

भर्ती से संबंधित आवश्यक निर्देश

विषय :-आर.आर.सी जबलपुर जी.डी.सी.ई द्वारा प्राप्त पेबैंड 9300-34800 +ग्रेड पे 4200 पद SM में दस्तावेज सत्यापन एवं नियुक्ति हेतु।

संदर्भ:- पत्र सं पमरे/का.मुख्या/आर.आर.सी/जी.डी.सी.ई.01/2019/एस.एम दिनांक: 21.09.2020
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- उपर्युक्त के संबंध में सूचित किया जाता है कि आपका चयन SM के पद पर हुआ है आपको सुबह 9.30 बजे आपको मण्डल रेल प्रबंधक कार्यालय के भर्ती अनुभाग में दस्तावेज सत्यापन हेतु उपस्थित होना है। अतः आप अपने संपूर्ण दस्तावेज wcr की वेबसाइट wcr.indianrailways.gov.in → news & update → news & announcement 2020 में जाकर document download कर पूर्ण कर दस्तावेज सत्यापन हेतु उपस्थित हो।
 - आप अपनी दस नवीनतम पासपोर्ट साइज फोटो एवं विश्वविद्यालय/उच्चतर माध्यमिक कॉलेज प्रमाण पत्र जिसमें जन्मतिथि अंकित हो/जाति प्रमाण पत्र एवं अन्य प्रमाण पत्र यदि कोई हो तो उनकी मूल प्रति अपने साथ लायें, अपनी शैक्षणिक योग्यता की अंकसूची एवं जाति प्रमाणपत्र का ऑनलाईन सत्यापन कर लावें।
 - अगर आप अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग समुदाय के सदस्य हैं तो आपको केन्द्र सरकार की सेवा के लिये निर्धारित (संलग्न प्रोफार्मा), पर जिलादंडाधिकारी द्वारा जारी जाति प्रमाण पत्र प्रस्तुत करना होगा।
 - अगर आप निर्धारित अवधि में उपस्थित नहीं होते हैं तो आपका नियुक्ति का प्रस्ताव रद्द समझा जायेगा। संतोषजनक प्रशिक्षणपूर्ण करने एवं अपेक्षित परीक्षा उत्तीर्ण करने के उपरांत ही मंडल पर उपलब्ध रिक्तियों के आधार पर निम्न शर्तों के अनुसार आपकी नियुक्ति पे बैंड+ ग्रेड पे में की जायेगी।
 - आपकी पदस्थापना PVR संक्षांकन फार्म, शैक्षणिक दस्तावेज के सत्यापन के होने पर ही की जायेगी।
- क) प्रशिक्षण अवधि के दौरान आपकी प्रगति संतोषजनक नहीं होने और प्रशिक्षणपूर्ण होने के उपरांत अपेक्षित परीक्षा उत्तीर्ण नहीं होने की स्थिति में PVR संक्षांकन फार्म, शैक्षणिक दस्तावेज सत्यापन नहीं होने तथा विपरीत रिपोर्ट प्राप्त होने पर भारतीय रेल स्थापना संहिता भाग-1 में निहित नियमों के अनुसार कार्यवाही करते हुए आपकी सेवा समाप्त की जा सकेगी।
- ख) संतोषजनक प्रशिक्षण पूर्ण करने पर आप अस्थायी पद पर अस्थायी रोजगार/नियुक्ति के पात्र होंगे और अस्थायी कर्मचारी पर लागू नियमों से शासित होंगे।
- ग) स्थाई संवर्ग में आपकी नियुक्ति स्थाई कर्मचारी के रूप में तभी की जावेगी जब उस संवर्ग में स्थान रिक्त होगा।
- घ) रेलवे बोर्ड के पत्र क्र.एफ(ई)।।।/2003/पी.एन-1/24 दिनांक 31.12.2003 के अनुसार दिनांक 01 जनवरी 2004 से केन्द्रीय सरकार सेवा जिसमें रेलवे सेवा भी शामिल है में भर्ती होने वाले कर्मचारियों जिनकी तैनाती 01 जनवरी 2004 को या उसके बाद की गई है उन पर न्यूरिस्ट्रक्चरिंग डिफाइन कॉन्ट्रीब्यूशन पेंशन सिस्टम लागू होगा उन्हें अतिरिक्त असाधारण पेंशन और कम्यूटेशन आदि का भुगतान नहीं किया जायेगा।

7. आपके इस कार्यालय में 100/- रुपये के (नॉन जुडिशियल) स्टाम्प में आपके द्वारा सेवा शर्तों को स्वीकार करने का वचनबद्ध किया जावेगा और साथ ही एक रेल कर्मचारी/शासकीय कर्मचारी वेतनमान 9300-34800 ग्रेड पे 4200/- धारक तथा उक्त ग्रेड पे से कम न हो एवं श्रम भुगतान अधिनियम से शास्ति हो द्वारा आपकी श्योरिटी लेनी होगी।
8. चरित्र प्रमाण पत्रों की दो प्रति संलग्न कर आपको प्रेषित है इनमें से एक उस शैक्षणिक संस्था के प्रधान से हस्ताक्षरित करवाएँ जहाँ पर आपने अपनी अंतिम शिक्षा पूरी की हो और दूसरा उस नियुक्ता से हस्ताक्षरित करवाएँ जिसके पास आप सेवा रत हैं जोकि अनापत्ति प्रमाण पत्र है। (यदि आप कहीं सेवारत हैं) यदि आप कहीं सेवारत नहीं हैं तो दूसरा प्रमाण पत्र किसी राजपत्रित अधिकारी से अस्ताक्षरित करवायें लेकिन उस प्रचार्य से नहीं जिसके पास आप शिष्य रह चुकें हैं। उक्त चरित्र प्रमाण पत्र प्रथम श्रेणी एकजीक्यूटिव मजिस्ट्रेट/एस.डी.एम/तहसीलदार द्वारा प्रति हस्ताक्षरित होना चाहिये। इन चरित्र प्रमाण पत्रों एवं अटेस्टेशन फॉर्म की अवधि छः माह से अधिक पुराने न हो।
9. अटेस्टेशन फार्म संलग्न कर आपको प्रेषित किया जा रहा है जिसे तीन प्रतियों में पूरी तरह से भरकर एवं प्रथम पृष्ठ पर फोटो चस्पा कर राजपत्रित अधिकारी से हस्ताक्षरित कराकर जमा करें एवं अंतिम पृष्ठ पर राजपत्रित अधिकारी/सांसद/विधायक द्वारा हस्ताक्षरित कर जमा करें।
10. किसी भी बैंक में खाता खोलकर बचत खाते की फोटो प्रति जमा करें इसी खाते पर आपके वेतन का भुगतान किया जायेगा। यह किसी भी बैंक में किसी भी शहर का खाता हो सकता है जो को बैंकिंग वाला हो साथ ही पेन कार्ड की छायाप्रति भी प्रस्तुत करें। एक कैंसिल किया हुआ चेक अवश्य लेकर आयें, बिना इसके नियुक्ति आदेश जारी नहीं किए जाएंगे एवं आधार कार्ड लाना अनिवार्य है।
11. प्रान फॉर्म की तीन प्रतियाँ आपको भेजी जा रही है जिसे पूर्ण विवरण (काली स्याही) सहित भरें।
12. भारतीय रेल स्थापना नियमावली भाग-1 के पैरा 104 के अनुसार पदस्थापना के दो वर्ष तक आपकी परिवीक्षा अवधि रहेगी। जो अभ्यार्थी अप्रेंटिस/ट्रेनी के रूप में भर्ती होंगे उनकी परिवीक्षा अवधि ट्रेनिंग समाप्ति के बाद प्रारंभ होगी।
13. प्रशिक्षण/परिवीक्षा अवधि में भारतीय रेल स्थापना संहिता भाग-1 (IREC-1) के पैरा 301 (1)(सी) के तहत आपकी सेवाएँ एक माह की नोटिस देकर समाप्त की जा सकती है। कृपया उक्त सभी शर्तों को नोट करें एवं स्वीकार करते हुए भर्ती के समय उपस्थित होने पर इस पत्र के साथ जमा करें।

साक्ष्यांकन फार्म
ATTESTATION FORM

चेतावनी :--साक्ष्यांकन फार्म में गलत जानकारी देना या वास्तविक जानकारी छिपाना अयोग्यता समझी जायेगी और इससे उम्मीदवार सरकारी सेवा के अयोग्य भी ठहराया जा सकता है।

Warning :- The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification, and is likely to render the candidate unfit for employment under the Government.

