on the prevailing market rate for the test.***

III. QUALIFYING CONDITIONS

Only bidders who successfully fulfill all conditions listed below are eligible to apply.

1. The offer should be either a corporate hospital or an owner of an independent Centre for providing the said facilities.
2. Should have a minimum experience of 3 years for providing the CT/MRI/PET/ Mammography services in/to an institution.
3. The Service Provider should be registered with the concerned authority and submit Annual turnover of **last 3 financial years (2015-16, and 2016-17&2017-18)**. **A certificate from the C.A.** to this effect must be enclosed. The balance sheet in respect to the above years also must be furnished.

IV. PERIOD OF THE PARTNERSHIP CONTRACT:

1. Period of contract shall be for **07 years**. Is further extendable based on performance. The extension should not be given a period beyond 10 Years from the date of initial agreement. a fresh tender will be done.
2. *No subletting of any part or whole of the process /infrastructure / services shall be allowed.*

3. On expiry of the contract, the Service Provider will take away all the equipment and consumables that are under his ownership, without disturbing the physical infrastructure provided by the Railway administration. After expiry of the contract term, a grace period of 4 weeks will be allowed for removal of all equipment/ consumables from the premises. If not cleared within this time frame, the Chief Medical Superintendent will be at his liberty to dispose off the same, as deemed fit.
4. The contract may be terminated by the either party with three months advance written notice without assigning any reasons.

V. WORK AND SERVICES UNDER SCOPE OF THE PUBLIC PARTNER (THE RAILWAY ADMINISTRATION)

1. The Railway administration will provide the space and the building in the available existing infrastructure, for setting up the Centre. Before bidding, the Service Provider is advised to make a visit to the site and see, what infrastructure is available for the proposed Centre. Any alteration or addition, if any required shall be done by the Service Provider at his own cost.
2. Payment of property tax, and any other property related payment will be the responsibility of the Railway administration.
3. Connection of Electricity and water will be provided by the public partner to the handed over building/space. No fresh fittings or pipelines will be laid down by the Railway administration. No civil or electrical job inside the handed over portion of the building will be taken up by the railway administration. Service Provider will make his own arrangement inside the allocated space, for all his requirements at his own cost and will also have to bear the expenditure incurred on electricity and water. An Officer shall be nominated by the Chief Medical Superintendent of the Railway administration to co-ordinate with the Service Provider.

VI. SCOPE OF WORK AND SERVICES FOR THE SERVICE PROVIDER:

In view to provide the freedom of work, independency, and minimum interference from the public partner, the railway administration will only provide the Service Provider a portion of the already constructed railway hospital building as mentioned above along with already installed fixtures, fittings of electricity and water supply. However, the electricity and water charges would be paid by the service provider as per actual. No new civil, electrical or any other work will be taken over by the Railway administration. The available space and infrastructure can be examined under intimation to the railway administration authority for feasibility of the project by the Service Provider before submitting the tender.

1. All arrangements, which are not in the scope of the Railway administration, as mentioned above, but need be provided by the Service Provider for smooth functioning of the Centre has to be done by the Service Provider itself. Any modification / alteration/ addition etc. in the already constructed building have to be done by the Service Provider with prior approval from the concerned railway administration authorities. These all will be at its own cost of the service provider.
2. The repair and maintenance of the electrical lines, water pipe-lines, air conditioning fittings and any other type of fittings, if required inside the building, handed over to the Service Provider will be the sole responsibility of the Service Provider, after taking due approval from the concerned railway administration.
3. The Service Provider has to procure all medical and non-medical equipment, furniture, beds,

