

पश्चिम मध्य रेल ,
प्रधान कार्यालय
कार्मिक विभाग,
जबलपुर-482 001



West Central Railway
Headquarters Office
Personnel Deptt.,
Jabalpur-482 001

No WCR/PHQ/GAZ/Selection/AOM/Gr 'B'/LGS/2023

Dated 20.12.2022

SDGM, PCOM, PCCM - WCR
CWM- CRWS/BPL, WRS/Kota
DRM (P) - JBP, BPL, KTT
Sr. DOM - JBP, BPL, KTT
Registrar/RCT/BPL
Dy.COM(FOIS), HQ/JBP
Dy.CPO(HQ), HQ/JBP

Sub:- Notification for Selection to the post of AOM/ATM, Group 'B', GP-4800 Pay Band-2 / (Level-8) Operating Department, 70%-LGS Quota.

.....

Applications are hereby invited for promotion to AOM/ATM, Group 'B' posts against LGS Quota (70% Selection). LDCE (30%) notification shall follow.

Selection (70%LGS) for promotion from Group 'C' to Group 'B' for the post of AOM/ATM, [Level-8] against 70% LGS quota in Operating Department shall be carried out as per selection procedure laid down in Railway Board's letter no. E(GP)88/2/111 dt. 20.08.1991, E(GP)2019/2/5 dt.08.07.2019 (Master Circular 68), E(GP)/2018/2/31 dt. 19.03.2019, Letter No. E(GP)2022/2/4 dated 07.10.2022 and extant provisions.

1. VACANCIES and RESERVATION:-

The particulars of the number of vacancies assessed for promotion to the Gr. B post of AOM/ATM in Level-8 are given below :-

Post	UR	SC	ST	Total
AOM/ATM- (70%-LGS)	01	01	00	02
AOM/ATM - (30%-LDCE)	01	00	00	01

2. ELIGIBILITY CONDITIONS:-

- Group 'C' non-ministerial staff including traffic running staff (i.e. Mail/Exp/Pass./Goods Guard) of Operating Department holding the post in Level-6 and above in pay matrix, with three years regular service as on 01/01/2023 in Level-6 and above in the 7th CPC pay matrix (including non-fortuitous service rendered in the corresponding pre-revised grades. (Ref:- Railway Board letter no.- E(GP)99/2/22 dated 29.03.2010 / RBE No 54/2010) are eligible. Fortuitous service will not be counted.
- In terms of Railway Board's letter no. E(GP)2005/2/87 dated 18.08.2015 (RBE No 92/2015), Goods-Guard (re-designated as Goods Train Manager vide RBE No 07/2022) having GP-2800/Level-5 of 7th CPC Pay Matrix are also eligible for applying for this selection.

- (iii) Those Group C staff working in level 6 or 7 (PB-2 Rs.9300-34800 with Grade Pay Rs.4200 or Rs.4600) under MACP Scheme will not be considered. Their position in substantive grade will only be considered.
- (iv) Staff whose lien is maintained in W. C. Rly. are only eligible.
- (v) Eligible staff on deputation, training and any Ex-cadre Organization and having lien and seniority in WCR, who desire to volunteer for the above LGS may submit their application through proper channel i.e. their respective Personnel Deptt. Officer (Officer in-charge of Cadre), where they hold lien. The concerned Division/Unit should send copy of notification to the staff who are on deputation after being released from last Division/Unit.
- (vi) Those employees who have been transferred on own request/mutual transfer and joined in WCR after the cut-off date **01.01.2023** shall not be eligible for the selection.

2.1 The initial list of 08 candidates arranged in the order of integrated seniority is enclosed herewith as **Annexure 'A'** and also an additional list of 33 candidates next in order of seniority of Operating department are placed as Stand by list as **Annexure-B**. Both Annexure-A and Annexure-B may be circulated and to be positively noted by all concerned employee. This must be ensured by nominated co-ordinating officer of concerned department Dy.COM(FOIS), HQ/JBP.

The list of candidates at Annexure-'A' and Annexure-'B' has been prepared on the basis of the final Integrated Seniority list published/circulated by Dy.CPO(HQ), HQ/JBP vide letter No. WCR/P.HQ/ET/Seniority/Operating Dt. 15.12.2022. The details of court case, if any, against seniority/substantive status of employee mentioned in **Annexure-'A'** and **Annexure-'B'** may also be advised separately to this office.

2.2 Willingness / Unwillingness

The employees indicated in Annexure -'A' and Annexure-'B' should be advised individually of the proposed selection with clear stipulation that they should exercise their willingness/ unwillingness before the cut-off date in the Performa prescribed in **Annexure-'C'** to take the selection on receipt of this notice.

It is the employees' responsibility to advise the concerned unit about his willingness/ unwillingness to take the examination and failure to respond or provide intimation within the period will be treated as unwillingness on his part to take the selection. **Option once exercised will be final.**

2.3 In case any candidate is on leave/Sick or on deputation to other Railway/ Units/Offices, the Controlling officers concerned and the offices where he/she last worked should send necessary advice to the authority under whom he/she is working or the Medical Authority as the case may be without fail and acknowledgements obtained should be sent to HQs when called for. The candidates should not send their options directly to this office. These have to be forwarded by the concerned controlling officer/Personnel officer well within last date. **Forwarding of piecemeal option to the HQs should be avoided by the concerned controlling officer/Personnel officer.**

2.4 It would be the personal responsibility of nominated nodal officer [Dy.COM(FOIS),HQ/JBP] that the notification is noted by all the employees given in Annexure -'A' and Annexure -'B' and Willingness/ Unwillingness so obtained reach this office within the cut-off date. **Dy.COM(FOIS), HQ/JBP** shall be the nominated co-ordinating officer for all purpose at zonal level.