2. यह फार्म भरने और भेजने के बाद यदि उम्मीदवार पकड़ा गया हो, उसे सजा हुई हो, वंचित किया गया हो आदि, तो उसे इसके बारे में लोक सेवा आयोग या रेल सेवा आयोग या उस अधिकारी को, जिसको पहले साक्ष्यांकन पत्र भेजा गया हो, जैसी स्थिति हो, शीघ्र लिख देना चाहिये अन्यथा यह समझा जायेगा कि वास्तविक जानकारी छिपायी गयी है।

If detained, convicted,debarred etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the Union Public Commission or the Railway Service Commission or the Authority to whom the attestation form has been sent earlier, as the case may be, failing which will be deemed to be a suppression of factual information.

3. यदि नौकरी के दौरान किसी भी समय साक्ष्यांकन पत्र में यह पाया गया कि गलत जानकारी दी गयी है या वास्तविक जानकारी छिपायी गयी है तो उसकी सेवा समाप्त कर दी जायेगी।

If the fact that false information has been furnished or that there has been suppression of any factual information in the attestation form comes to notice at any time during the service of person, his/her service would be liable to be terminated.

1. पूरा नाम (स्पष्ट अक्षरों में) उर्फ नाम सहित, यदि हो, Name in full (In Block Capitals) with aliases, if any (कृपया लिखें, यदि किसी समय अपने नाम या कुल नाम में कभी कुछ जोड़ा या घटाया हो) (Please indicate if you have added or dropped at any stage any part of your name or surname)	कुल नाम Surname	नाम Name
2. वर्तमान पूरा पता (अर्थात् ग्राम, थाना और जिला या मकान नम्बर, गल्ली सड़क/ मार्ग और कस्बा) Present address in full (i.e. Village, Thana and District or House Number, Lane/Street/Road and Town.)		
3. (क) घर का पूरा पता (अर्थात् ग्राम, थाना और जिला या मकान नम्बर, गल्ला सड़क/मार्ग और कस्बा और जिला मुख्यालय का नाम) (a) Home address in full (i.e. Village, Thana and District or House Number, Lane/Street/Road and Town and name of District Head Quarters.) (ख) यदि पाकिस्तान का मूल निवासी हो तो वहां का पता और भारतीय संघ में आने की तारीख (b) If originally resident of Pakistan, the address in the Country and the date of migration to Indian Union.		

4. स्थानों का विवरण निवास की अवधि सहित जहां अपने पिछले पांच वर्षों में एक स्थान पर एक वर्ष से अधिक समय तक निवास किया है। यदि विदेश (पाकिस्तान सहित) में रहे हों, तो उन सभी स्थानों का विवरण दिया जाना चाहिए जहां 21 वर्ष की अवस्था प्राप्त करने के बाद एक वर्ष से अधिक रहा हो।

Particulars of places with periods of residences where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan) particulars of all places where you have resided for more than one year after attaining the age of 21 years should be given.

से From	तक To	निवास का पूरा पता (अर्थात् ग्राम, थाना और जिला या मकान नम्बर गली/सड़क/मार्ग और कस्बा) Residential address in full (i.e., Village, Thana and Distt. or House No. Lane/Street/Road and Town)	पिछले कालम में दिये गये स्थान के जिला मुख्यालय का नाम Name of the District Headquarters of the place mentioned in the preceding Column.

8.

5. पिता का/Father's :--

- (क) पूरा नाम, उर्फ नामों सहित, यदि हो,
(a) Name in full with aliases, if any
- (ख) वर्तमान डाक का पता (यदि मृत हो तो अंतिम पता लिखें)
(b) Present postal address (If dead, last address)
- (ग) घर का स्थायी पता
(c) Permanent Home Address
- (घ) व्यवसाय
(d) Profession
- (ड) यदि सेवा में हो तो पदनाम और कार्यालय का पता लिखें।
(e) If in service, give designation and official address.

- (क) _____
(a) _____
- (ख) _____
(b) _____
- (ग) _____
(c) _____
- (घ) _____
(d) _____
- (ड) _____
(e) _____

6. राष्ट्रियता/Nationality of :--

- (i)
(क) पिता
(a) Father
(ख) माता
(b) Mother
(ग) पति/पत्नी
(c) Husband/Wife
(घ) उम्मीदवार
(d) Candidate
पति/पत्नी का जन्मस्थान
(ii) Place of birth of Husband/Wife

- (क) _____
(a) _____
(ख) _____
(b) _____
(ग) _____
(c) _____
(घ) _____
(d) _____
(ii) _____

(क) जन्मतिथि (a) Date of Birth	(क) _____ (a) _____
(ख) वर्तमान आयु (b) Present age	(ख) _____ (b) _____
(ग) मैट्रिक उत्तीर्ण करने की आयु (c) Age of Matriculation	(ग) _____ (c) _____
8. (क) जन्म स्थान, जिला और राज्य जिसमें स्थित हो (a) Place of birth, District and State in which situated.	(क) _____ (a) _____
(ख) जिला और राज्य जिस के निवासी हों (b) District and State to which you belong	(ख) _____ (b) _____
9. (क) आपका धर्म (a) Your Religion	(क) _____ (a) _____
(ख) क्या आप अनुसूचित जाति/अनुसूचित जन जाति के हैं हां या नहीं उत्तर दें और यदि उत्तर हां हो, तो उस जाति का नाम लिखें। (b) Are you a member of a Scheduled Caste/ Scheduled Tribe ? Answer 'Yes or No' and if the answer is 'Yes' state the name thereof.	(ख) _____ (b) _____

7. शैक्षणिक योग्यता :--

15 वर्ष की आयु से स्कूलों और कालेजों में शिक्षा प्राप्त करने की अवधि और स्थान के साथ :--

Educational Qualifications showing places of education with years in Schools and Colleges since 15th year of age :--

स्कूल/कालेज के नाम सहित पूरा पता Name of School/College with full address	प्रवेश-तिथि Date of entering	छोड़ने की तिथि Date of leaving	उत्तीर्ण परीक्षा Examination Passed

11. यदि आपकी कभी नियुक्ति हुई हो, तो उसका विवरण दें :--

If you have at any time been employed, give details :--

पदनाम या कार्य का विवरण Designation of post held or description of work	अवधि Period		कार्यालय, फर्म या संख्या का पूरा पता Full address of the office, firm or institution	पिछली नौकरी छोड़ने के पूरे कारण Full reasons for leaving the previous service
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11. (ख) यदि पिछली नौकरी भारत सरकार/राज्य सरकार/भारत सरकार द्वारा नियंत्रित योजना या राज्य सरकार/स्वायत्त शासन/विश्व विद्यालय/स्थानिय निव्वाय के अन्तर्गत की गयी हो :-

(B) If the previous employment was under the Government of India/a State Government/an undertaking owned or controlled by the Government of India or a State Government/an Autonomous Body/a University/a Local Body :-

यदि आपने भारतीय रेल स्थापना संहिता के नियम 149 के अधीन या केन्द्रीय सिविल सेवा (अस्थायी सेवा) नियम 1965 के नियम 5 या इसी प्रकार के अन्य नियमों के अधीन आवश्यक अवधिका नोटिस देकर नौकरी छोड़ी हो तो क्या उस समय या बाद में अथवा आपकी नौकरी खत्म होने से पहले आपके विरुद्ध कोई अनुशासनात्मक कार्रवाई की गयी या किसी मामले में आपके आचरण का स्पष्टीकरण मांगा गया ?

If you had left service on giving the requisite period of notice under Rule 149 of the Indian Railway Establishment Code or Rule 5 of the Central Civil Services (Temporary Service) Rules "1965" or any similar corresponding Rules, were any disciplinary Proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of service, or at a subsequent date, before your services actually terminated.

12. (क) क्या आपको कभी पकड़ा गया/गिरफ्तार किया गया नजर-बंद किया गया/मुचलका लिखाया गया/जुर्माना या किसी अपराध के लिये न्यायालय द्वारा दोषी ठहराया गया या किसी रेल या लोक सेवा आयोग द्वारा उसकी परीक्षाओं/चुनाओं में भाग लेने से वंचित किया गया या अयोग्य ठहराया गया या किसी विश्व विद्यालय या किसी शैक्षणिक प्राधिकारी/संस्था द्वारा निकाला गया/किसी परीक्षा में बैठने से वंचित किया गया ?

(a) Have you ever been arrested, prosecuted, kept under detention, or bound down/fined, convicted by a Court of Law of any offence or debarred/disqualified by any Railway or Public Service Commission from appearing at its examinations/selections or debarred from taking any examinations/rusticated by any University or any other Educational Authority/Institution ?

(ख) क्या यह साक्ष्यांकन फार्म भरते समय किसी न्यायालय में/या विश्व विद्यालय या किसी अन्य शैक्षणिक प्राधिकारी संस्था में आपके विरुद्ध कोई मुकदमा चल रहा है ?

(b) Is any case pending against you in any Court of Law, University or any other Educational Authority/Institution at the time of filling this attestation form ?