- linen, mattresses, stationary, drugs, dressings, consumables, non-consumables, all qualified man power and any other material or service required (AMC/CMC) to run the CT/MRI/PET/ Mammography services, at his own cost.
4. The arrangement of electricity and water, if available as central supply shall be made available by the railway administration. In case there is any failure in the electricity or water supply, the ad-hoc or emergency arrangement for the proposed Centre has to be made by the Service Provider himself at no extra cost to the railway administration.
 5. The Service Provider has to procure all computers, telephones, internet connection and all other required facilities for the Centre at his own cost, after taking due approval from the concerned railway administration.
 6. All types of manpower for the Centre have to be provided by the Service Provider.
 7. The Service Provider has to provide round the clock uninterrupted services by posting qualified required manpower on shift basis.
 8. Only new equipment must be installed by the Service Provider, after approval from the Railway administration.
 9. Compliance to all the statutory regulations like PNDT, AERB, etc. shall be the responsibility of the service provider. The copy of these relevant certificate is to be submitted to the railway administration and only then the service should be started & MOU to be entered after getting the due sanction from railway administration. All the discards should be disposed off as per the standard disposal guidelines issued by the respective State Governments.
 10. The service provider must ensure about the appropriate precautions that need to be taken to safeguard the interest of Imaging Personnel and their families from radiation hazards.
 11. Running cost of all facilities including staff salaries to be borne by the Service Provider.
 12. Service Provider should make alternative arrangements of similar quality in the event of breakdown of the services, at his own cost (including the transport of patient). In case the Service Provider fails to make such arrangement and any damages claimed by the patient/hospital, shall be shall be reimbursed by the Service Provider. The service provider shall be given a maximum down time of seven days by the Railway administration. If the breakdown extends more than 15 days, railway will be free to penalize the service provider by forfeiting 25% of performance bank guarantee.
 13. Service Provider must keep soft and hard copy of all records and should be able to provide all statistics and other records to the railway administration on demand.
 14. The service provider will install such machines which will be capable of integration with HIMS and it will be service provider's responsibility to integrate their system with hospital's HIMS.
 15. Service Provider must issue Identity cards and uniforms to its staff.
 16. Service Provider must obtain insurance cover for all its equipment at his own cost.
 17. Obtaining any permit including civil, electrical, radiation safety requirements/AERB clearance etc. shall be the responsibility of the Service Provider.
 18. Service Provider will ensure remedial measures with regard to any deficiency in services pointed out by the authorities.
 19. Radiologist should be available to attend cases round the clock. The doctor's duty roster should be submitted to the railway administration in advance.
 20. The Service Provider has to permit in his radiological unit, the under graduate and postgraduate medical students of the hospital for training purpose. The consultants should provide training in CT/MRI/PET/ Mammography to undergraduate/post graduate medical students, if needed by the Railway administration without any condition or cost. for Medical education purpose, this Unit will be considered the integral part of The Hospital.

VII. GENERAL AND LEGAL

1. Railway Beneficiaries reporting to this hospital and needing the said services will be referred on a prescribed referral letter issued by the designated authority, along with attested signature/thumb impression/photo of the patient over it. The Service Provider will do the desired tests **ON PRIORITY OVER OTHER THAN RAILWAY PATIENTS** and issue the reports to the patient **WITHIN 24 HOURS to the OPD patients (provisional reports to be issued within 1 hour to emergent/urgent patients) and for other indoor patients, the report must be made available within 12 (twelve) hours** and keep a copy of the same with the signature of the patient on the report to be submitted with the original referral slip, for claiming the bill. The **Service Provider will keep check on the patient's identity** and will integrate the same with the Railway administration's portal when available.
2. The Service Provider will be expected to raise bills for, along with original referral letters and with reports and items demanded by the railway administration, on monthly basis.
3. The Railway administration staff can be given access to all the areas of the service provider after showing identity card.
4. Service Provider will be authorized to make changes in fittings, cabling, etc. as per requirement for operating equipment with prior permission from railway administration.
5. No modifications of permanent structure will be allowed.
6. In case of change of legal status of Service Provider, fresh mutual agreement will come in force. The 07 years of contract period will not change and will be calculated from the date of signing the first agreement.
7. Force Majeure clause may be incorporated in the agreement.
8. Any medico-legal issues arising in the course of or out of treatment of patients will be the responsibility of Service Provider.
9. Any difference or disputes will be submitted for arbitration as per MOU to be entered into with both the parties.
- 10. Provision of Consumer Protection Act and RTI act are applicable to the Service Provider only.**
11. All the applicable Laws of land including Minimum Wages Act, ESI Act, EPF Act, etc. should be the responsibility of the service provider in regard to the employees that are engaged for the desired services.
12. Courts in Kota shall have exclusive jurisdiction to deal with legal issues/disputes arising out of functioning of the Centre.
13. All the queries about expected work load, type of investigations and other procedures to be expected from the railway administration side, and other business related matter can be clarified from the *Chief medical Superintendent* of the railway administration.
- 14. The service provider will be allowed to render his services to "other than railway" patients as per their pre-decided rates provided that the railway beneficiaries will get utmost priority for these services.**
- 15. In case of any deviation found on the part of service provider, Chief medical Superintendent of the hospital can issue orders for immediate cessation of the services to railway and as well as other than railway patients and may terminate the partnership without assigning any reason.*