2.5 The controlling officer has no discretion to accept the application after cut-off date.

3 APPLICATION PROCESS & SCRUTINY:-

- 3.1 Willing candidates should apply in 03 copies (Triplicate).
- 3.2 The unit in-charge will arrange to register the application so received. Out of the 3 copies of applications received, one copy will be retained with the concerned unit and remaining 2 copies will be forwarded to concerned Personnel Deptt., HQ/Divn./Unit per bearer along with **soft copy in Excel Sheet as per the proforma enclosed as Annexure-D** and with covering letter mentioning names of candidates applied for.
- 3.3 The Personnel Officer (Officer in-charge of the cadre) in the Division will thoroughly scrutinize the correctness of service particulars as per the service record maintained by them and eligibility as per notification. **After scrutinizing the applications, the Division/unit will send one copy of the eligible application only to HQ Personnel Branch in one bunch along with the list in the prescribed proforma in excel Sheet (Hard & Soft copy) before the due date and ensure that these applications reach Dy.CPO(G), HQ, JBP Office/WCR by 03.01.2023. Any application received after the cut-off date should be summarily rejected by the Personnel Officer concerned.**
- 3.4 Name of those staff who have not fulfilled the eligibility criteria as mentioned above need not be forwarded.
- 3.5 A list of not eligible candidates should be prepared by the divisions showing the reasons for ineligibility and the same should be duly communicated and modification, if any, on this account may be communicated before **05.01.2023**
- 3.6 **Under no circumstances, applications will be accepted after the due date.**
- 3.7 It may also be noted that application other than in prescribed proforma, having incomplete information or without signature of controlling officer and countersigned by Personnel Department officer will not be entertained. Further, incomplete statements furnished by the HQ/divisions/units will not be entertained.

4. PRE SELECTION TRAINING :-

All the employees indicated in the final eligibility list issued by HQ Gazetted Section belonging to SC community only should be given Pre-selection training which may be arranged by Operating Department at Division/Unit and HQ level before the written examination is held. It is further clarified that this training to SC should be treated as mandatory and refusal, if any, should be taken in writing. On completion of Pre-Selection training, a certificate to this effect may please be sent to this office.

Dy.COM/FOIS, HQ/JBP shall be the nodal officer for organising Pre-Selection training for the SC candidates. The respective in-charges of Pre-Selection training will intimate the date and venue of the Pre-selection training to the eligible SC candidates only in due course. The controlling officers will ensure that the SC candidates under their control are spared well in time without fail to participate in such training.

4.1 DUTIES OF NOMINATED OFFICERS AT DIFFERENT LEVEL

Dy.COM/FOIS, HQ/JBP as nodal officer for Operating Department will be co-ordinating person for all activities related to this selection.

4.2 Duty of the In-Charge of Pre-selection training :-

- (i) To inform in writing to the concerned SC employees of the details of date, time & venue of training.
- (ii) To arrange sparing of the candidates and liaison with respective Controlling Officers / Supervisors.
- (iii) To chalk out training schedule and adhere to it.
- (iv) To ensure maintenance of daily attendance of SC candidates on the attendance sheet, who attend the training.
- (v) To obtain in writing unwillingness for training, if any, from the concerned SC employees.



- (vi) After completion of such training, the in-charge of Pre-Selection training will give a written report along with all supporting documents/papers including attendance sheet of SC participants to Dy.CPO(Gaz.)/WCR/JBP immediately after completion of Pre-Selection training for records and for further action.

4.3 Duty of Controlling Officer :-

To spare the candidates under their control well in time without fail with direction to participate in the pre- selection training.

4.4 Duty of concerned SC applicants :-

- (i) To manage their sparing from duty by insisting their controlling officers in their own interest.
- (ii) If any problem occurs in sparing, the candidate should report in writing to concerned in-charge of Pre-Selection training on the same date. No representation will be entertained in case of failure to report to the concerned In-charge of Pre-Selection training and it will be deemed refusal for such training.
- (iii) Failure of concerned SC employees to avail Pre-Selection training on any account, including leave etc. will be considered default on their part and will not entitle them to additional training classes.
- (iv) No appeal will be entertained on this account by GM (P)/WCR/JBP after completion of Pre-Selection training.

5. SCHEME OF EXAMINATION :-

The examination will consist of

- (A) Written examination (through centralized CBT is to be conducted by NAIR in terms of Railway Board's letter No. E(GP)2022/2/4 dated 07.10.2022 & 18.10.2022)
- (B) Medical test, as prescribed in Para 530(a) & 532(i) of IRMM 2000 (IIIrd Edition)
- (C) Viva-Voce.

FORMAT OF WRITTEN EXAMINATION

(As per RBE No. 53/2019 Dt 19.03.2019 , RBE No 115/2019 dt. 16.07.2019, and Railway Board's letter no-E(GP)2022/2/4 dt. 07.10.2022)

- (i) Selections against 70% quota in Organized Services and 100% Selection in Miscellaneous Cadres :-

The written examination shall comprise of one Paper which shall have 100% Objective type Multiple Choice Question only. The paper will be of 100 marks and the distribution will be as under :-

a) Professional Subject including optional question of 10 marks on Official Language policy & Rules	70 marks
b) Establishment and Financial Rules	30 marks
c) Qualifying marks	60 marks

- (ii) Ten percent of the 100 marks prescribed for Witten examination held as part of Selection should be set apart for question on Official Language policy and Official Language rules. While the employees should be encouraged to attempt the question on Official Language policy and Official Language rules, the question should not be compulsory. Thus, There will be question for 110 marks in all, including question for 10 marks on Rajbhasha Policy and rules.