(ग) यदि (क) और (ख) का उत्तर 'हां' हो, तो न्यायालय/विश्व विद्यालय/शैक्षणिक प्राधिकारी आदि के पास चल रहे मुकदमों का पूरा विवरण गिरफ्तार, नजरबन्दी जुर्माना, दोष सिद्ध राजा आदि लिखनी चाहिए।

(c) If the answer to (a) or (b) is 'Yes' full particulars of the case, arrest, detention, fine, conviction, sentence etc. and the nature of the case pending in the Court/University Educational Authority etc. at the time of filling up this form, should be given.

13

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टिप्पणी :- इस साक्ष्यांकन फार्म के उपर लिखी गयी 'चेतावनी' भी पढ़नी।

Note :- Please also see the 'Warning' at the top of this attestation form.

13. अपने इलाके के दो जिम्मेदार व्यक्तियों के नाम या आपसे परिचित दो व्यक्तियों के नाम	(1) _____ _____
Name and addresses of two responsible persons of your locality or two references to whom you are known.	(2) _____ _____

मैं प्रमाणित करता हूँ कि पूर्ववर्ती सूचना मेरी जानकारी और विश्वास के अनुसार सत्य और पूर्ण है। मैं ऐसी किसी भी परिस्थिति से अवगत नहीं हूँ जो मुझे सरकारी नौकरी से अयोग्य ठहरा सके।

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for employment under Government.

दिनांक / Date _____

स्थान / Place _____

उम्मीदवार का हस्ताक्षर
Signature of Candidate

पहचान प्रमाण-पत्र IDENTITY CERTIFICATE

निम्नलिखित में से कोई भी पहचान प्रमाण-पत्र पर हस्ताक्षर कर सकते हैं :-

Certificate to be signed by any one of the following :-

- केन्द्रीय या राज्य सरकार के कोई भी राजपत्रित अधिकारी
Gazetted Officers of Central or State Government.
- संसद या राज्य विधान सभा के सदस्य
Members of Parliament or State Legislature.
- उप मंडल मैजिस्ट्रेट/अधिकारी
Sub-Divisional Magistrates/Officers.
- तहसिलदार या नायब/उप तहसिलदार जिन्हें मैजिस्ट्रेट के अधिकारी का प्रयोग करने का प्राधिकार प्राप्त हो।
Tehsildars or Naib/Deputy Tehsildars Authorised to exercise magistrial powers
- सभी मान्य शैक्षणिक संस्थाओं जिनमें प्राथमरी स्कूल भी शामिल हैं, के प्राचार्य और मुख्य अध्यापक।
Principals and Head Masters of all recognised institution including Primary School.
- खण्ड विकास अधिकारी / Block Development Officer.
- डाकपाल / Post-Masters.
- पंचायत निरीक्षक / Panchayat Inspectors.

प्रमाणित करता हूँ कि मैं श्री _____

पुत्री श्री/श्रीमती/कुमारी _____ के पुत्र/

को मत _____ वर्ष

_____ महीने से अच्छी तरह जानता हूँ तथा मेरी जानकारी तथा विश्वास के अनुसार उसके द्वारा दिये गये विवरण सही हैं।

Certified that I have known Shri/Shrimati/Kumari _____

son/daughter of Shri _____ for the last _____ years
furnished by him/her are correct.

स्थान / Place _____

दिनांक / Date _____

हस्ताक्षर / Signature

(कार्यालय द्वारा भरा जाना)
(To be filled by the office)

पदनाम या ओहदा और पता
Designation or Status and Address

- नाम, पदनाम और पूरा पता
Name, designation and full address of
- प्राधिकारी, जो सत्यापन करता हो, और
The Authority which conducts the verification, and
- प्राधिकारी, जिसको जिला प्राधिकारियों द्वारा रिपोर्ट भेजी जाये।
The Authority to whom the reports have to be sent by the District Authorities.
- पद, जिस या जिनके लिये उम्मीदवार ने आवेदन किया है और जिसके लिये रेल सेवा आयोग या अन्य चयन प्राप्तिकारी द्वारा उस पर विचार किया जा रहा है।
Post or Posts for which the candidates applied and for which he is being considered by the Railway Service Commission or other Selecting Authority.

प्रति,

श्रीमान् मंडल रेल प्रबंधक(कार्मिक)
पश्चिम मध्य रेल जबलपुर

विषय : बैंक से वेतन भुगतान कराने बाबत।

महोदय,

सविनय निवेदन है कि प्रार्थी को
पद पर नियुक्ति दी गई है। मैं अपना वेतन
..... बैंक के माध्यम से लेना
चाहता/चाहती हूँ। मेरा बैंक खाता नं..... है।

नोट : बैंक खाता नं. कोर बैंकिंग ब्रांच का होना चाहिए जो 11 से 15 डिजिट का होता है।

धन्यवाद।

प्रार्थी के हस्ताक्षर

दिनांक :

नाम :

बैंक का नाम :

स्थान :

खाता नं.:

FORMAT "A"

CHARACTER CERTIFICATE
FROM HEAD OF EDUCATIONAL INSTITUTION LAST
ATTENDED
(For group C & D Non-Sensitive Service)

Certified that I known Shri/Smt/Kumari _____

Son/Wife/Daughter of Shri _____
from the last _____ Years _____ Months and that to the best of my
knowledge and belief. He

/She bears reputable character and has no which may render him/her
unsuitable

for Government employment.

Shri/Smt/Kumari _____ is not
related to me.

Place _____

Date: _____

Signature

Designation
Seal

(To be attested by stipendiary Ist class Executive Magistrate/ District
Magistrate or Sub-Divisional Magistrate)

Signature

Designation
Seal

FORMAT "B"

CHARACTER CERTIFICATE
FROM GAZETTED OFFICER
(For group C Non-Sensitive Service)

Certified that I Known Shri/Smt/Kumari _____
Son/Wife/Daughter of Shri _____
from the last _____ Years _____ Months and that to the best of my
knowledge and belief He /She bears reputable character and has no
which may render him/her unsuitable for Government employment.

Shri/Smt/Kumari _____ is not
related to me.

Place _____

Date _____

Signature
Designation
Seal

(To be attested by stipendiary Ist class Executive Magistrate/ District
Magistrate or Sub-Divisional Magistrate)

Place _____

Date _____

Signature
Designation
Seal

This should be done before the candidate has been finally selected for Appointment

घोषणा पत्र

मैं पुत्र / पुत्री / पत्नी यह से
 घोषणा करता / करती हूँ कि तृतीय / चतुर्थ श्रेणी के पद से
 संबंधित मेरे द्वारा भरे गये समस्त फार्म में दी गई जानकारी पूर्ण तथ्य है यदि
 संलग्न फार्मों में भरा गया विवरण अर्थात् जन्मतिथि शिक्षा प्रमाण पत्र जाति प्रमाण
 पत्र केजुबल कार्ड किसी तरह से रेल प्रशासन द्वारा जाँच कराये जाने पर या
 किसी के द्वारा शिकायत किये जाने पर जाँच में गलत पाया जाता है तो रेल
 प्रशासन के द्वारा मुझे बिना किसी नोटिस के नौकरी से अलग करने पर मुझे कोई
 आपत्ति नहीं होगी और ना ही मुझे इसके लिये अपील करने का कोई अधिकार
 होगा।

संलग्न फार्म

01. पारिवारिक विवरण
02. चरित्र प्रमाण पत्र (अ एवं ब)
03. जाति प्रमाण पत्र
04. स्योरिटी बांड
05. साक्षात्कार फार्म

आवेदक के हस्ताक्षर

रेल कर्मचारी के दो गवाह
 (जो रेल कर्मचारी ही हों)

क्रमांक	गवाह का नाम	पदनाम	स्टेशन	हस्ताक्षर
01				
02				

परिवार घोषणा पत्र

कर्मचारी का नाम

जन्म तिथि

पदनाम व कार्य स्थान

क्र	नाम सर्वश्री/श्रीमति/कुमारी	जन्म तिथि	रेल कर्मके साथ संबंध	आधार नं.
1				
2				
3				
4				
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7				
8				
9				
10				

मैं शपथ पूर्वक घोषणा करता हूँ कि उक्त विवरण में वर्णित परिवारजन पूरी तरह मुझ पर आश्रित हैं तथा उनकी आय का अन्य साधन नहीं है।

उक्त विवरण मैं पूरे होशोहवास तथा बिना किसी दबाव के दे रहा हूँ।

दिनांक :

हस्ताक्षर

नाम

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO THE POST UNDER
THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Ku.....son/daughter of
Shri/Smt.....of
Village/Town.....
District/Division..... in the
community which is recognized as a backward class under:-

