

## Daily Report on GST 30-10-2017

| Descri-<br>-ption                                                   | Activity                                                                                                                                                                                            | Action Complete<br>Yes/No | Reason for Not Taking Action                                                                                                                                                                                                                                                                                                                            | Annexure A<br>Target Date For<br>Compliance |
|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| <b>REGISTRATION</b>                                                 |                                                                                                                                                                                                     |                           |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                                                                     | a) PAN Number note by Railway                                                                                                                                                                       | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                                                                     | b) GSTIN obtained for State by Principal Officer designated for the state                                                                                                                           | YES                       | GSTIN No. for State of Madhya Pradesh is 23AAAGM0289C1ZR.                                                                                                                                                                                                                                                                                               |                                             |
| <b>Implementation Teams and Activities in place before 30.06.17</b> |                                                                                                                                                                                                     |                           |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                                                                     | a) GST Cell Headed by AGM for Zonal Railways and CME/COS for PUs constituted                                                                                                                        | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                                                                     | b) Nomination of Nodal officers for Commercial Engineering Stores and Accounts to be in charge of daily computerization of all manual transactions in each field unit and HQs.                      | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                                                                     | c) Engaging GST Consultants by Railways/PU                                                                                                                                                          | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                                                                     | d) Mapping of States in each Zone                                                                                                                                                                   | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                                                                     | e) Mapping of Stations of Railway across States to capture correct GSTIN.                                                                                                                           | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                                                                     | f) Format and Numbering system of invoices notified for each Output Service?                                                                                                                        | YES                       | Form and utility prepared by CRIS have been circulated to all concerned.                                                                                                                                                                                                                                                                                |                                             |
|                                                                     | g) Establishing Procedure for batch processing and capturing of IT platform all transactions that are manual - Parcels, Way Leave charges, Land Licencing, Siding Charges, EFTs, BPTs Catering etc. | YES                       | Data entry operators are being engaged by the executives concerned.                                                                                                                                                                                                                                                                                     |                                             |
|                                                                     | h) Ensuring computers and internet connectivity is available as per direction of C & IS Directorate                                                                                                 | YES                       | Letter to all concerned has been written and confirmation are yet to be received from executives.                                                                                                                                                                                                                                                       |                                             |
|                                                                     | i) Transitional Database for all vendors/Contractors identified                                                                                                                                     | YES                       | 900 Transitional data base has been updated                                                                                                                                                                                                                                                                                                             |                                             |
|                                                                     | j) Nomination of Officer responsible for Filing Return and Digital Signature                                                                                                                        | YES                       | Nomination of officers has been done.                                                                                                                                                                                                                                                                                                                   |                                             |
|                                                                     | k) Training for Staff and officers                                                                                                                                                                  | YES                       | Three new training sessions were conducted. (i) Training for Stores officers and their staff was organized on 11.07.17. (ii) Presentation to GM in presence of All PHOD and DRMs/CWMs of all Divisions/Workshops through video conferencing was organized on 12.07.17. (iii) Training for Traffic Account officers and staff was organised on 17.07.17. |                                             |
|                                                                     | l) Logic of Levy of GST communicated to all Offices that raise bills manually way leave charges, parcels, catering, advertisements etc.                                                             | YES                       | This has been communicated to officers of all departments. Railway Board's Circular sent to all concerned.                                                                                                                                                                                                                                              |                                             |
|                                                                     | m) Reverse Charge Mechanism - Identification of Transactions.                                                                                                                                       | YES                       | Being done.                                                                                                                                                                                                                                                                                                                                             |                                             |
|                                                                     | n) Changes in Production Units Software for Reporting Transactions to CRIS for amalgamation                                                                                                         | N.A                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |

WEST CENTRAL RAILWAY, JABALPUR

| Daily Report on GST |                                                                                                                                                |                           | 30-10-2017 | Reason for Not Taking Action                                                                                                                                 | Annexure A<br>Target Date For Compliance |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|
| Deseri-<br>-ption   | Activity                                                                                                                                       | Action Complete<br>Yes/No |            |                                                                                                                                                              |                                          |
|                     | o) Nomination of Officers for Daily Checking of GST Returns 1 & 2 as received through GST Suvidha Provider                                     | YES                       |            |                                                                                                                                                              |                                          |
|                     | p) Nomination of Officers for Filing GST Returns as received through GST Suvidha Provider.                                                     | YES                       |            |                                                                                                                                                              |                                          |
| I Accounting        | Procdeure Issued                                                                                                                               |                           |            |                                                                                                                                                              |                                          |
|                     | Accounting Procedure internalized by all concerned through Training Session for each Division/ Workshop/Construction Unit.                     | YES                       |            | Training imparted to all accounting units of BPL, Kota and Jabalpur Divisions (HQ/Divisions/Workshops) on 13.07.2017 , 14.07.17 and 18.07.2017 respectively. |                                          |
| ✓                   | Monitoring of GST Impact                                                                                                                       |                           |            |                                                                                                                                                              |                                          |
|                     | a) Changes in contract /agreement conditions to be GST compliant- as per letter issued by Stores Directorate                                   | YES                       |            | Compliance action taken by Engineering and Stores Department.                                                                                                |                                          |
|                     | CRIS may be requested for change in IPAS module for fetching the information as per the requirement for submission of GST returns.             |                           |            |                                                                                                                                                              |                                          |
|                     | *DG (S&T) may please be requested to ensure Data Connectivity as advised by Railway Board for GST                                              |                           |            |                                                                                                                                                              |                                          |
|                     | GSTR 3B return for MP State has been filed by WCR on 17/10/2017 and net GST liability Rs. 18.33 Cr. has been paid for the month of Sept. 2017. |                           |            |                                                                                                                                                              |                                          |

*Handwritten signature*  
30/10/17

DY. CAO (G)/WCR/HQ