- (iii) There shall be negative marking for incorrect answer. One third of the marks allotted for each question will be deducted for every wrong answer.
- (iv) The duration of written test will be **02 Hrs.** in terms of Railway Board's letter No E(GP)2022/2/4 dated 07.10.2022
- (v) The panel will be formed in terms of Para 204.8 & 204.9 IREM Vol. I and other instructions issued by Railway Board from time to time in this regard.
- (vi) Relaxation is not permissible to SC/ST employees being Safety Category posts.
- (vii) In terms of Railway Board's letter No.E(GP)6/2/96 of 03.06.1977 & 03.08.1977 the employees placed on LGS panel will rank senior to those placed on LDCE panel, for this assessment.
- (viii) Selection/Promotion will be subject to the outcome of main SLP (C) 4831 of 2012 and Contempt Petition (C) No 314 of 2016 filed in the same SLP pending before the Hon'ble Apex Court and Railway Board orders and WCR policy no.WCR/PHQ/RP/1350/Promotion Policy/SC/ST dated 20.07.2021 and 20.09.2021

RECORD OF SERVICE AND VIVA-VOCE

	Max. Marks	Qualifying Marks
1) Viva-Voce	25	30 (Including at least 15 marks in the record of service part)
2) Record of service	25	

(Railway Board's letter No E (GP)/2005/2/69 dated 05.01.06)

MEDICAL FITNESS :-

The candidates who qualify in the written test will be subjected to Medical examination as per para 530(a) & 532(i) of IRMM Vol.I 2000(III Edition) and only those candidates who are found medically fit, will be allowed to appear for Viva-Voce as per Railway Board's letter No.E(GP)80/2/8 dated 31.10.1991.

6. SYLLABUS:

Syllabus as prescribed by Railway Board's letter No.E(GP)2022/2/4 dated 07.11.2022 is enclosed as **Annexure - E**

7. SUPPLEMENTARY WRITTEN EXAMINATION:-

Normally there should not be occasion for supplementary examination. If required, a supplementary written examination will be conducted subject to the following conditions:-

- Only the candidates who are detained on administrative account for appearing in the main examination will be allowed to appear in the supplementary examination after controlling officer/Unit in-charge gives categorical reason with regard to candidates failure to appear in the main examination.
- The candidates who are under sick (RMC) during examination or otherwise and are continuing so since the date well before examination date will only be allowed to appear in the supplementary examination after MS/DMO's Railway Certificate to this effect and duly forwarded by the Sr.DPO/DPO Unit In-charge. If any employee is issued Sick Memo on his request due to sickness, it may please be ensured that in Red Ink it should be clearly mentioned in Sick Memo that the employee concerned has to appear in the written examination for the post of AOM/ATM on specific date.
- Candidates who are absent for main written examination will not be allowed to appear for supplementary written examination except as mentioned in (a) and (b) above



- d. It would be personal responsibility of the candidate covered under conditions (a) and (b) to inform Dy.CPO(Gaz.), HQ/JBP through their controlling officer within 03 days failing which they will not be allowed to take the supplementary examination.

8. **TENATATIVE CALENDER:-**

Date of notification	20.12.2022
Last date of submission of application in units	28.12.2022
Last date of submission of application in Personnel Department of concerned unit	30.12.2022
Last date of receipt of application in HQ	03.01.2023
Issuing of final eligibility list	05.01.2023
Pre-Selection training of SC candidates (As per Rly Board Lt. No-E(GP)2010/2/39 dated 28.08.2022)	15 days/ 60 Hrs.
Date of written test	22.01.2023
Supplementary exam.	29.01.2023
Duration of exam.	2 hrs.
Venue	Will be intimated later.

9. **OTHER IMPORTANT INSTRUCTIONS :-**

- (i) The original updated SRs and APARs for the last five years duly enclosing the acknowledgement having received the copies of APAR for each year of the employees may be kept ready by concerned Sr.DPO/Controlling Officer for immediate transmission to this office whenever called for.
- (ii) **No leave of any kind should be granted to these employees which may result in their absence in the examination. They should not be sent on line duty.**
- (iii) If any of the eligible employees are on deputation and working under Central/State Government, undertaking and whose lien is maintained in this Railway, their Controlling Officers should be advised to inform the candidates(s) regarding the examinations provided they fulfill the requisite conditions.
- (iv) The concerned Personnel Department Officer & Controlling Officers should ensure the submission of service records and ACRs/APARs of last 05 years and DAR/SPE/Vigilance clearance in respect of staff declared qualified for the Viva-Voce immediately after publication of the result of main examination through special messenger to Dy. CPO (Gaz.) /WCR/JBP
If any DAR/Vigilance/SPE case is pending/penalties are in operation/pending against anybody, the details thereof may be advised immediately to this office by the concerned Officials.
- (v) The concerned Divisional Officers/Executives (Sr.DOMs) are advised to give wide publicity to this notification at all major Units under their jurisdiction. The Divisions are advised to submit an undertaking that the notification has been served at all major units where eligible staff are available.
- (vi) To ensure that the eligible staff avails of the opportunity for appearing for the LGS, wide publicity should be given by pasting a copy of the notification on the notice Board of the Division Office as well as the subordinate offices. Supervisor-in-charge should bring to the notice of the staff working under them about this LGS.