- i) Resolution No.12011/68/93-BCCC dated the 10th September, 1993 published in the Gazette of India Extraordinary - Part I, Section I, No.186 dated 13th September, 1993.
- ii) Resolution No.12011/9/94-BCC dated 19.10.1994 published in the Gazette of India Extraordinary - Part I, Section I, No.163 dated 20th October, 1994.
- iii) Resolution No.12011/7/95-BCC dated the 24th May 1995, published in the Gazette of India Extraordinary - Part I, Section I, No.88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated the 9th March, 1996
- v) Resolution No.12011/44/96-BCC dated the 6th December 1996, published in the Gazette of India Extraordinary - Part I, Section I, No.210 dated 11th December, 1993.
- vi) Resolution No.12011/13/97-BCC dated the 3rd December 1997
- vii) Resolution No.12011/99/94-BCC dated the 11th December 1997
- viii) Resolution No.12011/68/98-BCC dated the 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated the 6th December 1999, published in the Gazette of India Extraordinary - Part I, Section I, No.270 dated 6th December 1999.
- x) Resolution No.12011/36/99-BCC dated the 4th April, 2000, published in the Gazette of India Extraordinary - Part I, Section I, No.71 dated 4th April, 2000
- xi) Resolution No.12011/44/99-BCC dated the 21st September 2000, published in the Gazette of India Extraordinary - Part I, Section I, No.210 dated 21st September 2000

Shri/Smt/Ku.....and/or his family
ordinarily reside(s) in the District/Division..... of
the State.

This is also to certify that he/she does not belong to the persons/section (Creamy Layer) mentioned in column B of the Scheduled to the Government of India, Department of Personnel & Training OM No.36033/3/2004-Est.(Res.) dated 09.03.2004.(FTM).

**District Magistrate or
Deputy Commissioner etc.**

Dated:
Seal :

Note: (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the people Act, 1950.

(b) The authorities competent to issue Caster Certificate are indicated below:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/Sub Division Magistrate/Taluka Magistrate/Executive Magistrate/Extra-Assistant Commissioner (not below the rank of 1st class stipendiary Magistrate)
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family resides.

**FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO A
SCHEDULED CASTE OR SCHEDULE TRIBES IN SUPPORT OF HIS CLAIM.**

FORM OF CASTE CERTIFICATE

This is to certify that Shri / Shrimati/Kumari _____
Son/Daughter of Shri _____
Of village/Town _____ in District/Division _____
Of the State/ Union Territory _____ belongs to the
_____ Caste / Tribe which is recognized as
Scheduled Caste/ Scheduled Tribe as under:-

The Constitution (Scheduled Caste) order 1950

The Constitution (Scheduled Tribes) order 1950

The Constitution (Scheduled Caste) (Union Territories) order 1950

The Constitution (Scheduled Tribes) (Union Territories) order 1950

NB: As amended by the scheduled castes and scheduled tribes list
(Modification) order, 1956, the Bombay reorganization Act, 1960, the
Punjab reorganisation act, 1956, the state of Himachal Pradesh Act,
1970 and the North Eastern Area (Reorganisation Act, 1971 and the
Scheduled castes and scheduled tribes order (Amendment) Act, 1975.

The Constitution (Jammu & Kashmir) Scheduled Caste order, 1956

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes order, 1950

The Constitution (Dadra & Nagar Haveli) Scheduled Caste order, 1962

The Constitution (Pondichery) Scheduled Castes order, 1964

The Constitution (Scheduled Tribes) (Uttar Pradesh) order 1967

The Constitution (Goa, Daman, Diu) Scheduled Castes order, 1968

The Constitution (Goa, Daman, Diu) Scheduled Tribes order, 1968

The Constitution (Nagaland) Scheduled Tribes order, 1970

2. This Certificate is issued on the basis of the Scheduled Caste / Scheduled Tribe Certificate issued to —

Shri/Shrimati/Kumari _____ Father/Mother of

Shri/Shrimati/Kumari _____

Of Village/Town _____ to District/Division _____

Of the State/Union Territory _____ who belongs to the _____

Caste Tribe which is recognized as a Scheduled Caste/Scheduled Tribe.

In the State/Union Territory _____

issued by the _____ vide their letter No. _____

(Name of prescribed Authority)

Dated _____

Signature :

Designation :

Seal

(With seal of Office.)
State/Union Territory.

Place :

Date :

Please quote Specific presidential order.

BOND OF INDEMNITY

This Bond of Indemnity made this day of two thousand..... By
Shri/Smt/Ku..... Son/Daughter
of..... residing at (Here in
referred to a trainees representative, where the context so admits) &
Shri..... Son of.....
resident at (Here after referred to a surely
which expression shall include his/her is, executors, administration & representative where the
context so admits) of the one part & President of India owner & Administrator of the West
Central Railway here in after referred to as the government. of the other part. Whereas the
government has engaged the trainees on the terms & conditions mentioned in the joining report
dated..... executed by & between the trainees & the government.

And whereas one of the terms & condition to the said engagement of the trainee is that
the trainees shall complete the prescribed training & after such completion shall accept service
under the government & serve the government, for a minimum period of five years & if the
trainee deserts service or resigned from service during the period of training or thereafter without
the written consent of the government or is discharged thereafter for misconduct of any other
offence is training or pay any other amount excluding travelling & running allowance drawn by
the trainee from the government under those terms & conditions.

Whereas the government has engaged the trainee on the terms & conditions mentioned in
the joining report dated..... executed by & between the trainee & the
government.

And whereas one of the terms & conditions to the said engagement of the trainee is that
the trainees shall complete the prescribed training & after such completion, shall accept trainees
desert service or resigned from service during the period of training or thereafter without written
consent of the government. or is discharged thereafter the misconduct of any other offence is
enumerated in the deed, the trainee shall be repaid or demand by the government the whole cost
of training or pay any other amount excluding travelling & running allowance drawn by the
trainee from the government under these & conditions.

And whereas the surely has agreed to indemnity & or to reimburse the govt. to the extent.
It is hereby agreed by add between the parties as follows:-

1. That in consideration of the promises add in consideration of the government agreeing to
engage the trainees for the course mentioned in the joining report referred to above, the
trainee after completing the training satisfactorily, shall serve the government for a
~~minimum period of five years~~ thereafter in accordance with the said joining report
executed between the trainees & the government to the complete satisfaction of the
government (Decision of the government about which shall be final & conclusive).
2. That the trainee & the surely hereby undertake jointly & severely to indemnity &
reimburse the government to the extant aforesaid.

3. That in the event of the trainee getting an average report regarding the progress of his/her training of studies of conduct of discontinuing his studies or being discharged from the course or refused to continue for any reason not beyond the control of the trainee or does not continue in service as aforesaid, the trainees surety shall jointly and severally liable to pay and refund forthwith to the government on demand and without demand in cash all money expended on the training or on his account in aspect of his/her training course as stated above (and the decision of the government so as to training course as stated above and the decision of the government as to the amount so payable shall be final), together with interest on the said money calculated at the rate then in force for government loan.
4. That the ability of the surety hereunder shall not be impaired or discharge by reason of times being granted or any force bearance act or omission of the government, or any person authorized by the government. (whether with or without the knowledge or consent of the surety) nor shall it be necessary for the government to use the training before issuing the surety for the amount due hereunder:-
5. That if there is any dispute as to the effect or earning of these person or otherwise however except as to matter for which specific provision has been made in these presence the same shall be referred in the scale arbitration at the Secretary to the Govt. of India in the Ministry of Railway of any person appointed by him whose decision shall be final and binding on the parties. The provision of the India arbitration act 1940 as amended from time to time shall apply. In witness where of the party man have set their hands on the day and first above mentioned signed by the trainees above named in the presence of.

Signature of the Candidate :

Signature of the Surety :

Name & Designation of surety & working place:

Rate of pay & grade of surety:

Address & Mobile No. :

.....

(Sign & Seal of in charge)

(Signed by the surety above named in presence of)

Name & designation of witness & working place

1. 2.

(For & on behalf of the President of India in the presence of)

1.

2.

