

आवश्यक निर्देश

कृपया आप दिनांक 29.09.2021 को 9.30 बजे समाधान केंद्र के सामने, DRM Office के भर्ती विभाग जबलपुर में सुबह 9.30 बजे उपस्थित हो। भर्ती से संबंधित दस्तावेज wcr.indianrailways.gov.in वेबसाइट में News and Updates → News and Announcement 2021 में जाकर दस्तावेजों को डाउनलोड कर पूर्ण कर दस्तावेज सत्यापन हेतु उपस्थित हो।

1. आप अपनी दस नवीनतम पासपोर्ट साइज फोटो एवं विश्वविद्यालय/उच्चतर माध्यमिक कॉलेज प्रमाण पत्र जिसमें जन्मतिथि अंकित हो/जाति प्रमाण पत्र एवं अन्य प्रमाण पत्र यदि कोई हो तो उनकी मूल प्रति अपने साथ लायें, अपनी शैक्षणिक योग्यता की अंकसूची एवं जाति प्रमाणपत्र का ऑनलाईन सत्यापन कर लायें।
2. अगर आप अनुसूचित जाति/अनुसूचित जनजाति/अन्य पिछड़ा वर्ग समुदाय के सदस्य हैं तो आपको केन्द्र सरकार की सेवा के लिये निर्धारित (संलग्न प्रोफार्मा), पर जिला दंडाधिकारी द्वारा जारी जाति प्रमाण पत्र प्रस्तुत करना होगा।
3. रेलवे बोर्ड के पत्र क. E (NG) II/2019/RR-1/29 New Delhi Dt. 08.11.2019 के अनुसार उम्मीदवार यदि निर्धारित देय अपेक्षित अवधि में ज्वाइन नहीं करता है, तो प्रस्ताव स्वतः समाप्त हो जाएगा।
4. यदि निर्धारित अवधि के अंदर किसी उम्मीदवार से समय बढ़ाने संबंधी आवेदन प्राप्त होता है, तो उसे स्वीकार किया जा सकता है, किंतु उसे तीन माह से अधिक का समय नहीं दिया जाए।
5. एक बार समाप्त नियुक्ति प्रस्ताव सामान्यतः पुनः अस्तित्व में नहीं आएगा।
6. चरित्र प्रमाण पत्रों की दो प्रति संलग्न कर आपको प्रेषित है इनमें से एक उस शैक्षणिक संस्था के प्रधान से हस्ताक्षरित करवाएं जहाँ पर आपने अपनी अंतिम शिक्षा पूरी की हो और दूसरा उस नियुक्ता से हस्ताक्षरित करवाएं जिसके पास आप सेवा रत हैं जोकि अनापत्ति प्रमाण पत्र है। (यदि आप कहीं सेवारत हैं) यदि आप कहीं सेवारत नहीं हैं तो दूसरा प्रमाण पत्र किसी राजपत्रित अधिकारी से अस्ताक्षरित करवायें लेकिन उस प्रचार्य से नहीं जिसके पास आप शिष्य रह चुके हैं। उक्त चरित्र प्रमाण पत्र प्रथम श्रेणी एकजीक्यूटिव मजिस्ट्रेट/एस.डी.एम/तहसीलदार द्वारा प्रति हस्ताक्षरित होना चाहिये। इन चरित्र प्रमाण पत्रों एवं अटेस्टेशन फॉर्म की अवधि छः माह से अधिक पुराने न हो।
7. अटेस्टेशन फार्म संलग्न कर आपको प्रेषित किया जा रहा है जिसे तीन प्रतियों में पूरी तरह से भरकर एवं प्रथम पृष्ठ पर फोटो चस्पा कर राजपत्रित अधिकारी से हस्ताक्षरित कराकर जमा करें एवं अंतिम पृष्ठ पर राजपत्रित अधिकारी/सांसद/विधायक द्वारा हस्ताक्षरित कर जमा करें।
8. किसी भी बैंक में खाता खोलकर बचत खाते की फोटो प्रति जमा करें इसी खाते पर आपके वेतन का भुगतान किया जायेगा। यह किसी भी बैंक में किसी भी शहर का खाता हो सकता है जो को बैंकिंग वाला हो साथ ही पेन कार्ड की छायाप्रति भी प्रस्तुत करें। एक कैंसिल किया हुआ चेक अवश्य लेकर आयें, बिना इसके नियुक्ति आदेश जारी नहीं किए जाएंगे एवं आधार कार्ड लाना अनिवार्य है।
9. प्रान फॉर्म की तीन प्रतियाँ आपको भेजी जा रही है जिसे पूर्ण विवरण (काली स्याही) सहित भरें।
10. भारतीय रेल स्थापना नियमावली भाग-1 के पैरा 104 के अनुसार पदस्थापना के दो वर्ष तक आपकी परिवीक्षा अवधि रहेगी। जो अभ्यार्थी अप्रेंटिस/ट्रेनी के रूप में भर्ती होंगे उनकी परिवीक्षा अवधि ट्रेनिंग समाप्ति के बाद प्रारंभ होगी।
11. प्रशिक्षण/परिवीक्षा अवधि में भारतीय रेल स्थापना संहिता भाग-1 (IREC-1) के पैरा 301 (1)(सी) के तहत आपकी सेवाएँ एक माह की नोटिस देकर समाप्त की जा सकती है।
12. इस परिवीक्षा अवधि में अनाधिकृत अनुपस्थिति या अनुशासनहीनता के आरोप पाये जाने पर एक माह का नोटिस देकर आपकी सेवा समाप्त की जा सकती है व इस पर किसी प्रकार का अपील स्वीकार नहीं किया जायेगा।

कृपया उक्त सभी शर्तों को नोट करें एवं स्वीकार करते हुए भर्ती के समय उपस्थित होने पर इस पत्र के साथ जमा करें।

आवश्यक सूचना

W.C.R.

आर.आर.सी. जबलपुर द्वारा चयनित Group 'D' Cen 02/2012 में जिन उम्मीदवारों का चयन हुआ है, उम्मीदवारों को दिनांक 05.10.2021 को मंडल रेल प्रबंधक कार्यालय जबलपुर के भर्ती अनुभाग में समस्त मूल शैक्षणिक दस्तावेज, जाति एवं 15 फोटो (पासपोर्ट साइज), एवं जाति, शैक्षणिक योग्यता का आनलाईन सत्यापन कराकर लेकर उपस्थित हों। जबलपुर मंडल के उम्मीदवारों की सूची संलग्न है।

RRC JBP GROUP 'D' CEN 02/2012 Provisional Part Panel 06						
S. No.	Rank	Roll No.	Name	Fathers Name	Caste	Post
1	933	2243141078	Bhuvan Singh Rajput	Umma Prasad Rajput	UR	Helper/Electrical
2	934	2243131103	Ajay Kumar	Rajendra Kumar	UR	Helper/Electrical
3	1056	2081862252	Nilesh Puri Goswami	Shankar Puti Goswami	UR	Helper/Electrical
4	1126	2171123829	Sangita Sharma	Vishnu Sharma	UR	Helper/Electrical
5	3224	2012211021	Ravindra Kumar Verma	Virendra Verma	OBC	Helper/Electrical
6	3339	2243207443	Ashish Sahu	Nemichand Sahu	OBC	Helper/Electrical
7	1135	2171121615	Sunil Sen	Purshotam Sen	UR	Trackman/Gangman/Engg.
8	1155	2243437036	Abhimanyu Giri Goswami	Ram Giri Goswami	UR	Trackman/Gangman/Engg.
9	1162	2243137323	Arvind Kumar Chouhan	Vishnu Dev Prasad Chouhan	UR	Trackman/Gangman/Engg.
10	939	2271101631	Jitendra Mukhariya	Bhagwant Prasad Mukhariya	UR	Helper/Mechanical
11	1070	2243142101	Ajay Kumar Thakur	Puran Singh Thakur	UR	Hospital Attendent

साक्ष्यांकन फार्म
ATTESTATION FORM

चेतावनी :- साक्ष्यांकन फार्म में गलत जानकारी देना या वास्तविक जानकारी छिपाना अयोग्यता समझी जायेगी और इससे उम्मीदवार सरकारी सेवा के अयोग्य भी ठहराया जा सकता है ।

Warning :- The furnishing of false information or suppression of any factual information in the Attestation Form would be a disqualification, and is likely to render the candidate unfit for employment under the Government.