- (vii) Copies of this notification should also be given to local branches of both the recognized Unions and Associations for their information.
- (viii) Staff should keep themselves in readiness for the written examination, even at a short notice.
- (ix) This notification can also be seen on the WCR website with the address 10.150.2.19 All the Divisions/Units & applicants are advised to regularly visit WCR website (address 10.150.2.19) for update in the matter.

Please acknowledge receipt of this letter.

Enclosed : Annexure- A to E


20/12/2022

(Anil Kumar Sinha)
Assistant Personnel Officer (Gaz)
For PCPO/WCR, JBP

Copy to:-

Secretary (E) Ministry of Railway, Railway Board, New Delhi.

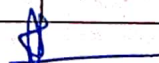
Secretary to GM/WCR & AGM/WCR for information.

Genl.Secy./ WCREU, WCRMS for information.

Zonal Genl. Secy.All India SC/ST & OBC Employees Association JBP. For information.

Annexure-A

Combind Integrated final Seniority list for Selection of AOM/ATM (70% LGS Quota) in Operating Department									
Sr. No	Name of employees (S/Shri/Smt.)	Designation	Comm	Working Place	DOB	DOA	Date of Promotion in Level		Remarks
							Level - 06	Level -07	
1	AJAY KUMAR SINGH	CHC	UR	CHC/JBP	02.11.1963	04.02.1991	03.05.1993	10.01.1996	
2	P.K. GUPTA	CHC	UR	CHC/JBP	15.08.1963	31.08.1987		10.06.1996	कर्मचारी IRITM /LKO में प्रतिनियुक्ति पर
3	RAM KARAN RAGHUVANSI	CHC	UR	HQ	28.06.1965	04.02.1991	01.01.1996	03.09.1996	
4	H.N.PRASAD	CHC	UR	HQ	28.01.1963	29.06.1992	01.01.1996	30.09.1996	
5	S.K.KORI	CHC	SC	HQ	06.12.1967	19.04.1994	01.01.1996	09.07.1997	
6	B.L.MEENA	MAIL Tr.MANAGER	ST	ET/BPL	01.04.1963	18.12.1990	21.10.1997	21.10.1997	
7	RAMESH CHAND MEENA	SM	ST	SFY/BPL	11.08.1964	01.09.1987	07.02.1991	11.11.1997	
8	PRADEEP KUMAR	TI	UR	STA/JBP	05.01.1964	25.01.1988	18.08.1992	20.11.1997	


APG/Gaz

Combind Integrated final Seniority list for Selection of AOM/ATM (70% LGS Quota) in Operating Department									
Sr. No	Name of employees (S/Shri/Smt.)	Designation	Comm.	Working Place	DOB	DOA	Date of Promotion in Level		Remarks
							Level 06	Level 07	
1	SATYANARAYAN MEENA	SS	ST	SGAM/JBP	27.10.1963	09.11.1989	26.06.1995	11.10.1998	
2	SHAIENDRA KUMAR SINGH	CHC	UR	HABIBGANJ/BPL	15.01.1963	04.02.1991	16.02.1993	07.12.1998	
3	HARENDRA SINGH	SM	UR	OPTG/BPL	07.10.1964	04.02.1991/ 28.03.1994	28.03.1994	16.03.1999	
4	S.K. PANDEY	SM	UR	BPL DTNI	03.11.1964	31.08.1987	30.09.1994	16.03.1999	
5	PRAMOD MADWADA	CHC	UR	CONTROL/HABIBGANJ	22.03.1963	05.04.1990/ 04.02.1991	16.02.1993	22.06.1999	
6	MUNNA CHHOTELAL BAITHA	CHC	SC	CHC/JBP	05.07.1965	30.08.1989	01.08.1997	03.08.1999	
7	S.L.MEENA	SM	ST	BPL	21.07.1964	12.02.1988	08.01.1993	11.01.2000	
8	A.P.PANDEY	SM	UR	BKA/BPL	22.12.1964	04.02.1991	13.10.1995	11.01.2000	
9	RAJESH VERMA	CTNL	UR	KOTA/CONTROL	18.04.1964	18.05.1986	20.04.1988	21.01.2000	
10	JAGANNATH SAUJILAL MEENA	SS	ST	PPI	25.05.1969	09.03.1992	25.10.1995	13.03.2000	
11	RAJENDRA PRASAD A.G.	CHC	UR	HABIBGANJ/BPL	02.06.1963	04.02.1991	21.05.1993	19.07.2000	
12	SOMEN MUKHARJI	CTNL	UR	KOTA/CONTROL	12.03.1965	15.02.1984	14.09.1991	22.11.2000	
13	KESHAR SHMIM ANSARI	CTNL	UR	KOTA/CONTROL	30.06.1974	14.12.1998	14.12.1998	12.01.2001	On Deput. in RE, ALD
14	K.R.MEENA	SS	ST	SWM/Kota	05.06.1963	03.09.1987	26.05.1992	15.02.2001	
15	ANWAZ AHMAD KHAN	CHC	UR	HABIBGANJ/BPL	30.06.1964	04.02.1991	21.05.1993	02.05.2001	
16	JAVED AKHTAR	CHC	UR	HABIBGANJ/BPL	15.11.1964	05.08.1991	13.08.1993	02.05.2001	
17	N.C.MEENA	Mail Tr.Manager	ST	GUN/BPL	01.08.1964	18.12.1990	23.06.1993	24.05.2001	