(Sign & Seal of in charge)

NATIONAL PENSION SYSTEM (NPS) – SUBSCRIBER REGISTRATION FORM

Central Recordkeeping Agency (CRA) - NSDL e-Governance Infrastructure Limited

Please select your category [Please tick(✓)]	Central Govt.	☐	State Govt.	☐
	Central Autonomous Body	☐	State Autonomous Body	☐
	All Citizen Model	☐	Corporate Sector	☐
	NPS Lite (GDS)	☐		

Affix recent photograph of 3.5 cm x 2.5 cm size / Passport size

To,
National Pension System Trust.
Dear Sir/Madam,
I hereby request that an NPS account be opened in my name as per the particulars given below:

* indicates mandatory fields. Please fill the form in English and BLOCK letters with black ink pen. (Refer general guidelines at instructions page)
KYC Number, Retirement Adviser Code and Spouse Name fields are not applicable for Government & NPS Lite Subscribers

KYC Number (if applicable)		Generated from Central KYC Registry
Retirement Adviser Code (if applicable)		

1. PERSONAL DETAILS: (Please refer to Sr. No.1 of the instructions)

Name of Applicant in full	Shri ☐ Smt. ☐ Kumari ☐
First Name*	
Middle Name	
Last Name	
Subscriber's Maiden Name (if any)	
Father's Name*	
(Refer Sr. No. 1 of instructions)	
Mother's Name*	
(Refer Sr. No. 1 of instructions)	
Father's name will be printed on PRAN card. In case, mother's name to be printed instead of father's name [Please tick (✓)]	☐
Date of Birth*	dd / mm / yyyy (Date of Birth should be supported by relevant documentary proof)
City of Birth*	
Country of Birth*	
Gender* [Please tick (✓)]	Male ☐ Female ☐ Others ☐ Nationality* Indian ☐
Marital Status*	Married ☐ Unmarried ☐ Others ☐
Spouse Name*	
(Refer Sr. No. 1 of instructions)	
Residential Status*	Indian

2. PROOF OF IDENTITY (PoI)* (Any one of the documents need to be provided along with the identification number)

Passport		Passport Expiry Date	dd / mm / yyyy
Voter ID Card		PAN Card	
Driving License		Driving License Expiry Date	dd / mm / yyyy
NREGA JOB Card			
Others	Name of the ID		Please refer Sr. No. 2 of the instructions.
UID (Aadhaar)	☐ [UID (Aadhaar) number not required]		

As per the amendments made under Prevention of Money-Laundering (Maintenance of Records) Second Amendment Rules, 2019, PAN or Form 60 is mandatory under NPS. If you do not have PAN at present, please ensure that these details are provided within six months of submission of this Subscriber Registration Form.

3. PROOF OF ADDRESS (PoA)*

[Please tick (✓), as applicable]
#Not more than 2 months old.
Please refer Sr. No. 2 of the instructions

Correspondence Address	Permanent Address
Passport /Driving License/UID (Aadhaar)/Voter ID card/NREGA Job Card/Ration Card/Others	Passport /Driving License/UID (Aadhaar)/Voter ID card/NREGA Job Card/Ration Card/Others
Registered Lease/Sale agreement of residence/Municipal Tax Receipt	Registered Lease/Sale agreement of residence/Municipal Tax Receipt
#Latest Piped Gas/Water/Electricity/Telephone[Landline or postpaid mobile] Bill	#Latest Piped Gas/Water/Electricity/Telephone[Landline or postpaid mobile] Bill

4.1 CORRESPONDENCE ADDRESS DETAILS*

Address type	Residential/Business ☐ Residential ☐ Business ☐ Registered Office ☐ Unspecified ☐
Flat/Room/Door/Block no.	
Premises/Building/Village	
Road/Street/Lane	
Area/Locality/Taluk	
City/Town/District	
State/U.T.	
	Landmark
	PIN Code

4.2 PERMANENT ADDRESS DETAILS*

☐ Tick (✓) in the box in case the address is same as above.

Address Type*	Residential/Business ☐ Residential ☐ Business ☐ - Registered Office ☐ Unspecified ☐
Flat/Room/Door/Block no.	
Premises/Building/Village	
Road/Street/Lane	
Area/Locality/Taluk	
City/Town/District	
	Landmark
	PIN Code

5. CONTACT DETAILS

Tel. (Off) (with STD code)	+									Tel. (Res): (with STD code)	+									
Mobile* (Mandatory)	+	9	1							(Mobile Number is required for communication and to get SMS alerts)										
Email ID																				

6. OTHER DETAILS (Please refer to Sr no. 3 of the Instructions)

- Occupation Details* [please tick(✓)]
- Private Sector ☐ Public Sector ☐ Government Sector ☐ Professional ☐
- Self Employed ☐ Homemaker ☐ Student ☐ Others (Please Specify)
- Income Range (per annum) Upto 1 lac ☐ 1 lac to 5 lac ☐ 5 lac to 10 lac ☐ 10 lac to 25 lac ☐ 25 lac and above ☐
- Educational Qualifications Below SSC ☐ SSC ☐ HSC ☐ Graduate ☐ Masters ☐ Professionals (CA, CS, CMA, etc.) ☐
- Please Tick If Applicable Politically exposed person ☐ Related to Politically exposed Person ☐ (Please refer instruction no.3)

7. SUBSCRIBER BANK DETAILS* (Please refer to Sr no. 4 of the instructions)

(All the bank details are mandatory except MICR Code.)

Account Type [please tick(✓)]	Savings A/c	☐	Current A/c	☐
Bank A/c Number				
Bank Name				
Branch Name				
Branch Address				PIN Code
	State/U.T.			Country
Bank MICR Code			IFS Code	

8. SUBSCRIBERS NOMINATION DETAILS* (Please refer to Sr. No . 5 of the instructions)

Name of the Nominee (You can nominate up to a maximum of 3 nominees and if you desire so please fill in Annexure III (Additional Nomination Form) provided separately)

[illegible]

Relationship with the Nominee Date of Birth (In case of Minor) / /

Nominee's Guardian Details (in case of a minor)

[illegible]

9. NPS OPTION DETAILS (Please tick (✓) as applicable)

I would like to subscribe for Tier II Account also YES ☐ NO ☐ If Yes, please submit details in Annexure I.

(If you wish to activate Tier I account subsequently, you may submit separate application (Annexure S10) to the associated Nodal Office or to POP/POP-SP of your choice. The list of POP/POP-SPs rendering services under NPS and Annexure S10 is available on CRA website)

I would like my PRAN to be printed in Hindi YES ☐ NO ☐ If Yes, please submit details on Annexure II

10. PENSION FUND (PF) SELECTION AND INVESTMENT OPTION* (Please refer to Sr no. 6 of the instructions)

(i) PENSION FUND SELECTION (Tier I) : Please read below conditions before opting for the choice of Pension Funds:

1. **Government Sector:** The following Pension Funds (PFs) will act jointly as default PFs, if choice is not exercised by the government employee/subscriber
(a) LIC Pension Fund Limited (b) SBI Pension Funds Pvt. Limited (c) UTI Retirement Solutions Ltd.
In case of Central Autonomous Bodies (CAB)/ State Government (SG)/State Autonomous Bodies (SAB) employees, selection made under this section will be ignored, if choice to employees is not notified by the respective State Govt/Ministry.
2. **All Citizen Model:** Subscribers under All Citizen model have the option to choose the available PFs as per their choice in the table below.
3. **Corporate Model:** Subscribers shall have the option to choose the available PFs as per the below table in consultation with their respective Employer.
4. **NPS Lite:** NPS Lite is a group choice model where subscriber has a choice of PF and investment option as available with Aggregator.

Name of the Pension Fund (Please select only one)	Please Tick (✓)	Default Choice of Pension Funds
LIC Pension Fund Limited	☐	Available in Government sector, if employee/subscriber does not exercise choice of PF
SBI Pension Funds Private Limited	☐	
UTI Retirement Solutions Limited	☐	
ICICI Prudential Pension Funds Management Company Limited	☐	
Kotak Mahindra Pension Fund Limited	☐	
Reliance Capital Pension Fund Limited	☐	
HDFC Pension Management Company Limited	☐	
Birla Sunlife Pension Management Limited	☐	

* Selection of 01 Pension Fund is mandatory for All Citizen subscriber

(ii) INVESTMENT OPTION

(Please Tick (✓) in the box given below showing your investment option).

Active Choice ☐ Auto Choice ☐

Please note:

1. In case you select Active Choice fill up section (iii) below and if you select Auto Choice fill up section (iv) below.
2. In case you do not indicate any investment option, your funds will be invested in Auto Choice (LC 50).
3. In case you have opted for Auto Choice and fill up section (iii) below relating to Asset Allocation, the Asset Allocation instructions will be ignored and investment will

(iii) ACTIVE CHOICE – ASSET ALLOCATION (to be filled up only in case you have selected 'Active Choice' the investment option)

Asset Class	E (Cannot exceed 75%)	C (Max up to 100%)	G (Max up to 100%)	A (Cannot exceed 5%)	Total	Asset class E-Equity and related instruments; Asset class C-Corporate debt and related instruments; Asset class G-Government Bonds and related instruments; Asset Class A-Alternative Investment Funds including instruments like CMBS, MBS, REITS, AIFs, Invits etc.
Specify %					100%	
Choices in Govt sector	Not available		Available	Not available	In case of Government employee/subscriber the Active choice of Asset Allocation is restricted to Asset Class 'G' only	

Please note:

- Upto 50 years of age, the maximum permitted Equity Investment is 75% of the total asset allocation.
- From 51 years and above, maximum permitted Equity Investment will be as per the equity allocation matrix provided in Annexure A. The tapering off of equity allocation will be carried out as per the matrix on date of birth.
- The total allocation across E, C, G and A asset classes must be equal to 100%. In case, the allocation is left blank and/or does not equal 100%, the application shall be rejected.