VIII. PERFORMANCE MONITORING:

1. The Railway administration authorities are free to monitor the quality of services rendered by the Service Provider on a periodical basis. Any shortcoming will be communicated to the Service Provider and Service Provider will be responsible for rectification/action, if any, without any delay. Monthly statistics must be sent to the railway administration.

2. Regular patient satisfaction survey/ grievances shall be carried out and shared between Service Provider and Medical Director. Corrective action taken should be intimated in writing to the railway administration authorities.
3. The Chief Medical Superintendent or his authorized person shall have the right to inspect the Centre at any time without seeking any permission from Service Provider.
4. The Service Provider will nominate an official for liaison work and performance monitoring.
5. A detailed list of all the "other than railway" patients' undergone CT/MRI/PET/ Mammography investigations in one calendar day has to be sent to appropriate Railway Administration the very next working day.

IX. PREPARATION AND SUBMISSION OF THE PROPOSAL:

1. Interested bidders are requested to examine the project minutely and visit the Railway administration to examine the space/building to be provided before submitting their proposal. The service provider should be absolutely clear and sure about the feasibility of establishing the Centre in the provided built up space before submitting the proposal.

2. *The proposal is to be submitted on the envelope. to be labeled as **"PROPOSAL FOR ESTABLISHING CT/MRI/PET/ MAMMOGRAPHY"** and should be submit to the office of **Chief Medical Superintendent Divisional Rly. Hospital Kota kept for the same purpose before the specified date and time.***

3. Please attach this document signed and stamped on each page by the authorized signatory,

4. All enclosures/papers must be serially numbered and signed by the authorized signatory with stamp on each page before submission.
5. Copy of registration certificate, if any, of Service Provider.
6. A minimum three years' experience of running a CT/MRI/PET/ Mammography Centre in a hospital or independent Centre, by the Service Provider from last three years (3 years' experience) must be enclosed with this document.
7. AFFIDAVIT: The bidder has to submit an undertaking in the form of affidavit as per Annexure II
8. Letter of authorization for authorized signatory by the company/owner should be attached.
9. ***The time frame to commission the project after the award of the tender is 6 months. After the expiry of six months, Rs.20000/ per week will be recovered as a penalty for delay of the project for next one month. After one month of penalty period the deposited performance security may be forfeited and contract may be given to the next bidder or re-tender may be done.***
10. ***The premium/year offered by the bidder (in INR) will be the criteria for awarding the project, as per annexure III. There is minimum premium/year stated in annexure III. The bids offering less than the minimum premium as per annexure III will be summarily rejected. This premium is payable to railway revenue yearly and in advance.***

X. SELECTION PROCESS:

A Pre-Bid conference may be held on a fixed date and time after the request for proposal is being advertised well before the submission date to clarify any queries on the project. The tender committee shall consist of SAG level officers from Medical, Finance & Engineering/Electrical department each and will be accepted by PCMD. Along with the scrutiny of the documents and proposals, the committee may visit the Institution of the bidders to assess and confirm their credibility. The Tender Committee will short list the eligible proposals. ***The bidder who will offer maximum premium/year amount will be awarded the project. There is minimum premium/year stated in annexure III. The bids offering less than the minimum premium as per annexure III will be summarily rejected. In case of 2 equal highest bids, the bid with more annual turnover will get preference.***

The Principal Chief Medical Director has full right to accept or reject any or all the tenders without assigning any reason(s) thereof.

