

## WEST CENTRAL RAILWAY, JABALPUR

## Daily Report on GST 30-11-2017

| Descri-<br>-ption | Activity                                                                                                                                                                                            | Action Complete<br>Yes/No | Reason for Not Taking Action                                                                                                                                                                                                                                                                                                                            | Annexure A<br>Target Date For<br>Compliance |
|-------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| I                 | <b>REGISTRATION</b>                                                                                                                                                                                 |                           |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                   | a) PAN Number note by Railway                                                                                                                                                                       | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                   | b) GSTIN obtained for State by Principal Officer designated for the state                                                                                                                           | YES                       | GSTIN No. for State of Madhya Pradesh is 23AAAAGM0289C1ZR.                                                                                                                                                                                                                                                                                              |                                             |
| II                | <b>Implementation Teams and Activities in place before 30.06.17</b>                                                                                                                                 |                           |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                   | a) GST Cell Headed by AGM for Zonal Railways and CME/COS for PUs constituted                                                                                                                        | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                   | b) Nomination of Nodal officers for Commercial Engineering Stores and Accounts to be in charge of daily computerization of all manual transactions in each field unit and HQs.                      | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                   | c) Engaging GST Consultants by Railways/PU                                                                                                                                                          | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                   | d) Mapping of States in each Zone                                                                                                                                                                   | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                   | e) Mapping of Stations of Railway across States to capture correct GSTIN.                                                                                                                           | YES                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |
|                   | f) Format and Numbering system of invoices notified for each Output Service?                                                                                                                        | YES                       | Form and utility prepared by CRIS have been circulated to all concerned.                                                                                                                                                                                                                                                                                |                                             |
|                   | g) Establishing Procedure for batch processing and capturing of IT platform all transactions that are manual - Parcels, Way Leave charges, Land Licencing, Siding Charges, EFTs, BPTs Catering etc. | YES                       | Data entry operators are being engaged by the executives concerned.                                                                                                                                                                                                                                                                                     |                                             |
|                   | h) Ensuring computers and internet connectivity is available as per direction of C & IS Directorate                                                                                                 | YES                       | Letter to all concerned has been written and confirmation are yet to be received from executives.                                                                                                                                                                                                                                                       |                                             |
|                   | i) Transitional Database for all vendors/Contractors identified                                                                                                                                     | YES                       | 900 Transitional data base has been updated                                                                                                                                                                                                                                                                                                             |                                             |
|                   | j) Nomination of Officer responsible for Filing Return and Digital Signature                                                                                                                        | YES                       | Nomination of officers has been done.                                                                                                                                                                                                                                                                                                                   |                                             |
|                   | k) Training for Staff and officers                                                                                                                                                                  | YES                       | Three new training sessions were conducted. (i) Training for Stores officers and their staff was organized on 11.07.17. (ii) Presentation to GM in presence of All PHOD and DRMs/CWMs of all Divisions/Workshops through video conferencing was organized on 12.07.17. (iii) Training for Traffic Account officers and staff was organised on 17.07.17. |                                             |
|                   | l) Logic of Levy of GST communicated to all Offices that raise bills manually way leave charges, parcels, catering, advertisements etc.                                                             | YES                       | This has been communicated to officers of all departments. Railway Board's Circular sent to all concerned.                                                                                                                                                                                                                                              |                                             |
|                   | m) Reverse Charge Mechanism - Identification of Transactions.                                                                                                                                       | YES                       | Being done.                                                                                                                                                                                                                                                                                                                                             |                                             |
|                   | n) Changes in Production Units Software for Reporting Transactions to CRIS for amalgamation                                                                                                         | N.A                       |                                                                                                                                                                                                                                                                                                                                                         |                                             |

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|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
|                   | o) Nomination of Officers for Daily Checking of GST Returns 1 & 2 as received through GST Suvidha Provider                                | YES                       |                                                                                                                                                             |                                             |
|                   | p) Nomination of Officers for Filing GST Returns as received through GST Suvidha Provider.                                                | YES                       |                                                                                                                                                             |                                             |
| III               | <b>Accounting Procdeure Issued</b>                                                                                                        |                           |                                                                                                                                                             |                                             |
|                   | Accounting Procedure internalized by all concerned through Training Session for each Division/ Workshop/Construction Unit.                | YES                       | Training imparted to all accounting units of BPL, Kota and Jabalpur Divisions (HQ/Divisions/Workshops) on 13.07.2017, 14.07.17 and 18.07.2017 respectively. |                                             |
| V                 | <b>Monitoring of GST Impact</b>                                                                                                           |                           |                                                                                                                                                             |                                             |
|                   | a) Changes in contract /agreement conditions to be GST compliant- as per letter issued by Stores Directorate                              | YES                       | Compliance action taken by Engineering and Stores Department.                                                                                               |                                             |
|                   | <b>CRIS may be requested for change in IPAS module for fetching the information as per the requirement for submission of GST returns.</b> |                           |                                                                                                                                                             |                                             |
|                   | *DG (S&T) may please be requested to ensure Data Connectivity as advised by Railway Board for GST                                         |                           |                                                                                                                                                             |                                             |
|                   | <b>GSTR 3B return for MP State has been filed by WCR and net GST liability Rs. 13.93 Cr. has been paid for the month of Oct. 2017.</b>    |                           |                                                                                                                                                             |                                             |

*R. Satish*  
30.11.17

DY. CAO (G)/WCR/HQ