(iv) AUTO CHOICE OPTION (to be filled up only in case you have selected the 'Auto Choice' investment option). In case, you do not indicate a choice of LC, your funds will be invested as per LC 50.

Life Cycle (LC) Funds	Please Tick (✓) Only One	Choices in Govt sector	Note: 1. LC 75- It is the Life cycle fund where the Cap to Equity investments is 75% of the total asset 2. LC 50- It is the Life cycle fund where the Cap to Equity investments is 50% of the total asset 3. LC 25- It is the Life cycle fund where the Cap to Equity investments is 25% of the total asset 4. Govt. employee can exercise Auto Choice of Asset Allocation for LC 25 & LC 50 only
LC 75		Not available	
LC 50		Available	
LC 25			

11. DECLARATION ON FATCA* (Foreign Account Tax Compliance Act) COMPLIANCE (Please refer to Sr no. 7 of the instructions):

Section I*

US Person* Yes ☐ No ☐

Section II*

For the purposes of taxation, I am a resident in the following countries and my Tax Identification Number (TIN)/functional equivalent in each country is set out below or I have indicated that a TIN/functional equivalent is unavailable (kindly fill details of all countries of tax residence if more than one):

Particulars	Country (1)	Country (2)	Country (3)
Country/countries of tax residency			
Address in the jurisdiction for Tax Residence	Address Line 1		
	City/Town/Village		
	State		
	ZIP/Post Code		
Tax Identification Number (TIN)/Functional equivalent Number			
TIN/ Functional equivalent Number Issuing Country			
Validity of documentary evidence provided (Wherever applicable)	dd / mm / yyyy	dd / mm / yyyy	dd / mm / yyyy

*I certify that:

- It shall be my responsibility to educate myself and to comply at all times with all relevant laws relating to reporting under section 285BA of the Act read with the Rules 114F to 114H of the Income tax Rules, 1962 thereunder and the information provided in the Form is in accordance with the aforesaid rules,
- the information provided by me in the Form, its supporting Annexures as well as in the documentary evidence are, to the best of my knowledge and belief, true, correct and complete and that I have not withheld any material information that may affect the assessment/categorization of the account as a Reportable account or otherwise.
- I permit/authorise the NPS Trust to collect, store, communicate and process information relating to the Account and all transactions therein, by the NPS Trust and any of NPS intermediaries wherever situated including sharing, transfer and disclosure between them and to the authorities in and/or outside India of any confidential information for compliance with any law or regulation whether domestic or foreign.
- I undertake the responsibility to declare and disclose within 30 days from the date of change, any changes that may take place in the information provided in the Form, its supporting Annexures as well as in the documentary evidence provided by me or if any certification becomes incorrect and to provide fresh self-certification along with documentary evidence,
- I also agree that in case of my failure to disclose any material fact known to me, now or in future, the NPS Trust may report to any regulator and/or any authority designated by the Government of India (GOI) /RBI/IRDA/PFRDA for the purpose or take any other action as may be deemed appropriate by the NPS Trust if the deficiency is not remedied by me within the stipulated period.
- I hereby accept and acknowledge that the NPS Trust shall have the right and authority to carry out investigations from the information available in public domain for confirming the information provided by me to the NPS Trust
- I also agree to furnish such information and/or documents as the NPS Trust may require from time to time on account of any change in law either in India or abroad in the subject matter herein.
- I shall indemnify NPS Trust for any loss that may arise to the NPS Trust on account of providing incorrect or incomplete information.

Date

Place:

Signature/Thumb Impression* of Subscriber in black ink
(* LTI in case of male and RTI in case of females)

12. DECLARATION BY SUBSCRIBER* (Please refer to Sr no: 8 of the instructions)**Declaration & Authorization by all subscribers**

I have read and understood the terms and conditions of the National Pension System and hereby agree to the same along with the PFRDA Act, regulations framed thereunder and declare that the information and documents furnished by me are true and correct, to the best of my knowledge and belief. I undertake to inform immediately the Central Record Keeping Agency/National Pension System Trust, of any change in the above information furnished by me. I do not hold any pre-existing account under NPS. I understand that I shall be fully liable for submission of any false or incorrect information or documents.

I further agree to be bound by the terms and conditions of provision of services by CRA, from time to time and any amendment thereof as approved by PFRDA, whether complete or partial without any new declaration being furnished by me. I shall be bound by the terms and conditions for the usage of I-PIN (to access CRA website and view details) & T-PIN.

Declaration under the Prevention of Money Laundering Act, 2002

I hereby declare that the contribution paid by me/on my behalf has been derived from legally declared and assessed sources of income. I understand that NPS Trust has the right to peruse my financial profile or share the information, with other government authorities. I further agree that NPS Trust has the right to close my PRAN in case I am found violating the provisions of any law relating to prevention of money laundering.

Date

Place :

Signature/Thumb Impression* of Subscriber in black ink
(* LTI in case of male and RTI in case of females)**13. DECLARATION BY EMPLOYER****Applicable to Government Subscribers only**

(Subscribers Employment Details to be filled and attested by the Deptt. (All Details are Mandatory))

Date of Joining Date of Retirement Employee Code/ID (If applicable) PPAN (If applicable)

Employee Code/ID and PPAN are optional. If you intend to provide, mention any one.

Group of Employee (Tick as applicable) Group A ☐ Group B ☐ Group C ☐ Group D ☐Office Department Ministry DDO Registration Number DTO/PAO/CDDO/DTA/PrAO Registration Number Basic Pay Pay Scale

It is certified that the details provided in this subscriber registration form by _____ employed with us, including the address and employment details provided above are as per the service record of the employee maintained by us. Also, it is further certified that he/she has read entries/entries have been read over to him/her by us and got confirmed by him/her.

Signature of the Authorised person (In the box above)		Rubber Stamp of the DDO (In the box above)	
Designation of the Authorised Person		Designation of the Authorised Person	
Name of the DDO		Name of DTO/PAO/CDDO/DTA/PrAO	
Deptt/Ministry		Date	

14. DECLARATION BY EMPLOYER/ CORPORATE**Applicable to Corporate Subscribers only**

(Subscribers Employment Details to be filled and attested by Corporate (All Details are Mandatory))

Date of Joining Date of Retirement Employee Code/ID Corporate Regd. Number (CHO No.) Allotted by CRA CBO No. allotted by CRA

Certified that the details provided in this subscriber registration form by _____ employed with us, including the employment details provided above are as per the service record of the employee maintained by us. Also, it is further certified that he / she has read the entries / entries have been read over to him / her by us and got confirmed by him / her.

Date Place

Signature of the Authorised person (In the box above)

15. DECLARATION BY THE AGGREGATOR

Applicable to NPS Lite Subscribers

Authorisation by Aggregator's office (NL - AO)

Certified that the subscriber is registered with the aggregator and he/she has opted to join NPS. I hereby declare that the subscriber is eligible to join NPS and the above declaration has been signed /thumb impressed before me by after (s)he has read the entries/ entries have been read over to her/him by me.

Signature of the Authorised person (In the box above)	Rubber Stamp of the Aggregator (In the box above)

Name of the Aggregator

NPS Lite Account Office (NL-AO) Registration Number

NPS Lite - Collection Centre (NL - CC) Registration Number

Membership No. allotted by Aggregator (if any)

Place

Date

16. TO BE FILLED BY POP-SP

Receipt No. (17 digits)

POP-SP Registration Number

Document accepted for date of Birth Proof:

Copy of PAN card submitted

YES ☐ NO ☐

KYC Compliance

YES ☐ NO ☐

Documents Received:

(Originals Verified) Self Certified

(Attested) True Copies

Identity Verification :

Done

Existing Customer:

I/we hereby certify/confirm that Shri/Smt/Kum is an existing KYC verified customer.

The above applicant is having an operative Bank/Demat/Folio/..... account (specify nature of the account) having account number/client ID maintained at branch/office. The KYC documents available with us for this customer/client matches the requirement for opening NPS account and are in compliance with PMLA Rules.

I/We further confirm that the Savings Bank a/c of Sh/Smt/Kum is not a 'Basic Savings Bank Deposit Account (applicable in case of Bank PoP).

Adhaar Based KYC Certificate:

I/we hereby certify that Aadhaar Number of Sh/Smt/Kum has been checked and the name and address mentioned on the original Aadhaar card are matching with that mentioned on NPS application form.