2. यह फार्म भरने और भेजने के बाद यदि उम्मीदवार पकड़ा गया हो, उसे सजा हुई हो, वंचित किया गया हो आदि, तो उसे इसके बारे में लोक सेवा आयोग या रेल सेवा आयोग या उस अधिकारी को, जिसको पहले साक्ष्यांकन पत्र भेजा गया हो, जैसी स्थिति हो, शीघ्र लिख देना चाहिये अन्यथा यह समझा जायेगा कि वास्तविक जानकारी छिपायी गयी है ।

If detained, convicted,debarred etc. subsequent to the completion and submission of this form, the details should be communicated immediately to the Union Public Commission or the Railway Service Commission or the Authority to whom the attestation form has been sent earlier, as the case may be, failing which will be deemed to be a suppression of factual information.

3. यदि नौकरी के दौरान किसी भी समय साक्ष्यांकन पत्र में यह पाया गया कि गलत जानकारी दी गयी है या वास्तविक जानकारी छिपायी गयी है तो उसकी सेवा समाप्त कर दी जायेगी ।

If the fact that false information has been furnished or that there has been suppression of any factual information in the attestation form comes to notice at any time during the service of person, his/her service would be liable to be terminated.

1. पूरा नाम (स्पष्ट अक्षरों में) उर्फ नाम सहित, यदि हो, Name in full (In Block Capitals) with aliases, if any (कृपया लिखें, यदि किसी समय अपने नाम या कुल नाम में कभी कुछ जोड़ा या घटाया हो) (Please indicate if you have added or dropped at any stage any part of your name or surname)	कुल नाम Surname	नाम Name
2. वर्तमान पूरा पता (अर्थात् ग्राम, थाना और जिला या मकान नम्बर, गल्ली सड़क/ मार्ग और कस्बा) Present address in full (i.e. Village, Thana and District or House Number, Lane/Street/Road and Town.)		
3. (क) घर का पूरा पता (अर्थात् ग्राम, थाना और जिला या मकान नम्बर, गल्ली सड़क/मार्ग और कस्बा और जिला मुख्यालय का नाम) (a) Home address in full (i.e. Village, Thana and District or House Number, Lane/Street/Road and Town and name of District Head Quarters.) (ख) यदि पाकिस्तान का मूल निवासी हो तो वहां का पता और भारतीय संघ में आने की तारीख (b) If originally resident of Pakistan, the address in the Country and the date of migration to Indian Union.		

4 स्थानों का विवरण निवास की अवधि सहित जहां अपने पिछले पांच वर्षों में एक स्थान पर एक वर्ष से अधिक समय तक निवास किया है। यदि विदेश (पाकिस्तान सहित) में रहे हों, तो उन सभी स्थानों का विवरण दिया जाना चाहिए जहां 21 वर्ष की अवस्था प्राप्त करने के बाद एक वर्ष से अधिक रहा हो।

Particulars of places with periods of residences where you have resided for more than one year at a time during the preceding five years. In case of stay abroad (including Pakistan) particulars of all places where you have resided for more than one year after attaining the age of 21 years should be given.

से From	तक To	निवास का पूरा पता (अर्थात् ग्राम, थाना और जिला या मकान नम्बर गली/सड़क/मार्ग और करवा) Residential address in full (i.e., Village, Thana and Distt. or House No. Lane/Street/Road and Town)	पिछले कालम में दिये गये स्थान के जिला मुख्यालय का नाम Name of the District Headquarters of the place mentioned in the preceding Column.

5. पिता का/Father's :-

- (क) पूरा नाम, उर्फ नामों सहित, यदि हो,
(a) Name in full with aliases, if any
- (ख) वर्तमान डाक का पता (यदि मृत हो तो अंतिम पता लिखें)
(b) Present postal address (If dead, last address)
- (ग) घर का स्थायी पता
(c) Permanent Home Address
- (घ) व्यवसाय
(d) Profession
- (ड) यदि सेवा में हो तो पदनाम और कार्यालय का पता लिखें।
(e) If in service, give designation and official address.

(क)

(a)

(ख)

(b)

(ग)

(c)

(घ)

(d)

(ड)

(e)

6. राष्ट्रियता/Nationality of :-

- (i)
(क) पिता
(a) Father
- (ख) माता
(b) Mother
- (ग) पति पत्नी
(c) Husband/Wife
- (घ) उम्मीदवार
(d) Candidate
- पति/पत्नी का जन्मस्थान
(ii) Place of birth of Husband/Wife

(क)

(a)

(ख)

(b)

(ग)

(c)

(घ)

(d)

(ii)

(क) जन्मतिथि (a) Date of Birth	(क) _____ (a) _____
(ख) वर्तमान आयु (b) Present age	(ख) _____ (b) _____
(ग) मैट्रिक उत्तीर्ण करने की आयु (c) Age of Matriculation	(ग) _____ (c) _____
8. (क) जन्म स्थान, जिला और राज्य जिसमें स्थित हो (a) Place of birth, District and State in which situated.	(क) _____ (a) _____
(ख) जिला और राज्य जिस के निवासी हों (b) District and State to which you belong	(ख) _____ (b) _____
9. (क) आपका धर्म (a) Your Religion	(क) _____ (a) _____
(ख) क्या आप अनुसूचित जाति/अनुसूचित जन जाति के हैं हां या नहीं उत्तर दें और यदि उत्तर हां हो, तो उस जाति का नाम लिखें। (b) Are you a member of a Scheduled Caste/Scheduled Tribe? Answer 'Yes or No' and if the answer is 'Yes' state the name thereof.	(ख) _____ (b) _____

7. शैक्षणिक योग्यता :-

15 वर्ष की आयु से स्कूलों और कालेजों में शिक्षा प्राप्त करने की अवधि और स्थान के साथ :-

Educational Qualifications showing places of education with years :s Schools and Colleges since 15th year of age :-

स्कूल/कालेज के नाम सहित पूरा पता Name of School/College with full address	प्रवेश-तिथि Date of entering	छोड़ने की तिथि Date of leaving	उत्तीर्ण परीक्षा Examination Passed

11. यदि आपकी कभी नियुक्ति हुई हो, तो उसका विवरण दें :-

If you have at any time been employed, give details :-

पदनाम या कार्य का विवरण Designation of post held or description of work	अवधि Period		कार्यालय, फर्म या संख्या का पूरा पता Full address of the office, firm or institution	पिछली नौकरी छोड़ने के पूरे कारण Full reasons for leaving the previous service
	से From	तक To		

11. (ख) यदि पिछली नौकरी भारत सरकार/राज्य सरकार/भारत सरकार द्वारा नियंत्रित योजना या राज्य सरकार/स्वायत्त शासन/विश्व विद्यालय/स्थानिक विकास के अन्तर्गत की गयी हो :

(B) If the previous employment was under the Government of India/a State Government/an undertaking owned or controlled by the Government of India or a State Government/an Autonomous Body/a University/a Local Body :-

यदि आपने भारतीय रेल स्थापना संहिता के नियम 149 के अधीन या केन्द्रीय सिविल सेवा (अस्थायी सेवा) नियम 1965 के नियम 5 या इसी प्रकार के अन्य नियमों के अधीन आवश्यक अवधिका नोटिस देकर नौकरी छोड़ी हो तो क्या उस समय या बाद में अथवा आपकी नौकरी खत्म होने से पहले आपके विरुद्ध कोई अनुशासनात्मक कार्रवाई की गयी या किसी मामले में आपके आचरण का स्पष्टीकरण मांगा गया ?

