## WEST CENTRAL RAILWAY, JABALPUR

**Daily Report on GST** **26/12/2017** **AnnexureA**

| | Descri-ption | Activity | Action Complete Yes/No | Reason for Not Taking Action | Target Date For Compliance |
|---|---|---|---|---|---|
| I | **REGISTRATION** | | | | |
| | | a) PAN Number note by Railway | **YES** | | |
| | | b)GSTIN obtained for State by Principal Officer designated for the state | **YES** | **GSTIN No. for State of Madhya Pradesh is 23AAAGM0289C1ZR.** | |
| II | **Implementation Teams and Activities in place before 30.06.17** | | | | |
| | | a)GST Cell Headed by AGM for Zonal Railways and CME/COS for PUs constituted | **YES** | | |
| | | b)Nomination of Nodal officers for Commercial Engineering Stores and Accounts to be in charge of daily computerization of all manual transactions in each field unit and HQs. | **YES** | | |
| | | c) Engaging GST Consultants by Railways/PU | **YES** | | |
| | | d)Mapping of States in each Zone | **YES** | | |
| | | e) Mapping of Stations of Railway across States to capture correct GSTIN. | **YES** | | |
| | | f) Format and Numbering system of invoices notified for each Output Service? | **YES** | Form and utility prepared by CRIS have been circulated to all concerned. | |
| | | g) Establishing Procedure for batch processing and capturing of IT platform all transactions that are manual - Parcels, Way Leave charges, Land Licencing, Siding Charges, EFTs, BPTs Catering etc. | **YES** | Data entry operators are being engaged by the executives concerned. | |
| | | h) Ensuring computers and internet connectivity is available as per direction of C & IS Directorate | **YES** | Letter to all concerned has been written and confirmation are yet to be received from excutives. | |
| | | i) Transitional Database for all vendors/Contractors identified | **YES** | 900 Transitional data base has been updated | |
| | | j) Nomintion of Officer responsible for Filing Return and Digital Signature | **YES** | Nomination of officers has been done. | |
| | | k) Training for Staff and officers | **YES** | **Three new training sessions were conducted. (i) Training for Stores officers and their staff was organized on 11.07.17. (ii ) Presentation to GM in presence of All PHOD and DRMs/CWMs of all Divisions/Workshops through video conferencing was organized on 12.07.17. (iii) Training for Traffic Account officers and staff was organised on 17.07.17.** | |
| | | l) Logic of Levy of GST communicated to all Offices that raise bills manually way leave charges, parcels, catering, advertisments etc. | **YES** | This has been communicated to officers of all departments. Railway Board's Circular sent to all concerned. | |
| | | m) Reverse Charge Mechanism - Identification of Transactions. | **YES** | Being done. | |
| | | n) Changes in Production Units Software for Reporting Transactions to CRIS for amalgamation | **N.A** | | |

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| | | o) Nomination of Officers for Daily Checking of GST Returns 1 & 2 as received through GST Suvidha Provider | **YES** | | |
| | | p) Nomination of Officers for Filing GST Returns as received through GST Suvidha Provider. | **YES** | | |
| III | **Accounting Procdeure Issued** | | | | |
| | | Accounting Procedure internalized by all concerned through Training Session for each Division/ Workshop/Construction Unit. | **YES** | **Training imparted to all accounting units of BPL, Kota and Jabalpur Divisions (HQ/Divisions/Workshops) on 13.07.2017 , 14.07.17 and 18.07.2017 respectively.** | |
| IV | **Monitoring of GST Impact** | | | | |
| | | a) Changes in contract /agreement conditions to be GST compliant- as per letter issued by Stores Directorate | **YES** | Compliance action taken by Engineering and Stores Department. | |
| | **CRIS may be requested for change in IPAS module for fetching the information as per the requirement for submission of GST returns.** | | | | |
| | ***DG (S&T) may please be requested to ensure Data Connectivity as advised by Railway Board for GST** | | | | |
| | **GSTR 3B return for MP State has been filed by WCR and net GST liability Rs. 17.43 Cr. has been paid for the month of Nov. 2017.** | | | | |

26/12/17

**DY. CAO (G)/WCR/HQ**