XI. TIME FRAME TO COMMISSIONING THE PROJECT

Maximum time for commissioning of the unit shall be 6 months from the date of award of the contract.

XII. PERFORMANCE GUARANTEE/SECURITY

Performance Bank Guarantee of Rs. 2,00,000.00 Lacs (Rs. Two Lacs only) have to be deposited at the time of entering into contract as performance guarantee for a period of 7 Yrs.+30 days beyond the competent authority accepted period.In case the bidder does not fulfill the contractual obligations the performance guarantee amount shall be forfeited. if the bidder does not deposit the required performance guarantee within the required period or not willing to accept the contract after awarding the same.

XIII. CO-BRANDING

- "WEST CENTRAL RAILWAY DIVISIONAL HOSPITAL KOTA" – (name of the service provider)" will be its co-branding format.
- The co-branding format will apply to all signages in the railway administration, stationeries used by service provider for any communication or reports.
- West Central railway logo is a must.

Annexure-I

APPLICANTS DETAILS AND CONTACT INFORMATION

1. Name Of Tendering Hospital/Institution :.....
2. Name Of Owner :.....
3. Office Address :.....
4. Contact Telephone Nos. :.....
5. Fax No. :.....
6. E-Mail :.....
7. Registration Details
 - a. PAN / TAN No. :.....
 - b. Service Tax Registration No. :.....
8. Name Telephone and Mobile No. of the authorized signatory. :.....
9. Annual Financial Turnover of the Institution during the last 3 years

	Fin. Year	Annual Turnover(in Rs)	Net Profit(in Rs)
1	2015-16		
2	2016-17		
3	2017-18		

10. Any other information.....

Signature of authorized signatory

Name:.....

Seal :.....

Place:

ANNEXURE -II

DECLARATION

(On Rs. 100/- Non judicial stamp paper)

1. I, Son / Daughter of Shri
..... Director / Authorized Signatory of
..... am competent to sign this declaration and
execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender
and hereby convey my acceptance of the same.

3. The information / documents furnished along with the above tender
application are true and authentic to the best of my knowledge and belief. I /
we, am / are well aware of the fact that furnishing of any false information /
fabricated document would lead to rejection of my tender at any stage
besides liabilities towards prosecution under appropriate law.

4. I have never been black listed by any organization and no vigilance enquiry is
pending against me or my company. The company owners have never been
convicted by any court.

Signature of Authorized Signatory

Date:

Full Name: Place: Company's Seal:

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ANNEXURE III

Please specify the details of these following machines planned to be installed:-

(Minimum qualifying criteria as under)

MRI (USFDA Approved)

Latest, 3 Tesla wide bore MRI of reputed brand like GE, SIEMENS, and PHILIPS etc. with up-to-date software.

1.....

CT (USFDA Approved)

Latest, sub second Multi detector CT Scan Machine (128 Slices or more) of reputed brand like GE, SIEMENS, PHILIPS –with up-to-date software.

1.....

PET Scan (USFDA Approved)

1.....

Mammography (USFDA Approved)

1.....

THE PREMIUM/YEAR OFFERED BY THE BIDDER:Rs.....

**Minimum premium/year is fixed at Rs. 17,73,847.00 Per Year
(Seventeen Lacs Seventy Three thousand Eight Hundred Forty Seven)**

Date:	Signature of Authorized Signatory
Place:	Full Name:
	Company's Seal:

Annexure IV

CHECK LIST FOR PROPOSAL: (TICK THE CORRECT OPTION)

	YES	NO
ANNEXTURES 1,2,3		
Filled Application form		
Proof for ownership and registration certificate of Hospital/ Diagnostic Centre		
Copies audited balance sheets for last 3 financial years indicating tur and profit and certificate issued by C.A.		
Proof showing experience of last 3 years for running CT/MRI/PET/ Mammography center.		
PAN, TAN, details with photocopy of all documents.		
Affidavit as per Annexure –II		
Authority letter for authorized signatory		
Document signed and stamped at each page		

Signature of Authorized Signatory

END OF DOCUMENT