If you had left service on giving the requisite period of notice under Rule 149 of the Indian Railway Establishment Code or Rule 5 of the Central Civil Services (Temporary Service) Rules "1965" or any similar corresponding Rules, were any disciplinary Proceedings framed against you, or had you been called upon to explain your conduct in any matter at the time you gave notice of termination of service, or at a subsequent date, before your services actually terminated.

12. (क) क्या आपको कभी पकड़ा गया/गिरफ्तार किया गया नजर-बंद किया गया/मुचलका लिखाया गया/जुर्माना या किसी अपराध के लिये न्यायालय द्वारा दोषी ठहराया गया या किसी रेल या लोक सेवा आयोग द्वारा उसकी परीक्षाओं/चुनाओं में भाग लेने से वंचित किया गया या अयोग्य ठहराया गया या किसी विश्व विद्यालय या किसी शैक्षणिक प्राधिकारी/संस्था द्वारा निकाला गया/किसी परीक्षा में बैठने से वंचित किया गया ?

(a) Have you ever been arrested, prosecuted, kept under detention, or bound down/fined, convicted by a Court of Law of any offence or debarred/disqualified by any Railway or Public Service Commission from appearing at its examinations/selections or debarred from taking any examinations/rusticated by any University or any other Educational Authority/Institution ?

(ख) क्या यह साक्ष्यांकन फार्म भरते समय किसी न्यायालय में/या विश्व विद्यालय या किसी अन्य शैक्षणिक प्राधिकारी/संस्था में आपके विरुद्ध कोई मुकदमा चल रहा है ?

(b) Is any case pending against you in any Court of Law, University or any other Educational Authority/Institution at the time of filling this attestation form ?

(ग) यदि (क) और (ख) का उत्तर 'हां' हो, तो न्यायालय/विश्व विद्यालय/शैक्षणिक प्राधिकारी आदि के पास चल रहे मुकदमों का पूरा विवरण गिरफ्तार, नजरबन्दी जुर्माना, दोषी ठहराया गया आदि लिखनी चाहिए।

(c) If the answer to (a) or (b) is 'Yes' full particulars of the case, arrest, detention, fine, conviction, sentence etc. and the nature of the case pending in the Court/University Educational Authority etc. at the time of filling up this form, should be given.

टिप्पणी :- इस साक्ष्यांकन फार्म के उपर लिखी गयी 'चेतावनी' भी पढ़नी।

Note :- Please also see the 'Warning' at the top of this attestation form

1. अपने लोक के दो जिम्मेदार व्यक्तियों के नाम या आपसे परिचित दो व्यक्तियों के नाम	(1) _____ _____ _____ (2) _____ _____ _____
Name and addresses of two responsible persons of your locality or two references to whom you are known.	

मैं प्रमाणित करता हूँ कि पूर्ववर्ती सूचना मेरी जानकारी और विश्वास के अनुसार सत्य और पूर्ण है। मैं ऐसी किसी भी परिस्थिति से अनजान नहीं हूँ जो मुझे सरकारी नौकरी से अयोग्य ठहरा सके।

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which might impair my fitness for employment under Government.

दिनांक / Date _____

स्थान / Place _____

उम्मीदवार का हस्ताक्षर
Signature of Candidate

पहचान प्रमाण-पत्र IDENTITY CERTIFICATE

निम्नलिखित में से कोई भी पहचान प्रमाण-पत्र पर हस्ताक्षर कर सकते हैं :-

Certificate to be signed by any one of the following :-

- केन्द्रीय या राज्य सरकार के कोई भी राजपत्रित अधिकारी
Gazetted Officers of Central or State Government.
- संसद या राज्य विधान सभा के सदस्य
Members of Parliament or State Legislature.
- उप मंडल मैजिस्ट्रेट/अधिकारी
Sub-Divisional Magistrates/Officers.
- तहसिलदार या नायब/उप तहसिलदार जिन्हें मैजिस्ट्रेट के अधिकारी का प्रयोग करने का प्राधिकार प्राप्त हो।
Tehsildars or Naib/Deputy Tehsildars Authorised to exercise magistral powers
- सभी मान्य शैक्षणिक संस्थाओं जिनमें प्राथमरी स्कूल भी शामिल हैं, के प्राचार्य और मुख्य अध्यापक।
Principals and Head Masters of all recognised institution including Primary School.
- खण्ड विकास अधिकारी / Block Development Officer.
- डाकपाल / Post-Masters.
- पंचायत निरीक्षक / Panchayat Inspectors.

प्रमाणित करता हूँ कि मैं श्री _____ के पुत्र/

पुत्री श्री/श्रीमती/कुमारी _____ को गत _____ वर्ष

_____ नहीं से अच्छी तरह जानता हूँ तथा मेरी जानकारी तथा विश्वास के अनुसार उसके द्वारा दिये गये विवरण सही हैं।

Certified that I have known Shri/Shrimati/Kumari _____

son/daughter of Shri _____ for the last _____ years

furnished by him/her are correct.

स्थान / Place _____

हस्ताक्षर / Signature

दिनांक / Date _____

(कार्यालय द्वारा भरा जाना)
(To be filled by the office)

पदनाम या ओहदा और पता
Designation or Status and Address

- नाम, पदनाम और पूरा पता
Name, designation and full address of
- प्राधिकारी, जो सत्यापन करता हो, और
The Authority which conducts the verification, and
- प्राधिकारी, जिसको जिला प्राधिकारियों द्वारा रिपोर्ट भेजी जाये।
The Authority to whom the reports have to be sent by the District Authorities.
- पद, जिस या जिसके लिये उम्मीदवार ने आवेदन किया है और जिसके लिये रेल सेवा आयोग या अन्य चयन प्राधिकारी द्वारा उस पर विचार किया जा रहा है।
Post or Posts for which the candidates applied and for which he is being considered by the Railway Service Commission or other Selecting Authority

श्रीमान् मंडल रेल प्रकाशक(कार्मिक)
पश्चिम मध्य रेल जबलपुर

विषय : बैंक से वेतन भुगतान कराने बाबत ।

महोदय,

सविनय निवेदन है कि प्रार्थी को
पद पर नियुक्ति दी गई है। मैं अपना वेतन
..... बैंक के माध्यम से लेना
चाहता/चाहती हूँ। मेरा बैंक खाता नं. है।

नोट : बैंक खाता नं. कोर बैंकिंग ब्रॉच का होना चाहिए जो 11 से 15 डिजिट का होता है।

धन्यवाद।

प्रार्थी के हस्ताक्षर

दिनांक :

नाम :

बैंक का नाम :

स्थान :

खाता नं.:

CHARACTER CERTIFICATE
FROM HEAD OF EDUCATIONAL INSTITUTION LAST
ATTENDED
(For group C & D Non-Sensitive Service)

Certified that I known Shri/Smt/Kumari _____

Son/Wife/Daughter of Shri _____
 from the last _____ Years _____ Months and that to the best of my
 knowledge and belief. He

/She bears reputable character and has no which may render him/her
 unsuitable

for Government employment.