To be filled by POP-SP		Name:
		Designation: Place:
POP-SP Seal	Signature of Authorized Signatory	Date

[To be filled by CRA - Facilitation Centre (CRA-FC)]

Received by

CRA-FC Registration Number

Received at

Date

Acknowledgement Number (by CRA-FC)

PRAN Alloted

ACKNOWLEDGEMENT

Name of the Subscriber:

Contribution Amount Remitted:

Date of Receipt of Application and Contribution Amount:

Stamp and Signature of the Employer/PoP:

INSTRUCTIONS FOR FILLING THE SUBSCRIBER REGISTRATION FORM

General Guidelines

- (a) Please fill the form in legible handwriting so as to avoid errors in your application processing. Please do not overwrite. Corrections should be made by cancelling and re-writing and such corrections should be countersigned by the applicant. Each box, wherever provided, should contain only one character (alphabet / number / punctuation mark) leaving a blank box after each word.
- (b) In case, you mention the KYC number submission of proof for the same is necessary.
- (c) Applications incomplete in any respect and/or not accompanied by required documents are liable to be rejected. The application is liable to be rejected if mandatory fields are left blank or the application form is printed back to back.
- (d) The subscriber should not sign across the photograph. The photograph should not be stapled or clipped to the form. If there is any mark on the photograph such that it hinders the clear visibility of the face of the subscriber, the application shall not be accepted.
- (e) Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification by the nodal office.
- (f) Name and Address of the applicant mentioned on the form, should match with the documentary proof submitted.
- (g) The subscriber's thumb's impression should be verified by the designated officer of POP-SP / Nodal Office.

S. No	Item No.	Item Details	Instructions																																																																
1	1	Personal Details	i. This Form is applicable only for Resident Indians. There is a separate Form for Non Resident Indians & Overseas Citizen of India. ii. Currently, Foreign Nationals and Persons of Indian Origin (PIO) are not allowed to open PRAN under Private Sector. iii. The applicant shall mention father's name and mother's name and shall select the option to be printed on PRAN Card.																																																																
		Spouse Name	If married, spouse name is mandatory.																																																																
		Father's Name	i. Father's name is mandatory. ii. If father's name has more than 30 digits, you may fill Annexure II for the same.																																																																
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2	2, 3 & 4	Identity, Correspondence & Permanent address details	<table border="1"> <thead> <tr> <th>S.No</th> <th>Proof of Identity (Copy of any one)</th> <th>S.No</th> <th>Proof of Address (Copy of any one)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Passport issued by Government of India.</td> <td>1</td> <td>Passport issued by Government of India</td> </tr> <tr> <td>2</td> <td>Ration card with photograph.</td> <td>2</td> <td>Ration card with photograph and residential address</td> </tr> <tr> <td>3</td> <td>Bank Pass book or certificate with Photograph.</td> <td>3</td> <td>Bank Pass book or certificate with photograph and residential address</td> </tr> <tr> <td>4</td> <td>Certificate of the POP for an existing customer.</td> <td>4</td> <td>Certificate of the POP for an existing customer.</td> </tr> <tr> <td>5</td> <td>Voters Identity card with photograph and residential address.</td> <td>5</td> <td>Voters Identity card with photograph and residential address</td> </tr> <tr> <td>6</td> <td>Valid Driving license with photograph</td> <td>6</td> <td>Valid Driving license with photograph and residential address</td> </tr> <tr> <td>7</td> <td>Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly</td> <td>7</td> <td>Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.</td> </tr> <tr> <td>8</td> <td>PAN Card issued by Income tax department</td> <td>8</td> <td>Certificate of address with photograph signed by a Member of Parliament or Member of Legislative Assembly</td> </tr> <tr> <td>9</td> <td>Aadhar Card / letter issued by Unique Identification Authority of India</td> <td>9</td> <td>Aadhar Card / letter issued by Unique Identification Authority of India clearly showing the address</td> </tr> <tr> <td>10</td> <td>Job cards issued by NREGA duly signed by an officer of the State Government</td> <td>10</td> <td>Job cards issued by NREGA duly signed by an officer of the State Government</td> </tr> <tr> <td>11</td> <td>Identity card issued by Central/State government and its Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled commercial Banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc.</td> <td>11</td> <td>The identity card/document with address or letter of allotment of accommodation issued by any of the following: Central/State Government and its Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Financial Institutions and listed companies for their employees. Pension or Family Pension Payment Orders issued by Govt. Departments or PSU containing address.</td> </tr> <tr> <td>12</td> <td>Photo. 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(ii) If the address indicated on the document submitted for identity proof differs from the current address mentioned in the account opening form, a separate proof of address should be obtained. All future communications will be sent to correspondence address. If correspondence & Permanent address are different, then proof for both have to be submitted. (iii) The KYC documents may be submitted within a period of 30 days after generation of PRAN. (Only for Government Subscribers)	S.No	Proof of Identity (Copy of any one)	S.No	Proof of Address (Copy of any one)	1	Passport issued by Government of India.	1	Passport issued by Government of India	2	Ration card with photograph.	2	Ration card with photograph and residential address	3	Bank Pass book or certificate with Photograph.	3	Bank Pass book or certificate with photograph and residential address	4	Certificate of the POP for an existing customer.	4	Certificate of the POP for an existing customer.	5	Voters Identity card with photograph and residential address.	5	Voters Identity card with photograph and residential address	6	Valid Driving license with photograph	6	Valid Driving license with photograph and residential address	7	Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly	7	Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.	8	PAN Card issued by Income tax department	8	Certificate of address with photograph signed by a Member of Parliament or Member of Legislative Assembly	9	Aadhar Card / letter issued by Unique Identification Authority of India	9	Aadhar Card / letter issued by Unique Identification Authority of India clearly showing the address	10	Job cards issued by NREGA duly signed by an officer of the State Government	10	Job cards issued by NREGA duly signed by an officer of the State Government	11	Identity card issued by Central/State government and its Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled commercial Banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc.	11	The identity card/document with address or letter of allotment of accommodation issued by any of the following: Central/State Government and its Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Financial Institutions and listed companies for their employees. Pension or Family Pension Payment Orders issued by Govt. Departments or PSU containing address.	12	Photo. Identity Card issued by Defence, Paramilitary and Police department's	12	Latest Electricity/water/piped gas bill in the name of the Subscriber / Claimant and showing the address (less than 2 months old)	13	Ex-Service Man Card issued by Ministry of Defence to their employees.	13	Latest Telephone bill (landline & postpaid mobile) in the name of the Subscriber / Claimant and showing the address (less than 2 months old)	14	Photo Credit card.	14	Latest Property/house Tax receipt (not more than one year old)			15	Existing valid registered lease agreement of the house on stamp paper (in case of rented/leased accommodation)
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9	Aadhar Card / letter issued by Unique Identification Authority of India	9	Aadhar Card / letter issued by Unique Identification Authority of India clearly showing the address																																																																
10	Job cards issued by NREGA duly signed by an officer of the State Government	10	Job cards issued by NREGA duly signed by an officer of the State Government																																																																
11	Identity card issued by Central/State government and its Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled commercial Banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICWAI, ICSI, Bar Council etc.	11	The identity card/document with address or letter of allotment of accommodation issued by any of the following: Central/State Government and its Departments, Statutory/ Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Financial Institutions and listed companies for their employees. Pension or Family Pension Payment Orders issued by Govt. Departments or PSU containing address.																																																																
12	Photo. Identity Card issued by Defence, Paramilitary and Police department's	12	Latest Electricity/water/piped gas bill in the name of the Subscriber / Claimant and showing the address (less than 2 months old)																																																																
13	Ex-Service Man Card issued by Ministry of Defence to their employees.	13	Latest Telephone bill (landline & postpaid mobile) in the name of the Subscriber / Claimant and showing the address (less than 2 months old)																																																																
14	Photo Credit card.	14	Latest Property/house Tax receipt (not more than one year old)																																																																
		15	Existing valid registered lease agreement of the house on stamp paper (in case of rented/leased accommodation)																																																																
3	6	Politically Exposed Person	Politically Exposed Persons' (PEPs) are individuals who are or have been entrusted with prominent public functions in a foreign country, for example heads of state or of the government, senior politicians, senior government, judicial or military officials, senior executives of state-owned corporations, important political party officials.																																																																
4	7	Subscriber's Bank Details	For Tier I & Tier II account, bank details are mandatory and it should be supported by a documentary proof. Please attach a cancelled cheque containing Subscriber Name, Bank Name, Bank Account Number and IFS Code. If cheque is not available or cheque is not preprinted with Subscriber name, a copy of bank passbook or bank statement or bank certificate or letter from Bank mentioning Subscriber Name, Bank Name, Bank Account No. and IFS Code should be submitted.																																																																
5	8	Subscriber's Nomination Details	In case of more than one nominee, percentage share value for all the nominees must be integer. Decimals/Fractional values shall not be accepted in the nomination(s). Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.																																																																
6	10	Pension Fund (PF) Selection and Investment Option	Government employee/subscribers can exercise choice of Pension Funds and allocate their investments either in 'Auto Choice' or 'Active Choice' and in Life Cycle Funds - LC 50 or LC 25 under 'Auto Choice'. In case a Government employee/subscribers does not exercises the choices of Pension Fund, their contributions will be allocated among 03 Pension Funds namely (i) LIC Pension Fund Limited (ii) SBI Pension Funds Pvt. Limited (iii) UTI Retirement Solutions Ltd.																																																																
7	11	Declaration by subscriber on FATCA Compliance	Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India • Jurisdiction(s) of Tax Residence: Since US taxes the global income of its citizen, every US citizen of whatever nationality, is also a resident for tax purpose in USA. • Tax identification Number (TIN): TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number and resident registration number) • If applicant residence for tax purpose in jurisdiction(s) within India, Permanent Account Number (PAN) to be provided as Tax Identification Number (TIN) • In case applicant is declaring US person status as 'No' but his/her Country of Birth is US, document evidencing Relinquishment of Citizenship should be provided or reasons for not having relinquishment certificate is to be provided																																																																
8	12	Declaration by Subscriber	Signature / Thumb impression should only be within the box provided in the form. Thumb impression, if used, should be attested by the designated officer of POP/POP-SP/Nodal office with the official seal and stamp. Left Thumb Impression in case of males and Right Thumb Impression in case of females.																																																																