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Annexure - B

Combind Integrated final Seniority list for Selection of AOM/ATM (70% LGS Quota) in Operating Department									
Sr. No	Name of employees (S/Shri/Smt.)	Designation	Comm.	Working Place	DOB	DOA	Date of Promotion in Level		Remarks
							Level 06	Level 07	
18	T.R.MEENA	Mail Tr.Manager	ST	GUN/BPL	02.12.1963	14.12.1989	23.06.1993	24.05.2001	
19	ZABIR HUSAIN	CHC	UR	HQ	20.02.1967	02.09.1991	01.01.1996	23.09.2001	
20	RAJESH TIWARI	SM	UR	BINA/BPL	29.09.1965	06.07.1994	01.03.1997	12.12.2001	
21	AKHILESH SHRIVASTAV	SM	UR	OPTG/BPL	11.07.1964	06.07.1994	01.03.1997	12.12.2001	
22	BABULAL MEENA	CTNL	ST	KOTA/CONTROL	01.04.1972	21.07.1994	18.11.1996	09.01.2002	
23	RAJEEV RANJAN SINHA	CHC	UR	CHC/JBP	02.08.1964	23.07.1990	03.03.1999	26.06.2002	
24	M.K.SHRIVASTAV	SS	UR	JBP	03.08.1963	04.08.1989	04.02.1991	07.10.2002	
25	C.KRISHNA NAYAR	CHC	UR	CHC/JBP	10.05.1969	11.02.1992	03.03.1999	03.04.2003	
26	RAMESH PANTHI	Mail Tr.Manager	SC	BPL	29.08.1964	01.02.1983	13.04.1998	28.07.2003	
27	P.K.GAUR	Mail Tr.Manager	ST	ET/BPL	10.12.1965	16.06.1986	01.03.1993	28.07.2003	
28	GURUDATT DOHARE	CYM	SC	STA YD/JBP	20.07.1964	12.02.1990	26.06.1995	05.09.2003	
29	H.K.RATHOD	SS	SC	NKJ/JBP	02.02.1966	09.07.1994	13.03.1997	05.09.2003	
30	B.K.PRAJAPATI	CMI	SC	DRM/JBP	15.08.1968	11.02.1992	02.03.1998	05.09.2003	
31	R.S. LUNIA	CYM	SC	NKJ/JBP	03.10.1968	24.02.1992	02.03.1998	05.09.2003	
32	LALIT KUMAR BAIRWA	SS	SC	RWJ/Kota	17.05.1965	24.08.1992	11.08.1993	11.09.2003	
33	DHANNRAJ VIMAL	SS	SC	STA/JBP	01.12.1964	12.02.1990	26.06.1995	01.11.2003	

APD/GA3

**DECLARATION OF WILLINGNESS / UNWILLINGNESS TO APPEAR IN THE SELECTION OF AOM/ATM
(70% LGS QUOTA) in OPERATING DEPARTMENT.**

(It is mandatory to fill each and every column with correct information.)

1. My name appears at Serial No..... in Annexure.....('A' & 'B') My service particulars are as under -

1	NAME IN FULL (BLOCK LETTER)		
2	Designation		
3	Working under -	Place of posting -	
4	Divn. /Unit where lien held		
5	IPAS No.		
6	PWBD (type of Disability.)		
7	Date of Birth		
8	Date of Appointment to Railway Service		
	a) Designation		
	b) Grade Rs. (RSRP)		
9	Date of appointment/promotion to grade Rs. 5000-8000/ GP 4200/ Level-6 on regular basis		
10	Date of appointment/promotion to grade Rs. 6500-10500/GP 4600/ Level 7 on regular basis		
11	Total Non fortuitous service in grade Rs.5000-8000/ GP-4200/Level 6 and above as on 01.01.2023		
12	Community (SC/ST/UR)		
13	Educational/Technical Qualification/Professional qualification		
14	Personal Mob. No.-	E.Mail ID -	

*Note- In case of transfer from other Railway to WCR, please specify the date of joining in WCR.

2. I am.....(WILLING/UNWILLING) to appear in the examination. I am aware that the willingness/unwillingness once exercised will be treated as final.
3. I am aware that this willingness/unwillingness once exercised shall be deemed to be final.
4. Details of the participation in earlier written examinations for Group 'B' as AOM/ATM (LGS 70% only)

S.No.	DATE OF WRITTEN EXAMINATION HELD	PASS	FAIL
1.			
2.			

5. I declare that the particulars furnished above are correct to the best of my knowledge and belief. If any of this of the above furnished information is found incorrect/false my candidature for the selection shall liable to be cancelled at any stage and disciplinary action may be taken against me under the RS(D&A) Rules-1968.

Memo No.

Paste Passport size
photograph here (photo
attested with controlling
officer.)

Signature : _____

Date : _____

Office/Stn : _____

Sign & seal of unit incharge

Designation: _____

Memo No.

Office :

Date :

Forwarded to Dy.CPO(G), PCPO's Office, Jabalpur. The particulars given by the employees against Column Nos.1 to 14 have been verified and found correct. Above candidate fulfil the eligibility criteria as mentioned in notification.

**Signature of the
Sr.DPO/DPO/SPO/APO**



Annexure-D

Centralised CBT for Gr-B Selection against 70% LGS quota.															
Particulars of eligible applicants															Remarks
Sl. No.	Name of the applicant (MS/Smt./S/Shri)	IPAS No.	Designation	DOA	DOA in Level-6	DOA in Level-7	Personal Mobile No.	Email ID	Place of posting	Division/ workshop/ Unit	Controlling officer	DOB (DD/MM/YYYY)	Community (UR/SC/ST)	Whether a PwBD requiring scribe (OH/VH/HH)	Remarks
[1]	[2]	[3]	[4]	[5]	[6]	[7]	[8]	[9]	[10]	[11]	[12]	[13]	[14]	[15]	[16]

The particular furnished above have been verified with the application submitted by the employee and SR of the employee and certified as correct.