Shri/Smt/Kumari _____ is not
 related to me.

Place _____

Date: _____

Signature

Designation
 Seal

(To be attested by stipendiary Ist class Executive Magistrate/ District
 Magistrate or Sub-Divisional Magistrate)

Signature

Designation
 Seal

CHARACTER CERTIFICATE
FROM GAZETTED OFFICER
(For group & Non-Sensitive Service)

Certified that I Known Shri/Smt/Kumari _____
 Son/Wife/Daughter of Shri _____
 from the last _____ Years _____ Months and that to the best of my
 knowledge and belief He /She bears reputable character and has no
 which may render him/her unsuitable for Government employment.

Shri/Smt/Kumari _____ is not
 related to me.

Place _____

Date _____

Signature
 Designation
 Seal

(To be attested by stipendiary Ist class Executive Magistrate/ District
 Magistrate or Sub-Divisional Magistrate)

Place _____

Date _____

Signature
 Designation
 Seal

This should be done before the candidate has been finally selected for Appointment

घोषणा पत्र

मैं पुत्र / पुत्री / पत्नी यह
 घोषणा करता/करती हूँ कि तृतीय/चतुर्थ श्रेणी के पद से
 संबंधित मेरे द्वारा भरे गये समस्त फार्म में दी गई जानकारी पूर्ण तथ्य है यदि
 संलग्न फार्मों में भरा गया विवरण अर्थात् जन्मतिथि शिक्षा प्रमाण पत्र जाति प्रमाण
 पत्र केजुबल कार्ड किसी तरह से रेल प्रशासन द्वारा जाँच कराये जाने पर या
 किसी के द्वारा शिकायत किये जाने पर जाँच में गलत पाया जाता है तो रेल
 प्रशासन के द्वारा मुझे बिना किसी नोटिस के नौकरी से अलग करने पर मुझे कोई
 आपत्ति नहीं होगी और ना ही मुझे इसके लिये अपील करने का कोई अधिकार
 होगा।

संलग्न फार्म

01. पारिवारिक विवरण
02. चरित्र प्रमाण पत्र (अ एवं ब)
03. जाति प्रमाण पत्र
04. इयोरिटी बांड
05. सहस्रपाकन फार्म

आवेदक के हस्ताक्षर

रेल कर्मचारी के दो गवाह
 (जो रेल कर्मचारी ही हों)

क्रमांक	गवाह का नाम	पदनाम	स्टेशन	हस्ताक्षर
01				
02				

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO THE POST UNDER
THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Ku.....son/daughter of
Shri/Smt.....of
Village/Town.....in the
District/Division.....community which is recognized as a backward class under:-

- i) Resolution No.12011/68/93-BCC dated the 10th September, 1993 published in the Gazette of India Extraordinary - Part I, Section I, No.186 dated 13th September, 1993.
- ii) Resolution No.12011/9/94-BCC dated 19.10.1994 published in the Gazette of India Extraordinary - Part I, Section I, No.163 dated 20th October, 1994.
- iii) Resolution No.12011/7/95-BCC dated the 24th May 1995, published in the Gazette of India Extraordinary - Part I, Section I, No.88 dated 25th May, 1995.
- iv) Resolution No.12011/96/94-BCC dated the 9th March, 1996
- v) Resolution No.12011/44/96-BCC dated the 6th December 1996, published in the Gazette of India Extraordinary - Part I, Section I, No.210 dated 11th December, 1993.
- vi) Resolution No.12011/13/97-BCC dated the 3rd December 1997
- vii) Resolution No.12011/99/94-BCC dated the 11th December 1997
- viii) Resolution No.12011/68/98-BCC dated the 27th October, 1999.
- ix) Resolution No.12011/88/98-BCC dated the 6th December 1999, published in the Gazette of India Extraordinary - Part I, Section I, No.270 dated 6th December 1999.
- x) Resolution No.12011/36/99-BCC dated the 4th April, 2000, published in the Gazette of India Extraordinary - Part I, Section I, No.71 dated 4th April, 2000
- xi) Resolution No.12011/44/99-BCC dated the 21st September 2000, published in the Gazette of India Extraordinary - Part I, Section I, No.210 dated 21st September 2000

Shri/Smt/Ku.....and/or his family
ordinarily reside(s) in the District/Division.....of
the State.

This is also to certify that he/she does not belong to the persons/section (Creamy Layer) mentioned in column B of the Scheduled to the Government of India, Department of Personnel & Training OM No.36033/3/2004-Estt.(Res.) dated 09.03.2004.(FIM).

District Magistrate or
Deputy Commissioner etc.

Dated:

Seal:

Note: (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the people Act, 1950.

(b) The authorities competent to issue Caster Certificate are indicated below:

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/Sub Division Magistrate/Taluka Magistrate/Executive Magistrate/Extra-Assistant Commissioner (not below the rank of 1st class stipendiary Magistrate)
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family resides.

परिवार घोषणा पत्र

कर्मचारी का नाम

जन्म तिथि

पदनाम व कार्य.स्थान

क्र	नाम सर्वश्री/श्रीमति/कुमारी	जन्म तिथि	रेल कर्मके साथ संबंध	अधार नं.
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				

मैं शपथ पूर्वक घोषणा करता हूँ कि उक्त विवरण में वर्णित परिवारजन पूरी तरह मुझ पर आश्रित हैं तथा उनकी आय का अन्य साधन नहीं है।

उक्त विवरण में पूरे होशोहवास तथा बिना किसी दबाव के दे रहा हूँ।

दिनांक :

हस्ताक्षर.....

नाम

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO A SCHEDULED CASTE OR SCHEDULE TRIBES IN SUPPORT OF HIS CLAIM.

FORM OF CASTE CERTIFICATE

This is to certify that Shri / Shrimati/Kumari _____
Son/Daughter of Shri _____
Of village/Town _____ in District/Division _____
Of the State/ Union Territory _____ belongs to the
_____ Caste / Tribe which is recognized as
Scheduled Caste/ Scheduled Tribe as under:-

The Constitution (Scheduled Caste) order 1950

The Constitution (Scheduled Tribes) order 1950

The Constitution (Scheduled Caste) (Union Territories) order 1950

The Constitution (Scheduled Tribes) (Union Territories) order 1950

NB: As amended by the scheduled castes and scheduled tribes, list (Modification) order, 1956, the Bombay reorganization Act, 1960, the Punjab reorganisation act, 1956, the state of Himachal Pradesh Act, 1970 and the North Eastern Area (Reorganisation Act, 1971 and the Scheduled castes and scheduled tribes order (Amendment) Act, 1975.

The Constitution (Jammu & Kashmir) Scheduled Caste order, 1956

The Constitution (Andaman & Nicobar Islands) Scheduled Tribes order, 1950

The Constitution (Dadra & Nagar Haveli) Scheduled Caste order, 1962

The Constitution (Pondichery) Scheduled Castes order, 1964

The Constitution (Scheduled Tribes) (Uttar Pradesh) order 1967

The Constitution (Goa, Daman, Diu) Scheduled Castes order, 1968

The Constitution (Goa, Daman, Diu) Scheduled Tribes order, 1968

The Constitution (Nagaland) Scheduled Tribes order, 1970

2. This Certificate is issued on the basis of the Scheduled Caste / Scheduled
Tribe Certificate issued to — Father/Mother of
Shri/Shrimati/Kumari —
Shri/Shrimati/Kumari — to District/Division —
Of Village/Town — who belongs to the —
Of the State/Union Territory — Caste Tribe which is recognized as a Scheduled Caste/Scheduled Tribe.
In the State/Union Territory —
issued by the — vide their letter No. —
(Name of prescribed Authority)
Dated —

Seal

Signature :
Designation :

(With seal of Office.)
State/Union Territory.