General Information for Subscribers

- a) The Subscriber can obtain the status of his/her application from CRA and their designated nodal officer.
- b) Subscribers are advised to retain the acknowledgement slip signed/ stamped by the designated nodal officer where they submit the application.
- c) For more information / clarifications, contact CRA:

Website: <https://www.npsra.nsdl.co.in>

Call: 022-4090 4242

Address: Central Recordkeeping Agency (CRA)

Equity Allocation Matrix for Active Choice

Age (years)	Max. Equity Allocation
Upto 50	75%
51	72.50%
52	70%
53	67.50%
54	65%
55	62.50%
56	60%
57	57.50%
58	55%
59	52.50%
60 & above	50%

Please note:

1. Upto 50 years of age, the maximum permitted Equity Investment is 75% of the total asset allocation.
2. From 51 years and above, maximum permitted Equity Investment will be as per the equity allocation matrix provided above. The tapering off of equity allocation will be carried out as per the matrix on date of birth.

Affidavit to be sworn before a Notary Public in the following format
(In Rs. 100/- Stamp Paper)

I Shri / Smt / Kumari son/daughter of
Shri Aged years,
Addhar number resident of (give complete residential
address).....

have been allowed to commence mandatory training for the post of
..... pending detailed verification of character and
antecedents. I have submitted a character certificate from Principal of the
educational institution I last attended / Gazetted officer (delete whichever
is not applicable) for simple verification of my character and antecedents. I
hereby certify that I have no adverse report with the police authorities
anywhere in Indian or abroad and have no criminal case pending against
me nor have I been convicted in any criminal case in the past..

In case any adverse report about my character and antecedents is later
given by the police / civil authorities, the administration of the
West Central Railway will be within their rights to terminate my training
and cancel my candidature for the post of forthwith.

Signed this day of month of
..... year.

Signature and name of the candidate

Aadhar Number

Full address:

Police Station.

Tehsil & District

100 रुपये के स्टाम्प पेपर पर नोटरी से नोटराइज्ड (शपथ पत्र) करवा कर लावें ।

मंडल रेल प्रबंधक, पमरे/जबलपुर के समक्ष प्रस्तुत करने बाबत ।

मैं आत्मज श्री
सत्यनिष्ठा के निम्नलिखित घोषणा करता हूँ ।

1. यह कि, शैक्षणिक योग्यता के प्रमाण पत्र / अंकसूची में दर्शित अधोहस्ताक्षरकर्ता एवं पिता का नाम सही है ।
2. यह के मेरे शैक्षणिक योग्यता की अंकसूची व प्रमाण पत्र पूर्णरूपेण सही है ।
3. यह कि मेरी जाति है तथा यह जानकारी पूर्णरूपेण सत्य है तथा आवेदन के साथ संलग्न जाति प्रमाण पत्र सही है ।
4. यह कि, मेरी नियुक्ति अस्थाई व प्रोवीजनल है तथा जन्म तिथि संबंधी प्रमाण पत्र, शैक्षणिक योग्यता प्रमाण पत्र, जाति प्रमाण पत्र के सत्यापन की शर्त के तहत है ।
5. यह कि, मेरे विरुद्ध कोई आपराधिक प्रकरण कभी भी दर्ज नहीं हुआ है एवं न ही लम्बित है । अगर मेरे विरुद्ध कोई भी आपराधिक प्रकरण संज्ञान में आता है तो बिना किसी पूर्व सूचना दिये रेल प्रशासन मेरी रेल सेवा तत्काल प्रभाव से समाप्त कर सकता है ।

उपरोक्त जानकारी पूर्णरूपेण सत्य है तथा कोई जानकारी छिपाई नहीं गई है । असत्य व गलत जानकारी प्रदान करने पर रेल प्रशासन नियमानुसार कार्यवाही कर रेल सेवा समाप्त कर सकता है ।

प्रार्थी

सत्यापन

दिनांक

RRC JBP WCR CEN 01/2019 CAT-01 GDCE SM PANEL ALLOTTED FOR JBP DIVISION					
Sr. No.	Rank for SM	Roll No	Name	Father Name	Date of Document Verification
1	3	1010 85750167	Mohammad Faisal Khan	Mohammad Shafique Khan	07.10.2020
2	5	1010 78720216	Saurabh kumar Gupta	Ram Naresh Prasad Sah	
3	9	1010 85750585	Rahul Kumar	Rajesh singh	
4	10	1010 78720713	Sanjay Kumar Singh	Kameshwar singh	
5	14	1010 77590087	Indrapal Singh Rajpoot	Brajrai Singh Rajpoot	
6	17	1010 78721097	Sarvajn	Girija Nand Pandey	
7	13	1010 78720439	Shalu Gupta	Nand Kishor Gupta	08.10.2020
8	19	1011 06240106	Guddu Kumar	Om Prakash Mehta	
9	20	1010 84810991	Sachin Agrawal	Sharad Agrawal	
10	21	1010 83660478	Vinay Kumar Billaiya	Vijay Kumar Billaiya	
11	22	1010 84810640	Sumit Jagtap	Manohar Jagtap	
12	23	1011 06240763	Mohd. Wasim Raja Ansari	Late MD Salauddin Ansari	
13	24	1010 85750231	Ramajeet Kumar	Manoj Kumar	09.10.2020
14	25	1010 84810146	Ritikesh Kumar	Suresh Mahto	
15	27	1010 84810899	Vinay Kumar	Sitaram Chauhan	
16	29	1010 83660343	Ramji Singh	Chandradeo Singh	
17	30	1010 84810399	Sonu kumar Chauhan	Brijbhan Chauhan	
18	35	1010 83660374	Sri Bharat Bhushan Singh	Sri Hansraj Singh	
19	36	1010 78720913	Mukesh Kumar	Uday Kumar Singh	12.10.2020
20	37	1010 85750123	Vikas Chauhan	Surat Chauhan	
21	44	1010 83660389	Sudhir Kumar	Vrijnandan Singh-11	
22	46	1010 78720655	Krishna Kumar	Rajdev	
23	49	1010 07250048	Ravi Halwa	Shri Ghanshyam Halwa	
24	52	1010 84810185	Sachidanand Nagoh	Ishwar Prasad	
25	53	1010 78720455	Amar Prakash	Ramjee Singh	13.10.2020
26	55	1010 84810976	Vikky Kumar Jayshwal	Ajay Jayshwal	
27	57	1010 78721164	Pramod Patel	Param Lal Patel	
28	60	1010 84810128	Mohammad Saleem	Abdul Samad-12	
29	63	1011 06320569	Jitendra Kumar	SH. Krishana Yadav	
30	64	1010 78720479	Kundan Kumar	Bangali Prasad Singh	
31	69	1010 84810402	MD Gulam Hasnain	Late MD Ismail	14.10.2020
32	96	1010 84810873	Duaai Gajbhiye	Shankar Lal Gajbhiye	
33	114	1010 84810144	Sanjay	Ram Sakha Paswan	
34	136	1010 85750076	Raju Sagar	Pooran Singh Sagar	
35	139	1010 85750330	Jitendra Paswan	Manikant Paswan	
36	140	1010 85750750	Dharmendra Kumar	Parsu Ram	
37	152	1011 06240065	Ravi Shankar Meena	Hargun Meena	15.10.2020
38	163	1011 06320251	Bhagwansahai Meena	Ratan Lal Meena	
39	166	1010 84810452	Nutan Madhav	Laxman Das	
40	182	1010 85750987	Desh Raj Meena	Lakshi Ram Meena	