APD/GA 2.

Total No of Application received-

No of eligible candidates-

No of Non-Eligible Candidates-

Signature-

Name-

Designation

Date-

GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
(RAILWAY BOARD)

No. E(GP)2022/2/4

New Delhi, dt:07/11/2022

The General Managers,
All Indian Railways/PUs.

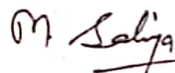
(Kind Attn.: All PCPOs/PFAs/Dy.CPO(G) & Dy.CAO(G))

Sub.: Promotions to Group 'B' posts on Indian Railways - Introduction of
Centralized Computer Based Multiple Choice Objective type
examination (CBT) in all departments having Organised Services

Board has prescribed syllabus for written examinations held as part of 30% LDCEs for promotion to Group 'B' posts in all Organised Services. Besides this, syllabus for 70% Selection for promotion to Group 'B' post of APO has also been prescribed by Board. Now, in the context of introduction of Centralised CBT for 70% Selections and 30% LDCEs for promotion to Group 'B' posts, Board has prescribed syllabus of 70% Selections and have also modified the syllabus for 30% LDCEs for all Group 'B' posts in Organised Departments. Similarly, syllabus for Establishment & Financial Rules has also been prescribed.

2. A copy each of the Syllabus for professional subjects prescribed by Board for 70% Selections and 30% LDCEs for promotion to Group 'B' posts in all Departments having Organised services along with the syllabus for Establishment & Financial Rules is enclosed for information. These syllabi are applicable for Selections & LDCEs to be conducted w.e.f.1.1.2023.

DA:As above


(Meenakshi Saluja)
Dy. Director, Estt.(GP)-III
Railway Board
Ph. No. 233047250
E.mail ID- meena.1964@gov.in

Syllabus for promotion to Group- B posts - 70% selection and 30% LDCE.

Syllabus for Establishment Rules:

1. Organization of the Personnel Department in Railways objectives functions and policies of Personnel Department.
2. Recruitment and Training, Classification of Services, Recruitment in Different services, Railway Recruitment Boards & Railway Recruitment Cells Compassionate Ground Appointments, Initial & In Service Training, Refresher Courses, Central Training Institutes, Training Centers in Zones, Divisions & Workshops, Training Modules for different posts, Training under Apprentices Act, Online Training, APARs.
3. General conditions of service in Railways, Seniority, Lien, Inter Railway & Inter Division transfers, Deputation, Promotion Policy & methods. Selection, Suitability, Trade Tests, Leave Rules, Pass Rules, Joining Time Reservation policy, HOER, Overtime, Payment of wages, current CPC Pay Rules, Advances in Railways.
4. Manpower planning, Rightsizing & Benchmarking, creation, extension and surrender of posts, creation of posts against new assets, different types of posts including workcharged posts.
5. The Railway Servants (Discipline & Appeal) Rules, 1968 and related instructions.
6. The Railway Services (Conduct) Rules, 1966 and related instructions.
7. Retirement benefits, qualifying service, pension, family pension, commutation gratuity, new pension scheme.
8. Staff welfare, SBF, Railway institutes, Railway schools, Ex-gratia payment, Incentive Bouns Scheme, Staff Grievances Redressal Mechanisms.
9. Industrial relations in Railways, recognized trade unions, industrial disputes. The Industrial Disputes Act, 1947. The Industrial Relations Code, 2020. The Trade Unions Act, 1926, PNM, PREM, JCM, Various Associations & Informal Meetings.
10. The Factories Act, 1948. The workmen's Compensation Act, 1923. Functions of Labour Enforcement Officers, Right to Information Act.
11. The scope of Information Technology in Railway e – office. HRMS, IPAS , LIMBS, ARPAN, CPGRAMS, ANUBHAV etc.

Syllabus for Financial Rules:

1. Parliamentary Control over Railway Finance, Public Accountability, Cannons of Financial Propriety.
2. Railway Budget - Budgetary terms, Types of Budgets, Budget cycle, Demand of Grants, Budgetary and Financial Reviews.
3. Rules of Allocation - Classification of expenditure - Control of expenditure - Responsibility Accounting - Performance Budgeting - Exchequer Control - Financial Results of Working lines.
4. Works Programme - Financial justification of Works - Surveys - Preparation of Estimates - Capital Budget - Control over Capital Expenditure - Reappropriation of Funds.
5. Financial control over Stores Expenditure - Purchase and Stores Keeping Procedure - Inventory Control and ABC Analysis.
6. Financial & Cost Control in Railway Workshops/Sheds/Units.
7. Rules and procedure relating to Tenders and contracts for execution of works and Procurement of Stores, M&P Programme and RSP.
8. Procedure for Possessing and finalizing Audit Objections and Draft Paras.
9. Delegation of Powers.
10. Losses, Frauds and Embezzlements.
11. General Financial Rules
12. Government e-Market (GeM)
13. Classification of Railway Revenue (Earnings)
14. Information Technology in general with specific reference to Railway's IT Applications
15. Taxation matters with special focus on GST & Income Tax
16. Organization of CGA and C&AG
17. Any other topic felt necessary from time to time

6. SYLLABUS FOR 70% SELECTION & 30% LDCE FOR PROMOTION TO GROUP 'B' POSTS OF AOM & ACM IN THE TRAFFIC (TRANSPORTATION AND COMMERCIAL) DEPARTMENTS

A. TRAFFIC (TRANSPORTATION)

I. GENERAL Hierarchical set up and line of control of Operating Department at the Divisional, Zonal and Railway Board level.