Place :
Date :

* Please quote Specific presidential order.

NATIONAL PENSION SYSTEM (NPS) - SUBSCRIBER REGISTRATION FORM

Central Recordkeeping Agency (CRA) - NSDL e-Governance Infrastructure Limited

Please select your category
(Please tick (✓))

Central Govt.
Central Autonomous Body
All Citizen Model
NPS Lite (GDS)

State Govt.
State Autonomous Body
Corporate Sector

Affix
recent photograph of
3.5 cm x 2.5 cm size /
Passport size

To,
National Pension System Trust
(Dear Sir/Madam,

I hereby request that an NPS account be opened in my name as per the particulars given below:

* Indicates mandatory fields. Please fill the form in English and BLOCK letters with black ink pen. (Refer general guidelines at instructions page)

KYC Number, Retirement Adviser Code and Spouse Name fields are not applicable for Government & NPS Lite Subscribers

KYC Number (if applicable)

Generated from Central KYC Registry

Retirement Adviser Code (If applicable)

1. PERSONAL DETAILS: (Please refer to Sr. No.1 of the instructions)

Name of Applicant in full

Shri ☐ Smt. ☐ Kumari ☐

First Name*

Middle Name

Last Name

Subscriber's Maiden Name (if any)

Father's Name*

(Refer Sr. No. 1 of instructions)

Mother's Name*

(Refer Sr. No. 1 of instructions)

Father's name will be printed on PRAN card. In case, mother's name to be printed instead of father's name [Please tick (✓)] ☐

Date of Birth*

J J / M M / Y Y Y Y

(Date of Birth should be supported by relevant documentary proof)

City of Birth*

Country of Birth*

Gender* [Please tick (✓)]

Male ☐

Female ☐

Others ☐

Nationality*

Indian ☐

Marital Status*

Married ☐

Unmarried ☐

Others ☐

Spouse Name*

(Refer Sr. No. 1 of instructions)

Residential Status*

Indian

2. PROOF OF IDENTITY (PoI)* (Any one of the documents need to be provided along with the identification number)

Passport

Voter ID Card

Driving License

NREGA JOB Card

Others

Passport Expiry Date

PAN Card

Driving License Expiry Date

Name of the ID

Please refer Sr. No. 2 of the instructions.

UID (Aadhaar)

☐ [UID (Aadhaar) number not required]

As per the amendments made under Prevention of Money-Laundering (Maintenance of Records) Second Amendment Rules, 2019, PAN or Form 60 is mandatory under NPS. If you do not have PAN at present, please ensure that these details are provided within six months of submission of this Subscriber Registration Form.

3. PROOF OF ADDRESS (PoA)*

[Please tick (✓), as applicable]

#Not more than 2 months old.

Please refer Sr. No. 2 of the instructions

Correspondence Address

Passport / Driving License / UID (Aadhaar) / Voter ID card / NREGA Job Card / Ration Card / Others

Registered Lease/Sale agreement of residence / Municipal Tax Receipt

#Latest Piped Gas/Water/Electricity/Telephone (Landline or postpaid mobile) Bill

Permanent Address

Passport / Driving License / UID (Aadhaar) / Voter ID card / NREGA Job Card / Ration Card / Others

Registered Lease/Sale agreement of residence / Municipal Tax Receipt

#Latest Piped Gas/Water/Electricity/Telephone (Landline or postpaid mobile) Bill

4.1 CORRESPONDENCE ADDRESS DETAILS*

Address Type

Residential/Business ☐ Residential ☐ Business ☐ Registered Office ☐ Unspecified ☐

Flat/Room/Door/Block no.

Premises/Building/Village

Road/Street/Lane

Area/Locality/Taluk

City/Town/District

State/U.T.

Landmark

PIN Code

4.2 PERMANENT ADDRESS DETAILS*

☐ Tick (✓) in the box in case the address is same as above.

Address Type*

Residential/Business ☐ Residential ☐ Business ☐ - Registered Office ☐ Unspecified ☐

Flat/Room/Door/Block no.

Premises/Building/Village

Road/Street/Lane

Area/Locality/Taluk

City/Town/District

Landmark

PIN Code

5. CONTACT DETAILS

Tel. (MO) (with STD code)

Mobile* (Mandatory)

Email ID

Tel. (Res): (with STD code) +

(Mobile Number is required for communication and to get SMS alerts)

6. OTHER DETAILS (Please refer to Sr no. 3 of the Instructions)

► Occupation Details* [please tick(✓)]

Private Sector ☐

Public Sector ☐

Government Sector ☐

Professional ☐

Self Employed ☐

Homemaker ☐

Student ☐

Others (Please Specify) ☐

► Income Range (per annum)

Upto 1 lac ☐

1 lac to 5 lac ☐

5 lac to 10 lac ☐

10 lac to 25 lac ☐

25 lac and above ☐

► Educational Qualifications

Below SSC ☐

SSC ☐

HSC ☐

Graduate ☐

Masters ☐

Professionals (CA, CS, CMA, etc.) ☐

► Please Tick If Applicable

Politically exposed person ☐

Related to Politically exposed Person ☐

(Please refer instruction no.3)

7. SUBSCRIBER BANK DETAILS* (Please refer to Sr no. 4 of the Instructions)

(All the bank details are mandatory except MICR Code.)

Account Type [please tick(✓)]

Savings A/c ☐

Current A/c ☐

Bank A/c Number

Bank Name

Branch Name

Branch Address

PIN Code

State/U.T.

IFS Code

Bank MICR Code

8. SUBSCRIBERS NOMINATION DETAILS* (Please refer to Sr. No. 5 of the instructions)

Name of the Nominee (You can nominate up to a maximum of 3 nominees and if you desire so please fill in Annexure III (Additional Nomination Form) provided separately)

First Name

Middle Name

Last Name

Relationship with the Nominee

Date of Birth (In case of Minor)

Nominee's Guardian Details (in case of a minor)

First Name

Middle Name

Last Name

9. NPS OPTION DETAILS (Please tick (✓) as applicable)

I would like to subscribe for Tier II Account also YES ☐ NO ☐ If Yes, please submit details in Annexure I.

(If you wish to activate Tier II account subsequently, you may submit separate application (Annexure S10) to the associated Nodal Office or to POP/POP-SP of your choice. The list of POP/POP-SPs rendering services under NPS and Annexure S10 is available on CRA website)

I would like my PRAN to be printed in Hindi YES ☐ NO ☐ If Yes, please submit details on Annexure II

10. PENSION FUND (PF) SELECTION AND INVESTMENT OPTION* (Please refer to Sr no. 6 of the instructions)

(i) PENSION FUND SELECTION (Tier I) : Please read below conditions before opting for the choice of Pension Funds:

- Government Sector: The following Pension Funds (PFs) will act jointly as default PFs, if choice is not exercised by the government employee/subscriber (a) LIC Pension Fund Limited (b) SBI Pension Funds Pvt. Limited (c) UTI Retirement Solutions Ltd. In case of Central Autonomous Bodies (CAB)/ State Government (SG)/State Autonomous Bodies (SAB) employees, selection made under this section will be ignored, if choice to employees is not notified by the respective State Govt/Ministry.
- All Citizen Model: Subscribers under All Citizen model have the option to choose the available PFs as per their choice in the table below.
- Corporate Model: Subscribers shall have the option to choose the available PFs as per the below table in consultation with their respective Employer.
- NPS Lite: NPS Lite is a group choice model where subscriber has a choice of PF and Investment option as available with Aggregator.