II. TRAFFIC, TRAIN AND POWER CONTROL ORGANIZATION

- Objective and set up of Control Offices.
- Functions of Control Organization pertaining to Train Ordering, Punctuality, Maintenance of Operating Statistics, Wagon & Loco Stock Management, Blocks Management and Management during Accident & Unusual Situations/ Circumstances & Disaster Management.
- Duties and responsibilities of Chief Controllers, Dy. Chief Controllers, Sections Controllers, TNCs, Recorders and their Coordination with Lobbies, Station & Yards.
- Freight Train Operations (FTO) & Freight Train Ordering Principles with or without coordination with Crew Lobbies.
- Special Instructions during abnormal conditions of working & during emergencies like Cyclone, Civil Disturbances, and Accidents etc.
- Daily Performances Reporting from Stations/Yards/Sheds to Area Sub-control, Area Sub-control to Divisional Control Office and from Divisional Control Office to Zonal Control Office and from Zonal Control Office to Railway Board.
- Basic and important Documents/Registers maintained in Control Office and their basis.
- Periodical Performance Reporting and Analysis of Operating Performance along with compilation of Statistical Data.
- Power Control Organization - Engine and Crew Scheduling.
- Factors affecting Wagon & Engine utilization and methods of improvements.
- Working pertaining to issue of Caution Orders from Nominated and Notice Stations.
- Liaison / Co-ordination with Control Establishments of other Departments like Engineering, Traction Control, Signaling Control, Mechanical etc.

III. FREIGHT TRAIN OPERATIONS

- Functioning of Crew & Guard Lobbies.
- Integrated Lobbies.
- Crew Management: Assessment of Crew Requirement
- Running Room and its Management.

- Engine Utilization aspects requiring special attention: -
 - ❖ Engine Crew and Train Crew Schedule.
 - ❖ Rules regarding Outstation, Home Station Rest etc. to ensure observation of 10 Hour Rule or Rules applicable from time to time, Role of LI and Crew Control.
 - ❖ Power Plan: Assessment of Loco Requirement.
 - ❖ Movement of Dead Locomotives.
 - ❖ Management of Maintenance Schedule of Locomotives.
 - ❖ Shed and Traffic Outage of Locomotives.
 - ❖ Specific Fuel Consumption and Assessment of Fuel Requirement.
- Shunting Operations in Yards or Road side Stations.
- Working of Marshalling Yards & Transshipment Points.
- Causes of Yard and Section Congestion and remedial strategies.
- All India Marshalling Order and Railway-wise Marshalling Orders - Principles and Procedures.
- Rules regarding Carriage of Explosive and other General Goods.
- Preferential Traffic Schedule, Priority within same class and ODR.
- Indent Allotment and Supply of Freight Stock at Stations, Premium Indents and procedure to place Premium Indents, Allotment of Rakes in case of Quota Restrictions.
- Notified Stations.
- Wagon Stock Management for Loading and Unloading Operations.
- Imposition of Operating Restrictions on Wagon Loading and Acceptance of Wagon Indents, Cancellation and Withdrawal of Indents.
- Observance of Civil ban and Carriage of Contraband Goods etc,
- Important Documents/Registers maintained in Yards & at Stations.
- Familiarity with G&SR, Accident Manual, Operating Manual, Block Working Manual, Red Tariff, IR Act, 1989 etc.
- Wagon Turn Round Time (WTR) & Factors affecting Optimum Utilization of the Wagon Fleet and methods of improvement.
- Running of Unit Trains and formation of Captive Rakes.
 - Block Train Operations.
 - Nominated Day Loading.
 - Rationalization Scheme of movement of Freight Traffic for avoiding congestion by specific routes.
 - Merry-Go-Round (MGR) System.
 - Engine on Load (EOL) System.
 - Mini/Two Point/Multi Point Rake System.
 - Container Train Operation, Hub and Spoke system.
- Supervision and control over movement of Special type of Stock, ODC

Consignments.

- Maximum Moving Dimensions. Wagon Census.
- IT applications: -
 - ✓ Freight Operations Information System (FOIS): Rake Management System(RMS), Terminal Management System(TMS)
 - ✓ ICMS and Coaching Operations Information System(COIS)
 - ✓ COA
 - ✓ CMS
 - ✓ SATSANG
 - ✓ RTIS
- Relevant Rules and important Policy guidelines.
- C&W examination for STR, Intensive, Round Trips, Premium and Close Circuit Rakes.
- Sicklines and TXR Repair Depots including POH & ROH Depots and their functions.
- Supply of Coaches/Wagons to C&W shops for POH and special repairs, Cycle period of different Stocks and Workshop Feed Management.
- Working of Travelling Traffic Cranes for handling heavy Consignments at Intermediate Stations.
- Detaching of Sick Wagons at enroute Stations and their repair and clearance.
- Interchange transactions - Junction returns of Inter Railway Inter change Traffic.
- Weighment of Rakes, Electronic In-Motion Weighbridge, Automatic Pre Weighbin System, Nominated and Alternative Weighbridges, Load Adjustment, Exempted Commodities, Maintenance of Weighbridges and Role of Weights and Measures Department, Metrological Department and other Railway Departments, Integration of Weighbridge with FOIS.
- MIL RAIL.
- Permissible Axle Loads, Heavy Haul and Long Haul Operations, factors affecting Axle Load, Rules regarding Heavy Haul and Long Haul Operations.
- 'Payload' to 'Tare' Ratio of Wagons; Factors affecting Payload and Tare Weight.
- Concept of Convoy Trains.
- Foreign Traffic and its components/pattern.

Operating Statistics

- Definition, meaning and methods of compilation of the Primary, Fundamental and Derived units.
- Engine Tickets and maintenance of Engine Tickets
- Analysis of the Operating Statistics.
- Important Operating Efficiency Indices, their meaning and uses, WTR, NTKM, GTKM, Average Speed etc.
- Operating Ratio: Different types of Expenditures and Plan Heads, Revenue Earnings and Non-Revenue Earnings.

IV PASSENGER TRAINS OPERATIONS

- General Principles and Methodology of Time Tabling of Passenger Trains. Zero Based Time Tabling.
- Platform and Pit Occupancy Planning and Preparing Charts.
- Consultative Machinery for revision of Time Table at Divisional, Zonal and Railway Board levels.
- Publication of Working Time Table, Public Time Table & Sheet Time Table, Components of WTT and PTT.
- Punctuality of Passenger Carrying Trains.
- Factors affecting Punctuality of Passenger carrying Trains and methods of improving the Punctuality, Monitoring of Asset Failures and Planning of blocks for Track, Signal and OHE maintenance. Corridor Blocks, Integrated Maintenance Blocks.
- Augmentation of Train Loads for meeting Traffic requirements, Rules of Marshalling and Slip Coaches etc.
- Running of Tourists Coaches, Special Carriages and Special Trains.
- Planning & Running of Holiday Specials, Mela Specials, Tourist Specials, etc.
- Introduction of new Trains, extension of Train runs, introduction of Through and Sectional Coaches.
- Preparation of Engine Links, Driver/Guards Links & Rake Links.
- Commuter Service Operations.
- Vande Bharat Trains
- High Speed Corridors and Trains.

V. WORKING OF TRAINS GENERALLY AND GENERAL AND SUBSIDIARY RULES

- Responsibility and Function of Engine Crew before starting and while on run and during abnormal/unusual situations.

- Responsibility and function of Guard before starting and while on run and during abnormal/unusual situations.
- Role & Responsibility of Station Staff in Working of Trains.
- Various Systems of Working of Trains and Conditions for Granting LC.
- Classification of Stations, Standards of Interlocking, Signaling Systems, Equipment & their working.
- Station Working Rules and Block Working.
- Level Crossings.
- Line Capacity, Method of Calculating Line Capacity, Measures for augmenting it, Token less working, Centralized Traffic Control, Doubling, Automatic Block, IBS / IBH, Advanced Signaling and Interlocking.
- Combined Train Report, Guard's Rough Journal Book, Vehicle Guidance, Driver's Ticket, Brake Power Certificate etc.
- Rules regarding Marshalling of vehicles on Passenger, Mixed and Freight Trains.
- Air Brake Systems along with Continuity Test.
- Precautions to be taken on Ghat Sections.

VI. ACCIDENTS AND SAFETY ORGANIZATION

- Accidents, Types and their Classification, Causes and their Prevention.
- Functioning of Railway Safety Organization.
- Chief Commissioner of Railway Safety Organization and his Functions.
- Rules for reporting Accidents.
- Accident Relief Medical Equipment (ARMES) & Accident Relief Trains (ARTs).
- Role & Responsibilities of various Officials and Departments during Accidents.
- Responsibility of the Control Organization Station Masters and Traffic Staff on the affected Section.
- Accidents Enquiries and DAR action against Staff held responsible for the Accidents, minimum recommended penalties in case of various Accidents.
- Review and Analysis of Accidents for taking Corrective Measures.
- Disaster Management on Indian Railways, Disaster Management Act, 2005, Disaster Management Plan, Role of NDMA and NDRF.

VII. ACCIDENTS PREVENTION

- Aptitude Testing of Station Masters, Loco Pilots and Motor Men, Components of Aptitude Testing.

- Psycho-Technical Analysis in case of Accidents attributed to Human Failures.
- SPAD and its Prevention.
- Train Operation during Fog, Fog PASS.
- Improved Technological Aids to prevent Human Errors like:
 - Improved Signaling and Inter-locking arrangement
 - SM's central and inter cabin control over route
 - Track circuit and Axle counters
 - Route Relay Inter-locking
 - Solid State Interlocking/Electronic Interlocking
 - Automatic Train Protection (ATP), KAVACH (TCAS - Train Collision Avoidance System)
 - Wheel Impact Load Detector (WILD)
 - End of Train Telemetry (EOTT) and its functions.
 - Centralised Traffic Control (CTC)
 - On Board Monitoring of Rolling Stock (OMRS).
- Refresher Courses, Safety Camps, Safety Campaigns and Safety Drives.
- Planning of PME and Refresher of Safety Category Staff.

VIII . PLANNING ON THE RAILWAYS

- Set up & Functions of Planning Wing on IR.
- Corporate Plan and Annual Plan, National Rail Plan, Mission 3000MT, National Logistics Policy.
- Traffic Survey.
- Calculation of Line Capacity.
- Traffic Planning and Augmentation of Line Capacity Works.
- Station Redevelopment.
- Doubling, Bypass & Flyover Planning Works.
- ESP, SIP, DPR, ROR etc
- Container Rail Terminals.
- Gati Shakti Terminals.
- Minimum Essential Facilities at Goods Sheds and Stations.