Name of the Pension Fund (Please select only one)	Please Tick (✓)	Default Choice of Pension Funds
LIC Pension Fund Limited	☐	Available in Government sector if employee/subscriber does not exercise choice of PF
SBI Pension Funds Private Limited	☐	
UTI Retirement Solutions Limited	☐	
ICICI Prudential Pension Funds Management Company Limited	☐	
Kotak Mahindra Pension Fund Limited	☐	
Reliance Capital Pension Fund Limited	☐	
HDFC Pension Management Company Limited	☐	
Birla Sunlife Pension Management Limited	☐	

* Selection of 01 Pension Fund is mandatory for All Citizen subscriber

(ii) INVESTMENT OPTION

(Please Tick (✓) in the box given below showing your investment option).

Active Choice ☐ Auto Choice ☐

Please note:

- In case you select Active Choice fill up section (iii) below and if you select Auto Choice fill up section (iv) below.
- In case you do not indicate any investment option, your funds will be invested in Auto Choice (LC 50).
- In case you have opted for Auto Choice and fill up section (iii) below relating to Asset Allocation, the Asset Allocation instructions will be ignored and investment will

ACTIVE CHOICE – ASSET ALLOCATION (to be filled up only in case you have selected 'Active Choice' the investment option)

Asset Class	E (Cannot exceed 75%)	C (Max up to 100%)	G (Max up to 100%)	A (Cannot exceed 5%)	Total	Asset class E-Equity and related instruments; Asset class C-Corporate debt and related instruments; Asset class G-Government Bonds and related instruments; Asset Class A-Alternative Investment Funds including instruments like CMBS, MBS, REITS, AIFs, Invts etc.
Specify %					100%	
Choices in Govt sector	Not available	Available	Not available		In case of Government employee/subscriber the Active choice of Asset Allocation is restricted to Asset Class 'G' only	

Please note:

- Upto 50 years of age, the maximum permitted Equity Investment is 75% of the total asset allocation.
- From 51 years and above, maximum permitted Equity Investment will be as per the equity allocation matrix provided in Annexure A. The tapering off of equity allocation will be carried out as per the matrix on date of birth.
- The total allocation across E, C, G and A asset classes must be equal to 100%. In case, the allocation is left blank and/or does not equal 100%, the application shall be rejected.

(iv) **AUTO CHOICE OPTION** (to be filled up only in case you have selected the 'Auto Choice' investment option). In case, you do not indicate a choice of LC, your funds will be invested as per LC 50.

Life Cycle (LC) Funds	Please Tick (✓) Only One	Choices in Govt sector
LC 75		Not available
LC 50		Available
LC 25		

- Note: 1. LC 75- It is the Life cycle fund where the Cap to Equity investments is 75% of the total asset
 2. LC 50- It is the Life cycle fund where the Cap to Equity investments is 50% of the total asset
 3. LC 25- It is the Life cycle fund where the Cap to Equity investments is 25% of the total asset
 4. Govt. employee can exercise Auto Choice of Asset Allocation for LC 25 & LC 50 only

11. DECLARATION ON FATCA (Foreign Account Tax Compliance Act) COMPLIANCE (Please refer to Sl no. 7 of the instructions)

Section I*

US Person* Yes ☐ No ☐

Section II*

For the purposes of taxation, I am a resident in the following countries and my Tax Identification Number (TIN)/functional equivalent in each country is set out below or I have indicated that a TIN/functional equivalent is unavailable (kindly fill details of all countries of tax residence if more than one):

Particulars	Country (1)	Country (2)	Country (3)
Country/countries of tax residency			
Address in the jurisdiction for Tax Residence	Address Line 1		
	City/Town/Village		
	State		
	ZIP/Post Code		
Tax Identification Number (TIN)/Functional equivalent Number			
TIN/ Functional equivalent Number Issuing Country			
Validity of documentary evidence provided (Wherever applicable)	dd/mm/yyyy	dd/mm/yyyy	dd/mm/yyyy

I certify that:

- It shall be my responsibility to educate myself and to comply at all times with all relevant laws relating to reporting under section 285BA of the Act read with the Rules 114F to 114H of the Income tax Rules, 1962 thereunder and the information provided in the Form is in accordance with the aforesaid rules,
- the information provided by me in the Form, its supporting Annexures as well as in the documentary evidence are, to the best of my knowledge and belief, true, correct and complete and that I have not withheld any material information that may affect the assessment/categorization of the account as a Reportable account or otherwise.
- I permit/authorize the NPS Trust to collect, store, communicate and process information relating to the Account and all transactions therein, by the NPS Trust and any of its intermediaries wherever situated including sharing, transfer and disclosure between them and to the authorities in and/or outside India of any confidential information for compliance with any law or regulation whether domestic or foreign.
- I undertake the responsibility to declare and disclose within 30 days from the date of change, any changes that may take place in the information provided in the Form, its supporting Annexures as well as in the documentary evidence provided by me or if any certification becomes incorrect and to provide fresh self-certification along with documentary evidence.
- I also agree that in case of my failure to disclose any material fact known to me, now or in future, the NPS Trust may report to any regulator and/or any authority designated by the Government of India (GOI) /RBI/IRDA/PFRDA for the purpose or take any other action as may be deemed appropriate by the NPS Trust if the deficiency is not remedied by me within the stipulated period.
- I hereby accept and acknowledge that the NPS Trust shall have the right and authority to carry out investigations from the information available in public domain for confirming the information provided by me to the NPS Trust.
- I also agree to furnish such information and/or documents as the NPS Trust may require from time to time on account of any change in law either in India or abroad in the subject matter herein.
- I shall indemnify NPS Trust for any loss that may arise to the NPS Trust on account of providing incorrect or incomplete information.

Date

Place :

Signature/Thumb Impression* of Subscriber in black ink
 (* LTI in case of male and RTI in case of females)

12. DECLARATION BY SUBSCRIBER* (Please refer to Sr no. 8 of the Instructions)

Declaration & Authorization by all subscribers

I have read and understood the terms and conditions of the National Pension System and hereby agree to the same along with the PFRDA Act, regulations framed thereunder and declare that the information and documents furnished by me are true and correct, to the best of my knowledge and belief. I undertake to inform immediately the Central Record Keeping Agency/National Pension System Trust, of any change in the above information furnished by me. I do not hold any pre-existing account under NPS. I further agree to be bound by the terms and conditions of provision of services by CRA, from time to time and any amendment thereof as approved by PFRDA, whether complete or partial without any new declaration being furnished by me. I shall be bound by the terms and conditions for the usage of I-PIN (to access CRA website and view details) & I-PIN.

Declaration under the Prevention of Money Laundering Act, 2002

I hereby declare that the contribution paid by me/on my behalf has been derived from legally declared and assessed sources of income. I understand that NPS Trust has the right to close my PRAN in case I am found violating the provisions of any law relating to prevention of money laundering.

Date:

Place:

Signature/Thumb Impression* of Subscriber in black ink
(* LTI in case of male and RTI in case of females)

13. DECLARATION BY EMPLOYER

Applicable to Government Subscribers only

(Subscribers Employment Details to be filled and attested by the Deptt. (All Details are Mandatory))

Date of Joining:

Date of Retirement:

Employee Code/ID (If applicable):

Employee Code/ID and PPAN are optional. If you intend to provide, mention any one.

PPAN (If applicable):

Group of Employee (Tick as applicable) Group A ☐ Group B ☐ Group C ☐ Group D ☐

Office:

Department:

Ministry:

DDO Registration Number:

DTO/PAO/CDDO/DTA/PrAO Registration Number:

Basic Pay:

Pay Scale:

It is certified that the details provided in this subscriber registration form by _____ employed with us, including the address and employment details provided above are as per the service record of the employee maintained by us. Also, it is further certified that he/she has read entries/entries have been read over to him/her by us and got confirmed by him/her.

Signature of the Authorised person (In the box above)		Rubber Stamp of the DDO (In the box above)	
Designation of the Authorised Person		Designation of the Authorised Person	
Name of the DDO		Name of DTO/PAO/CDDO/DTA/PrAO	
Deptt./Ministry		Date:	

14. DECLARATION BY EMPLOYER/ CORPORATE

Applicable to Corporate Subscribers only

(Subscribers Employment Details to be filled and attested by Corporate (All Details are Mandatory))

Date of Joining:

Date of Retirement:

Employee Code/ID:

Corporate Regd. Number (CHO No.) Allotted by CRA:

CBO No. allotted by CRA:

Certified that the details provided in this subscriber registration form by _____ employed with us, including the employment details provided above are as per the service record of the employee maintained by us. Also, it is further certified that he / she has read the entries / entries have been read over to him / her by us and got confirmed by him / her.

Date:

Place:

Signature of the Authorised person (In the box above)

DECLARATION BY THE AGGREGATOR

Applicable to NPS Lite Subscribers

Authorisation by Aggregator's office (NL - AO)

Certified that the subscriber is registered with the aggregator and he/she has opted to join NPS. I hereby declare that the subscriber is eligible to join NPS and the above declaration has been signed /thumb Impressed before me by after (s)he has read the entries/ entries have been read over to her/him by me.

Signature of the Authorised person (In the box above)	Rubber Stamp of the Aggregator (In the box above)
---	---

Name of the Aggregator

NPS Lite Account Office (NL-AO) Registration Number NPS Lite - Collection Centre (NL - CC) Registration Number

Membership No. allotted by Aggregator (If any)

Place Date

16. TO BE FILLED BY POP-SP

Receipt No. (17 digits) POP-SP Registration Number

Document accepted for date of Birth Proof: Copy of PAN card submitted YES ☐ NO ☐KYC Compliance YES ☐ NO ☐

Documents Received:

(Originals Verified) Self Certified (Attested) True Copies

Identity Verification :

Done ☐

Existing Customer:

I/we hereby certify/confirm that Shri/Smt/Kum is an existing KYC verified customer.

The above applicant is having an operative Bank/Demat/Folio/..... account (specify nature of the account) having account number/ client ID maintained at branch/office. The KYC documents available with us for this customer/client matches the requirement for opening NPS account and are in compliance with PMLA Rules.

I/we further confirm that the Savings Bank a/c of Sh/Smt/Kum is not a 'Basic Savings Bank Deposit Account' (applicable in case of Bank PoP).

Aadhaar Based KYC Certificate:

I/we hereby certify that Aadhaar Number of Sh/Smt/Kum has been checked and the name and address mentioned on the original Aadhaar card are matching with that mentioned on NPS application form.

To be filled by POP-SP	Name:	
	Designation:	Place:
POP-SP Seal	Signature of Authorized Signatory	Date

[To be filled by CRA - Facilitation Centre (CRA-FC)]

Received by CRA-FC Registration Number

Received at Date

Acknowledgement Number (by CRA-FC)

PRAN Allotted

ACKNOWLEDGEMENT

Name of the Subscriber:

Contribution Amount Remitted: ₹

Date of Receipt of Application and Contribution Amount:

Stamp and Signature of the Employer/PoP:

INSTRUCTIONS FOR FILLING THE SUBSCRIBER REGISTRATION FORM

General Guidelines

- Please fill the form in legible handwriting to avoid errors in your application processing. Please do not overwrite. Corrections should be made by cancelling and re-writing. Each box, wherever provided, should contain only one character (alphabet / number / punctuation mark).
- To avoid, you mention the KYC number submission of proof for the same is necessary.
- Applications incomplete in any respect and/or not accompanied by required documents are liable to be rejected. The application is liable to be rejected if mandatory fields are left blank or the application form is printed back to back.
- The subscriber should not sign across the photograph. The photograph should not be stapled or clipped to the form. If there is any mark on the photograph such that it hinders the clear visibility of the face of the subscriber, the application shall not be accepted.
- Copies of all the documents submitted by the applicant should be self-attested and accompanied by originals for verification by the nodal office.
- Name and Address of the applicant mentioned on the form, should match with the documentary proof submitted.
- The subscriber's thumb impression should be verified by the designated officer of POP-SP / Nodal Office.

Instructions

S.No	Item No.	Item Details	Instructions																																																																
1	1	Personal Details	i. This Form is applicable only for Resident Indians. There is a separate Form for Non Resident Indians & Overseas Citizen of India. ii. Currently, Foreign Nationals and Persons of Indian Origin (PIO) are not allowed to open PRAN under Private Sector. iii. The applicant shall mention father's name and mother's name and shall select the option to be printed on PRAN Card.																																																																
		Spouse Name	If married, spouse name is mandatory.																																																																
		Father's Name	i. Father's name is mandatory. ii. If father's name has more than 30 digits, you may fill Annexure II for the same.																																																																
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		Date of Birth	Please ensure that the date of birth matches as indicated in the document provided in the support.																																																																
2	2, 3 & 4	Identity, Correspondence & Permanent address details	<table border="1"> <thead> <tr> <th>S.No</th> <th>Proof of Identity (Copy of any one)</th> <th>S.No</th> <th>Proof of Address (Copy of any one)</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Passport issued by Government of India.</td> <td>1</td> <td>Passport issued by Government of India</td> </tr> <tr> <td>2</td> <td>Ration card with photograph.</td> <td>2</td> <td>Ration card with photograph and residential address</td> </tr> <tr> <td>3</td> <td>Bank Pass book or certificate with Photograph.</td> <td>3</td> <td>Bank Pass book or certificate with photograph and residential address</td> </tr> <tr> <td>4</td> <td>Certificate of the POP for an existing customer.</td> <td>4</td> <td>Certificate of the POP for an existing customer.</td> </tr> <tr> <td>5</td> <td>Voters Identity card with photograph and residential address.</td> <td>5</td> <td>Voters Identity card with photograph and residential address</td> </tr> <tr> <td>6</td> <td>Valid Driving license with photograph</td> <td>6</td> <td>Valid Driving license with photograph and residential address</td> </tr> <tr> <td>7</td> <td>Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly</td> <td>7</td> <td>Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional Commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.</td> </tr> <tr> <td>8</td> <td>PAN Card issued by Income tax department</td> <td>8</td> <td>Certificate of address with photograph signed by a Member of Parliament or Member of Legislative Assembly</td> </tr> <tr> <td>9</td> <td>Aadhar Card / letter issued by Unique Identification Authority of India</td> <td>9</td> <td>Aadhar Card / letter issued by Unique Identification Authority of India clearly showing the address</td> </tr> <tr> <td>10</td> <td>Job cards issued by NREGA duly signed by an officer of the State Government</td> <td>10</td> <td>Job cards issued by NREGA duly signed by an officer of the State Government</td> </tr> <tr> <td>11</td> <td>Identity card issued by Central/State government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled commercial Banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICWA, ICSI, Bar Council etc.</td> <td>11</td> <td>The identity card/document with address or letter of allotment of accommodation issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Financial Institutions and listed companies for their employees. 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(ii) If the address indicated on the document submitted for identity proof differs from the current address mentioned in the account opening form, a separate proof of address should be obtained. All future communications will be sent to correspondence address. If correspondence & Permanent address are different, then proof for both have to be submitted. (iii) The KYC documents may be submitted within a period of 30 days after generation of PRAN. (Only for Government Subscribers)	S.No	Proof of Identity (Copy of any one)	S.No	Proof of Address (Copy of any one)	1	Passport issued by Government of India.	1	Passport issued by Government of India	2	Ration card with photograph.	2	Ration card with photograph and residential address	3	Bank Pass book or certificate with Photograph.	3	Bank Pass book or certificate with photograph and residential address	4	Certificate of the POP for an existing customer.	4	Certificate of the POP for an existing customer.	5	Voters Identity card with photograph and residential address.	5	Voters Identity card with photograph and residential address	6	Valid Driving license with photograph	6	Valid Driving license with photograph and residential address	7	Certificate of identity with photograph signed by a Member of Parliament or Member of Legislative Assembly	7	Letter from any recognized public authority at the level of Gazetted officer like District Magistrate, Divisional Commissioner, BDO, Tehsildar, Mandal Revenue Officer, Judicial Magistrate etc.	8	PAN Card issued by Income tax department	8	Certificate of address with photograph signed by a Member of Parliament or Member of Legislative Assembly	9	Aadhar Card / letter issued by Unique Identification Authority of India	9	Aadhar Card / letter issued by Unique Identification Authority of India clearly showing the address	10	Job cards issued by NREGA duly signed by an officer of the State Government	10	Job cards issued by NREGA duly signed by an officer of the State Government	11	Identity card issued by Central/State government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled commercial Banks, Public Financial Institutions, Colleges affiliated to universities and Professional Bodies such as ICAI, ICWA, ICSI, Bar Council etc.	11	The identity card/document with address or letter of allotment of accommodation issued by any of the following: Central/State Government and its Departments, Statutory/Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Financial Institutions and listed companies for their employees. 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3	6	Politically Exposed Person	Politically Exposed Persons' (PEPs) are individuals who are or have been entrusted with prominent public functions in a foreign country, for example heads of state or of the government, senior politicians, senior government, judicial or military officials, senior executives of state-owned corporations, important political party officials.																																																																
4	7	Subscriber's Bank Details	For Tier I & Tier II account, bank details are mandatory and it should be supported by a documentary proof. Please attach a cancelled cheque containing Subscriber Name, Bank Name, Bank Account Number and IFS Code. If cheque is not available or cheque is not preprinted with Subscriber name, a copy of bank passbook or bank statement or bank certificate or letter from Bank mentioning Subscriber Name, Bank Name, Bank Account No. and IFS Code should be submitted.																																																																
5	8	Subscriber's Nomination Details	In case of more than one nominee, percentage share value for all the nominees must be integer. Decimals/Fractional values shall not be accepted in the nomination(s). Sum of percentage share across all the nominees must be equal to 100. If sum of percentage is not equal to 100, entire nomination will be rejected.																																																																
6	10	Pension Fund (PF) Selection and Investment Option	Government employee/subscribers can exercise choice or Pension Fund and allocate their investments under 'Auto Choice' and in Life Cycle Funds - LC 50 or LC 25 under 'Auto Choice'. In case a Government employee/subscribers does not exercises the choices of Pension Fund, their contributions will be allocated among 03 Pension Funds namely (i) LIC Pension Fund Limited (ii) SBI Pension Funds Pvt. Limited (iii) UTI Retirement Solutions Ltd.																																																																
7	11	Declaration by subscriber on FATCA Compliance	Clarification / Guidelines on filling details if applicant residence for tax purposes in jurisdiction(s) outside India • Jurisdiction(s) of Tax Residence: Since US taxes the global income of its citizen, every US citizen of whatever nationality, is also a resident for tax purpose in USA. • Tax Identification Number (TIN): TIN need not be reported if it has not been issued by the jurisdiction. However, if the said jurisdiction has issued a high integrity number with an equivalent level of identification (a "Functional equivalent"), the same may be reported. Examples of that type of number for individual include, a social security/insurance number, citizen/personal identification/services code/number and resident registration number). • If applicant residence for tax purpose in jurisdiction(s) within India, Permanent Account Number (PAN) to be provided as Tax Identification Number (TIN). • In case applicant is declaring US person status as 'No' but his/her Country of Birth is US, document evidencing Relinquishment of Citizenship should be provided or reasons for not having relinquishment certificate is to be provided.																																																																
8	12	Declaration by Subscriber	Signature / Thumb impression should only be within the box provided in the form. Thumb impression, if used, should be attested by the designated officer of POP/POP-SP/Nodal office with the official seal and stamp. Left Thumb Impression in case of males and Right Thumb Impression in case of females.																																																																

General Information for Subscribers

- The Subscriber can obtain the status of his/her application from CRA and their designated nodal officer.
- Subscribers are advised to retain the acknowledgement slip signed/ stamped by the designated nodal officer where they submit the application.
- For more information / clarifications, contact CRA:

Website: <https://www.npsra.nsdl.co.in>
Call: 022-4090 4242
Address: Central Recordkeeping Agency (CRA)

Equity Allocation Matrix for Active Choice

Age (years)	Max. Equity Allocation
Upto 50	75%
51	72.50%
52	70%
53	67.50%
54	65%
55	62.50%
56	60%
57	57.50%
58	55%
59	52.50%
60 & above	50%

Please note:

1. Upto 50 years of age, the maximum permitted Equity Investment is 75% of the total asset allocation.
2. From 51 years and above, maximum permitted Equity Investment will be as per the equity allocation matrix provided above. The tapering off of equity allocation will be carried out as per the matrix on date of birth.

100 रुपये के स्टाम्प पेपर पर नोटरी से नोटराइज्ड (शपथ पत्र) करवा कर लावें ।

मंडल रेल प्रबंधक, पगरे/जबलपुर के समक्ष प्रस्तुत करने बाबत ।

मैं आत्मज श्री

सत्यनिष्ठा के निम्नलिखित घोषणा करता हूँ ।

1. यह कि, शैक्षणिक योग्यता के प्रमाण पत्र / अंकसूची में दर्शित अधोहस्ताक्षरकर्ता एवं पिता का नाम सही है ।
 2. यह के मेरे शैक्षणिक योग्यता की अंकसूची व प्रमाण पत्र पूर्णरूपेण सही है ।
 3. यह कि मेरी जाति है तथा यह जानकारी पूर्णरूपेण सत्य है तथा आवेदन के साथ संलग्न जाति प्रमाण पत्र सही है ।
 4. यह कि, मेरी नियुक्ति अस्थाई व प्रोवीजनल है तथा जन्म तिथि संबंधी प्रमाण पत्र, शैक्षणिक योग्यता प्रमाण पत्र, जाति प्रमाण पत्र के सत्यापन की शर्त के तहत है ।
 5. यह कि, मेरे विरुद्ध कोई आपराधिक प्रकरण कभी भी दर्ज नहीं हुआ है एवं न ही लम्बित है । अगर मेरे विरुद्ध कोई भी आपराधिक प्रकरण संज्ञान में आता है तो बिना किसी पूर्व सूचना दिये रेल प्रशासन मेरी रेल सेवा तत्काल प्रभाव से समाप्त कर सकता है ।
- उपरोक्त जानकारी पूर्णरूपेण सत्य है तथा कोई जानकारी छिपाई नहीं गई है । असत्य व गलत जानकारी प्रदान करने पर रेल प्रशासन नियमानुसार कार्यवाही कर रेल सेवा समाप्त कर सकता है ।

प्रार्थी

सत्यापन

दिनांक